



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

AGENDA

Public – please note:

We anticipate being able to provide a hybrid option for this meeting.

If desired, please use dial-in information to join the anticipated hybrid meeting.

To: Members of the Essex Board of Education
Subject: **Essex Board of Education meeting - Thursday, November 09, 2023**
Time: **7:00 p.m.**
Place: **Essex Elementary School Media Center** or Dial (339) 788-5750 PIN: 833 888 785#

(We kindly ask that if participating remotely, you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program.
We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order 7:00 p.m. – B. White**
- 2. Verbal roll call for BOE members**
- 3. Election of Officers** for 1 yr. terms – Supt. White shall open the floor for nominations for the office of Chairman

The newly elected Chair shall open the floor for nominations for the following offices:

Vice-Chairman
Secretary

Chair shall name 2 Supervision District Committee reps in addition to the newly elected Chair
for 1 yr. terms

- 4. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

4.1. Minutes from the Regular meeting of Sept. 14, 2023 (*encl #1*)

4.2. Accounts Payable Report (*encl #2*)

5. Public comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

6. Reports and Other Items:

6.1. Superintendent's Report – B. White

- a. District update
- b. Information and communication

6.2. Assistant Superintendent's Report – S. Brzozowy

- a. General update

6.3. Finance Office Report – R. Grissom

a. Financial Status Updates

- Current Year to Date Financial Status Update (*encl #3*)
- Cafeteria Fund Update (*encl #4*)
- Medical Reserve Tracking (*encl #5*)
- ADM Calculation Methodology
- Grants update (*as needed*)

6.4 Principal's Report (*as needed*)

David Kitzman – EES

6.5 Other Items (*as needed*)

- a. Enrollment Projections and Section Analysis – S. Brzozowy, D. Kitzman
- b. Presentation of 2021-22 Performance Profile reports for EES – S. Brzozowy
- c. Presentation of 2022-23 School Performance EES – S. Brzozowy, D. Kitzman
- d. Possible vote to accept a donation of up to \$53,480 from the Essex Foundation to be used at the discretion of administration to support enrichment activities at EES for the 2023-24 school – D. Kitzman

6.6 Committee Reports (*Chair or designated representative of each Comm.*)

- a. Joint PK-12 Committees – Policy – L. Seidman; Curriculum – N. Johnston; Finance – R. Daniels

Curriculum	Finance	Policy
Oct. 18 th , 2023 @ Noon	Oct. 18 th , 2023 @ Noon	Oct. 19 th , 2023 @ Noon
Dec. 13 th , 2023 @ Noon	Dec. 13 th , 2023 @ Noon	Dec. 14 th , 2023 @ Noon
Feb. 14 th , 2024 @ Noon	Feb. 14 th , 2024 @ Noon	Feb. 15 th , 2024 @ Noon
Apr. 17 th , 2024 @ Noon	Apr. 17 th , 2024 @ Noon	Apr. 18 th , 2024 @ Noon

- b. Supervision District Committee update – L. Seidman

- c. Other committee reports

- c.1 LEARN Committee update – TBD

- c.2 Discussion regarding any pending policies for all BOEs – standing item

None pending

- 7. **Public Comment-** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

8. Executive Session –

Negotiations – Review and discuss RFP bids for HVAC services

9. Action Item

Possible VOTE to approve the recommended firm's bid and direct the Superintendent or his designee to engage in contract negotiations.

