

F.O.I. Compliance – *Subject to approval at a future Committee meeting*

REGIONAL SUPERVISION DISTRICT COMMITTEE

Date: October 5, 2023

Regular Meeting – John Winthrop Middle School Library

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Dale Bernardoni
DEEP RIVER BOARD OF EDUCATION: Miriam Morrissey, Pat Maikowski, Bob Ferretti
ESSEX BOARD OF EDUCATION: Lon Seidman, Nancy Johnston
REGION 4 BOARD OF EDUCATION: John Stack, Kate Sandmann, Jane Cavanaugh

Also in attendance: Brian White, Superintendent; Robert Grissom, Finance Director; Sarah Brzozowy, Assistant Superintendent; and Kelley Frazier, Clerk

CALL TO ORDER and Verbal Roll Call

Committee Chair Seidman called the meeting to order at 6:30p.m. and a verbal roll call was done.

CONSENT AGENDA

On motion duly made and seconded the Supervision District Committee unanimously **VOTED** to accept the minutes from the Special Meeting of April 6, 2023, the minutes from the Regular Meeting of June 1, 2023, the Special Meeting of August 8, 2023 and the Accounts Payable report as written.

PUBLIC COMMENT – No comments were made.

REPORTS AND OTHER ITEMS

Superintendent's Report

At the last Committee meeting on August 8th the Committee accepted a donation of 78 backpacks with school supplies, and water bottles. At that time, an approximate value was not known, but the Committee requested that information. Superintendent White reported that the donation has been valued at approximately \$6,500 per the donor.

Assistant Superintendent's Report

The report will be held until the Joint Board of Education meeting.

Financial Update

End of Year Financial Status Update

98% of the budget was expended