10. Future Agenda Items

10.1. Joint BOE Meeting December 07, 2023 @ 6:00 p.m. at VRHS Media Center

10.2. Essex BOE next regular meeting January, 11 2023 @ 6:00 p.m. @ EES Media Center

11. Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2023-24 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee		R4(Clark/Strauss) CH(Taigen/Scherber) DR(Maikowski/Grunko) ES (Seidman/TBD)	
*Joint PK-12 Curriculum Sub-Comm.		R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(McIntyre/Whelan) ES (Johnston/Russell)	
*Joint PK-12 Finance Sub-Committee		R4 (Clark/Daniels/Fearon) CH (Rice/TBD) DR (Rioux/Scholfield) ES (Seidman/Watson)	
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 / Bernardoni 23 / Greenberg-Ellis 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /TBD 23 / Johnston 23)	
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		Contract duration	Initiate negotiations
- Joint BOE Teacher negotiations		R4 (Daniels/Sandmann/Strauss) CH (Taigen) DR (Morrissey) ES (Watson) Expires 7/2025	6/2024
- Joint BOE Administrator negotiations		Same as ABOVE for Teacher negotiations Expires 7/2026	9/2025
- Joint BOE Paraeducator negotiations		Same as BELOW for Net Tech et al. Expires 7/2026	3/2026
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)		R4 (Daniels/Sandmann/Strauss) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson) Expires 7/2026	3/2026
- Cafeteria (all schools)		Expires 7/2025	4/2025
Technology		R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)	
School Calendar		R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)	
LEARN Joint BOE representative(s)		R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)	
School Safety Committee		R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)	
Tuition Committee		R4(Cavanaugh/Sandmann/Daniels), CH (Johnson), DR (Morrissey), ES (Seidman Alt.)	
RFP Review		R4(Cavanaugh/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)	
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
CATV Advisory Council (Cable TV)		For Discussion	
<u>Deep River BOE</u>			
Facilities		Morrissey/Ferretti	
CATV Advisory Council (Cable TV)		TBD	
<u>Essex BOE</u>			
Building		Seidman	
Essex Foundation		TBD	
CATV Advisory Council (Cable TV)		TBD	
<u>Region 4 BOE</u>			
Personnel & Negotiations		Contract duration	Initiate negotiations
▪ R4 Secretaries/Nurses		Daniels/Sandmann/Strauss Expires 7/2025	4/2025
▪ R4 Custodians		Daniels/Sandmann/Strauss Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee		Stack/Seidman/Strauss (alt. Sandmann)	
JWMS Security Project Building Committee		Daniels/ Cavanaugh/ Sandmann / Stack	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clark/Daniels/Sandmann (only 1 rep needed)	

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Lon Seidman, Chair 2027

Cassandra Sweet

2025 **Marjorie Russell**

(appt. to fill vacancy until Nov. '23 for term ending 2023)

Vacancy 2027

Mark Watson, Vice Chair

Nancy Johnston, Secretary

(appt. to fill vacancy until Nov. '23 for term ending 2025)

(appt. to fill vacancy until Nov. '23 for term ending 2023)

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4

Sarah Brzozowy, Ed.D., Assistant Superintendent

David Kitzman, Principal

Bob Grissom, Finance Director

Our BOE Clerk is: **Kelley Frazier**

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.

**`ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
EES MEDIA CENTER
THURSDAY, SEPTEMBER 14, 2023 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

CALL TO ORDER

Mr. Seidman called the meeting to order at 7:00pm.

VERBAL ROLL CALL FOR BOE MEMBERS

Attendance: Essex BOE

Lon Seidman

Mark Watson

Nancy Johnston

Cassandra Sweet

Other attendees: Kelley Frazier, Clerk

Administration:

Brian White

David Kitzman

Bob Grissom

CONSENT AGENDA

Upon a motion duly made and seconded the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of May 11, 2023. the Special Meeting of August 1, 2023 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment.

Superintendent's Report

District Update – Information and Communication

Mr. White noted there was a positive start to the school year. There was added excitement for students and families to meet the new Principal.

Assistant Superintendent's Report

General Update

Ms. Brzozowy was not present.

Financial Status Updates

End of Year Financial Status Update

The expended budget was just under 98%. The audit is occurring now. This should be completed this fall.

Current Year to Date Financial Status Update

All financial obligations are expected to be met. This is very preliminary. The committed balance is 88.4% of the budget. This is early in the school year.

Cafeteria Fund Update

Discussion regarding who qualifies for the free lunch program. Every student at this time gets free breakfast. Revenue received was from the state grants and the Smart Funds from the state. The cafeterias for all schools are being upgraded. Reserve funds are being used. There are no uncollected student balances. All have been resolved.

Medical Reserve Tracking

The reserve fund has increased and is in a healthy position. The insurance consultant will present at the next Joint Board meeting.

Grants Update

No update

Cafeteria Equipment Update

A needs assessment by building was done. Equipment for Essex Elementary was purchased from the reserve.

PRINCIPAL'S REPORT- D. Kitzman

Mr. Kitzman gave a brief update. He is very happy to be at Essex Elementary. He has been working with all teachers. Students are highly engaged. He discussed the school promise and how to implement it.

Other Items**Early Grade Literacy**

No presentation

Discussion and possible VOTE to accept a donation of \$4,000 from Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Essex Elementary for up to two years.

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to accept a donation of \$4,000 from Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Essex Elementary for up to two years.

Committee Reports**Curriculum**

No Update.

Finance

No Update.

Policy

No Update.

Supervision District Committee Updates

No Update.

Other Committee Reports
LEARN Committee Update
No Update.

Discussion Regarding any Pending Policy for all BOE's

No Action taken. The policies will be reviewed and voted on at the next Joint Board of Education meeting.

PUBLIC COMMENT

No Comments.

EXECUTIVE SESSION-STUDENT MATTER-CONSIDER STUDENT TUITION REQUEST

Upon a motion duly made and seconded the Region 4 Board unanimously **VOTED** to go into Executive Session at 7:32pm. Mr. White and Mr. Grissom were invited to attend.

Executive Session ended at 7:47pm.

Action Items:

Discussion and possible VOTE to approve the Superintendent's recommendation to approve the enrollment of a non-resident student in Valley Regional High School for the 2023-24 school year upon payment of the BOE approved 2023-24 tuition rate in compliance with the terms of BOE policies #3240 and #5118.

On motion duly made and seconded, the board unanimously **VOTED** to approve the Superintendent's recommendation to approve the enrollment of a non-resident student in Valley Regional High School for the 2023-24 school year upon payment of the BOE approved 2023-24 tuition rate in compliance with the terms of BOE policies #3240 and #5118.

FUTURE AGENDA ITEMS

FUTURE AGENDA ITEMS

Joint BOE Meeting Thursday, October 5, 2023 @ 7:00pm at Valley Regional High School
Regular Essex BOE Meeting Thursday, November 9, 2023 at 7:00pm @ EES Media Center

ADJOURNMENT

On motion duly made and seconded the Region 4 Board of Education unanimously **VOTED** to adjourn at 8:01p.m.

Respectfully Submitted,

Kelley Frazier Clerk

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71209	09/06/2023	PRINTED	008516 ADAPT AND LEARN, LLC	1,612.50			
71210	09/06/2023	PRINTED	002539 ALL WASTE, INC.	1,044.48			
71211	09/06/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	1,170.60			
71213	09/06/2023	PRINTED	002197 ESSEX HARDWARE CO	119.10			
71214	09/06/2023	PRINTED	002506 GRAINGER	1,359.77			
71215	09/06/2023	PRINTED	008519 IMPACT FIRE SERVICES, LLC	2,474.26			
71216	09/06/2023	PRINTED	007303 LIPIN DIETZ, ASSOCIATES,	75.00			
71217	09/06/2023	PRINTED	007822 RAPTOR TECHNOLOGIES, LLC	110.00			
71218	09/06/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	237.56			
71219	09/06/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	1,487.40			
71220	09/06/2023	PRINTED	002297 W.B.MASON	1,995.25			
71221	09/06/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			
71222	09/06/2023	PRINTED	004246 WILCOX TREE EXPERTS LLC	4,800.00			
71223	09/20/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	2,518.53			
71224	09/20/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	34.11			
71225	09/20/2023	PRINTED	004951 AMERICAN INDUSTRIAL TECHN	305.00			
71226	09/20/2023	PRINTED	002105 ASCD	89.00			
71227	09/20/2023	PRINTED	002357 CIRMA	13,572.82			
71228	09/20/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	73,603.67			
71229	09/20/2023	PRINTED	002155 CONNECTICUT WATER CO	1,101.04			
71230	09/20/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,999.01			
71231	09/20/2023	PRINTED	002197 ESSEX HARDWARE CO	187.93			
71232	09/20/2023	PRINTED	002323 ESSEX PRINTING	3,896.51			
71233	09/20/2023	PRINTED	006719 EVERSOURCE	940.34			
71234	09/20/2023	PRINTED	006678 FRONTIER	315.05			
71235	09/20/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	1,010.00			
71236	09/20/2023	PRINTED	002506 GRAINGER	507.10			
71237	09/20/2023	PRINTED	004102 TANG MATH LLC	748.75			
71238	09/20/2023	PRINTED	008951 KITZMAN, DAVID	109.52			
71239	09/20/2023	PRINTED	005959 LEAF	3,018.08			
71240	09/20/2023	PRINTED	006090 MARATHON PRESS	184.40			
71241	09/20/2023	PRINTED	002373 MATHCOUNTS	475.00			
71242	09/20/2023	PRINTED	002211 NATIONAL ASSOCIATION ELEM	259.00			
71243	09/20/2023	PRINTED	008290 OVERDRIVE	1,138.63			
71244	09/20/2023	PRINTED	002411 PITNEY BOWES GLOBAL FIN S	153.42			
71245	09/20/2023	PRINTED	008517 PRISM ACADEMY, LLC	11,661.24			
71246	09/20/2023	PRINTED	002241 PRO-ED	122.10			
71247	09/20/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,075.45			
71248	09/20/2023	PRINTED	008518 SPEAKOLOGY, LLC	9,000.00			
71249	09/20/2023	PRINTED	007031 THE MATH LEARNING CENTER	845.64			
71250	09/20/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	1,459.60			
71251	09/20/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	423.50			
71252	09/20/2023	PRINTED	002518 TREASURER SUPERVISION DIS	212,745.42			
71253	09/20/2023	PRINTED	002297 W.B.MASON	121.22			
71254	09/20/2023	PRINTED	002792 WILSON LANGUAGE TRAINING	2,292.40			
71257	10/04/2023	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	2,820.00			
71258	10/04/2023	PRINTED	002539 ALL WASTE, INC.	1,044.48			
71259	10/04/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	759.79			
71260	10/04/2023	PRINTED	008435 THE BREAKTHROUGH COACH	875.00			
71261	10/04/2023	PRINTED	003300 CARL L. CHUDY	195.00			
71262	10/04/2023	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	3,948.00			
71263	10/04/2023	PRINTED	002197 ESSEX HARDWARE CO	18.98			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71264	10/04/2023	PRINTED	002332 FIRST STUDENT INC	148.69			
71265	10/04/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	182.81			
71266	10/04/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	128.15			
71267	10/04/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	2,200.00			
71268	10/04/2023	PRINTED	002506 GRAINGER	503.91			
71269	10/04/2023	PRINTED	008705 DAWN MACLEOD	40.61			
71270	10/04/2023	PRINTED	005080 MCKESSON MEDICAL	394.81			
71271	10/04/2023	PRINTED	008527 NEW ENGLAND CENTER FOR HE	4,148.50			
71272	10/04/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	308.95			
71273	10/04/2023	PRINTED	002432 STAPLES ADVANTAGE	50.80			
71274	10/04/2023	PRINTED	007866 TEACHER SYNERGY, LLC	97.99			
71275	10/04/2023	PRINTED	002518 TREASURER SUPERVISION DIS	36.78			
71276	10/04/2023	PRINTED	002297 W.B.MASON	863.97			
71278	10/18/2023	PRINTED	008516 ADAPT AND LEARN, LLC	1,875.00			
71279	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	17.97			
71280	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	237.83			
71281	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	114.00			
71282	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	211.41			
71283	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	119.04			
71284	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	266.00			
71285	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	33.99			
71286	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	159.96			
71287	10/18/2023	PRINTED	008698 AMAZON CAPITAL SERVICES	59.38			
71288	10/18/2023	PRINTED	002490 ARAMARK	652.56			
71289	10/18/2023	PRINTED	007128 MICHAEL CALLAHAN	99.00			
71290	10/18/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	73,603.67			
71291	10/18/2023	PRINTED	002155 CONNECTICUT WATER CO	864.46			
71292	10/18/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,322.24			
71293	10/18/2023	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	5,640.00			
71294	10/18/2023	PRINTED	002173 DEMCO, INC.	29.27			
71295	10/18/2023	PRINTED	002835 EMPOWERING WRITERS	99.00			
71296	10/18/2023	PRINTED	006719 EVERSOURCE	32.54			
71297	10/18/2023	PRINTED	006719 EVERSOURCE	1,912.41			
71298	10/18/2023	PRINTED	006678 FRONTIER	322.05			
71299	10/18/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	3,200.00			
71300	10/18/2023	PRINTED	008246 GLOBAL INDUSTRIAL	80.05			
71301	10/18/2023	PRINTED	006998 INSTITUTE FOR MULTI-SENSO	177.60			
71302	10/18/2023	PRINTED	003086 JW PEPPER & SON, INC	175.67			
71303	10/18/2023	PRINTED	005959 LEAF	1,814.71			
71304	10/18/2023	PRINTED	003858 MECHANICAL & PUMP SERVICE	743.81			
71305	10/18/2023	PRINTED	005342 NEW ENGLAND POWER EQUIPME	459.99			
71306	10/18/2023	PRINTED	002743 OLSEN'S SANITATION CO., L	450.00			
71307	10/18/2023	PRINTED	006590 ORIENTAL TRADING	44.97			
71308	10/18/2023	PRINTED	008517 PRISM ACADEMY, LLC	12,886.10			
71309	10/18/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	65.70			
71310	10/18/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,109.12			
71311	10/18/2023	PRINTED	005650 SWEETWATER	299.00			
71312	10/18/2023	PRINTED	005171 TCI	289.00			
71313	10/18/2023	PRINTED	007866 TEACHER SYNERGY, LLC	14.00			
71314	10/18/2023	PRINTED	008420 TRAFERA, LLC	103.99			
71315	10/18/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,058.06			
71316	10/18/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,040.10			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71317	10/18/2023	PRINTED	002518 TREASURER SUPERVISION DIS	149.50			
71318	10/18/2023	PRINTED	002518 TREASURER SUPERVISION DIS	87.05			
71319	10/18/2023	PRINTED	002518 TREASURER SUPERVISION DIS	212,745.42			
71320	10/18/2023	PRINTED	002297 W.B.MASON	8.86			
71321	10/18/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			
71322	10/18/2023	PRINTED	002792 WILSON LANGUAGE TRAINING	411.48			
110 CHECKS				CASH ACCOUNT TOTAL	710,474.58	.00	

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
110 CHECKS	FINAL TOTAL	710,474.58	.00

** END OF REPORT - Generated by Robert Grissom **

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 10-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 100 - SALARIES:</u>								
TOTAL SALARIES			5,161,052	-	5,161,052	1,384,972	3,258,534	517,545
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>								
TOTAL EMPLOYEE BENEFITS			1,639,855	-	1,639,855	688,078	843,310	108,467
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
TOTAL PURCHASED & TECHNICAL SERVICES			167,600	-	167,600	54,023	82,987	30,590
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
TOTAL PURCHASED PROPERTY SERVICES			440,175	-	440,175	134,059	278,347	27,769
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>								
TOTAL OTHER PURCHASED SERVICES			675,019	-	675,019	209,933	399,959	65,126
<u>OBJECT 600 - SUPPLIES:</u>								
TOTAL SUPPLIES			281,331	-	281,331	98,350	128,783	54,198
<u>OBJECT 700 - PROPERTY:</u>								
TOTAL PROPERTY			7,350	-	7,350	114	1,349	5,887
<u>OBJECT 800 - OTHER OBJECTS:</u>								
TOTAL OTHER OBJECTS			5,790	-	5,790	4,156	1,517	117
SUBTOTAL			<u>8,378,172</u>	<u>-</u>	<u>8,378,172</u>	<u>2,573,686</u>	<u>4,994,786</u>	<u>809,700</u>

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 10-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 100 - SALARIES:								
5111		Administration	164,329	-	164,329	37,867	111,396	15,066
5113		Teachers' Salaries	2,161,477	-	2,161,477	411,160	1,732,495	17,822
5114		Secretary Salaries	157,268	-	157,268	40,251	-	117,017
5115		Custodial Salaries	268,105	-	268,105	72,591	57,496	138,018
5116		Nurse Salary	58,767	-	58,767	11,645	-	47,122
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	84,382	-	84,382	11,832	19,255	53,294
5119		Para Educators	451,834	-	451,834	70,903	374,750	6,180
5123		Substitute Teachers	101,140	-	101,140	12,832	-	88,308
5124		Substitute Secretary/Para-Educators	10,108	-	10,108	1,612	-	8,496
5125		Sub Custodians	5,380	-	5,380	1,308	-	4,072
5126		Summer Part Time Custodian Salary	12,910	-	12,910	21,908	-	(8,998)
5133		Coaches/Extra-Curricular	26,998	-	26,998	-	-	26,998
5134		Secretary OT	2,414	-	2,414	400	-	2,014
5135		Custodian OT	4,841	-	4,841	1,272	-	3,569
5138		Cafeteria OT	-	-	-	1,434	-	(1,434)
5198		Supervision District Salary	1,651,099	-	1,651,099	687,958	963,141	-
TOTAL SALARIES			5,161,052	-	5,161,052	1,384,972	3,258,534	517,545
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	883,244	-	883,244	368,018	515,226	-
5214		Life Insurance	4,898	-	4,898	720	105	4,072
5222		MERF	-	-	-	1,506	4,176	(5,682)
5223		FICA/Medicare	106,434	-	106,434	24,663	1,466	80,305
5250		Unemployment Compensation	18,000	-	18,000	-	18,000	-
5260		Worker's Compensation	33,387	-	33,387	13,046	20,341	-
5290		Other Employee Benefits	92,480	-	92,480	77,270	-	15,210
5291		Annuities	14,562	-	14,562	-	-	14,562
5298		Supervision District Fringe Benefits	486,850	-	486,850	202,854	283,996	-
TOTAL EMPLOYEE BENEFITS			1,639,855	-	1,639,855	688,078	843,310	108,467

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 10-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
5322		Professional Development Programs	17,270	-	17,270	-	-	17,270
5330		<u>Other Professional Services</u>						
	1109	Sound Equipment Services	-	-	-	-	-	-
	1215	Special Education	17,000	-	17,000	4,149	2,877	9,975
	2134	Health	-	-	-	-	-	-
	2135	Physical Therapy	11,643	-	11,643	-	11,643	-
	2139	Testing & Therapy	7,500	-	7,500	-	4,155	3,345
	2310	Other Services	34,000	-	34,000	16,464	17,536	-
		TOTAL OTHER PROF SERVICES	70,143	-	70,143	20,612	36,211	13,320
5398		Supervision District Purchased Svcs	80,187		80,187	33,411	46,776	-
TOTAL PURCHASED & TECHNICAL SERVICES			167,600	-	167,600	54,023	82,987	30,590
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
5411		Water	9,300	-	9,300	1,966	7,335	-
5412		Electricity	57,500	-	57,500	11,859	45,639	2
5430		<u>Repairs & Maintenance</u>						
	1101	Art	300	-	300	-	300	-
	1109	Music	2,050	-	2,050	195	1,855	-
	1114	Computer Education	10,000	-	10,000	203	-	9,797
	1215	Special Education	3,550	-	3,550	-	-	3,550
	2134	Health	2,590	-	2,590	75	-	2,515
	2223	Audio/Visual	650	-	650	-	-	650
	2410	Contracts	850	-	850	822	-	28
	2600	Plant Operations Repairs	249,420	-	249,420	108,008	132,685	8,727
	3000	Cafeteria	2,500	-	2,500	-	-	2,500
		TOTAL REPAIRS & MAINTENANCE	271,910	-	271,910	109,302	134,840	27,768
5440		Leases	95,906	-	95,906	8,616	87,290	-
5498		Supervision District Purchased Property Services	5,559	-	5,559	2,316	3,243	-
TOTAL PURCHASED PROPERTY SERVICES			440,175	-	440,175	134,059	278,347	27,769

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 10-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	76,090	-	76,090	15,087	28,133	32,870
5515		Field Trips & School Events	5,515	-	5,515	149	4,366	1,000
5520		Comprehensive Insurance	31,120	-	31,120	14,028	17,092	-
5530		Communications	7,508	-	7,508	1,211	6,297	-
5540		Advertising	200	-	200	-	-	200
5561		Out-of-District Tuition	349,656	-	349,656	54,981	171,446	123,229
55611		Excess Cost Reimbursement	(106,000)	-	(106,000)	-	-	(106,000)
5580		Travel & Conferences	15,002	-	15,002	1,175	-	13,827
5598		Supervision District Other Purchased Services	295,928	-	295,928	123,303	172,625	-
TOTAL OTHER PURCHASED SERVICES			675,019	-	675,019	209,933	399,959	65,126
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	1114	Computer Education	8,000	-	8,000	3,018	2,039	2,943
	2134	Health	1,600	-	1,600	395	1,105	100
	2410	Office Supplies	11,000	-	11,000	4,499	4,213	2,288
		TOTAL INSTRUCTIONAL SUPPLIES	20,600	-	20,600	7,911	7,357	5,331
5611		Instructional Supplies						
	1101	Art	5,400	-	5,400	-	5,400	-
	1103	Language Arts	8,654	-	8,654	4,119	139	4,396
	1104	Foreign Language (FLES)	470	-	470	174	-	296
	1107	Kindergarten	1,879	-	1,879	1,536	299	45
	1108	Mathematics	7,989	-	7,989	4,663	301	3,025
	1109	Music	2,009	-	2,009	1,470	199	340
	1110	Physical Education	3,100	-	3,100	3,078	22	-
	1111	Reading	4,061	-	4,061	3,624	265	172
	1112	Science	4,641	-	4,641	1,143	-	3,498
	1113	Social Studies	1,705	-	1,705	1,101	-	604
	1190	Testing	2,970	-	2,970	1,063	158	1,748
	1209	Enrichment Projects	3,364	-	3,364	1,839	1,520	5
	1215	Special Education	2,363	-	2,363	889	650	824
	2222	Library	810	-	810	796	-	14
	2223	Audio Visual	8,020	-	8,020	5,817	1,967	236
		TOTAL INSTRUCTIONAL SUPPLIES	57,435	-	57,435	31,312	10,919	15,204

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 10-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
5613		Operations Maintenance Supplies	22,000	-	22,000	5,480	13,619	2,901
5624		Heating Fuel Natural Gas	44,780	-	44,780	3,213	41,567	-
5626		Gasoline	50	-	50	-	-	50
5629		General Instructional Supplies	25,500	-	25,500	7,870	13,592	4,038
5641		Instructional Materials						
	1103	Language Arts	5,086	-	5,086	1,507	1,208	2,372
	1104	Foreign Language (FLES)	368	-	368	99	-	269
	1107	Kindergarten	6,773	-	6,773	2,989	-	3,784
	1108	Mathematics	8,979	-	8,979	6,104	1,251	1,624
	1109	Music	1,425	-	1,425	475	942	8
	1111	Reading	16,612	-	16,612	5,580	9,735	1,297
	1112	Science	2,700	-	2,700	-	-	2,700
	1113	Social Studies	403	-	403	352	-	51
	1114	Computer Education	21,882	-	21,882	2,720	9,360	9,802
	1116	Study Skill Program	1,064	-	1,064	24	-	1,040
	1209	Enrichment Projects	2,950	-	2,950	924	-	2,026
	1215	Special Education	2,979	-	2,979	1,422	300	1,257
	2120	Guidance	863	-	863	90	333	440
	2222	Library	7,560	-	7,560	7,229	327	4
		TOTAL INSTRUCTIONAL MATERIALS	79,644	-	79,644	29,513	23,457	26,674
5698		Supervision District Supplies	31,322	-	31,322	13,051	18,271	-
TOTAL SUPPLIES			281,331	-	281,331	98,350	128,783	54,198
OBJECT 700 - PROPERTY:								
5730		Equipment	7,350	-	7,350	114	1,349	5,887
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			7,350	-	7,350	114	1,349	5,887
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2310	Board of Education	3,100	-	3,100	3,034	-	66
	2410	School Dues & Fees	690	-	690	289	350	51
		TOTAL DUES & FEES	3,790	-	3,790	3,323	350	117
5898		Supervision District Other Objects	2,000	-	2,000	833	1,167	-
TOTAL OTHER OBJECTS			5,790	-	5,790	4,156	1,517	117
SUBTOTAL			8,378,172	-	8,378,172	2,573,686	4,994,786	809,700

[illegible]

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School
District No. 4, and the Supervision District
As of: 10.31.2023

2023-2024

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week	68,153	55,608	96,577	9,287									229,624
2nd Week	171,769	153,805	114,851	227,404									667,829
3rd Week	100,774	68,488	96,861	142,191									408,315
4th Week	34,431	138,013	58,230	111,499									342,173
5th week	75,766												75,766
H S A Payments	177,205	22,037	128,693										327,936
Medicare Supp.	7,883	7,754	8,271	17,479									41,387
Miscellaneous exp	1,272												1,272
Total Expenses	637,254	445,705	503,482	507,861	-	-	-	-	-	-	-	-	2,094,302
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	110,659	110,659	110,659	110,659									442,636
Reg 4	191,580	191,580	191,580	191,580									766,320
Chest. BOE	50,647	50,647	50,647	50,647	50,647								253,236
Deep River BOE	55,557	55,557	55,557	55,557									222,230
Essex BOE	73,604	73,604	73,604	73,604	73,604								368,018
First Pay EE	-	-	56,389	64,851									121,240
Second Pay EE	238	-	64,862	65,869									130,970
TRB													-
Retirees	27,624	16,903	8,310	19,076									71,914
Other Rev.													-
													-
Total Revenue	509,910	498,950	611,609	631,844	124,251	-	-	-	-	-	-	-	2,376,563
Net Rev/Exp/Month	(127,344)	53,245	108,126	123,983	124,251	-	-	-	-	-	-	-	
Self Insured cash													
balance at month end	\$ 6,822,206	\$ 7,086,296	\$ 7,064,974	\$ 7,139,935									

Revenue (YTD) 2,376,563
Expenses (YTD) 2,094,302
Net Position 282,261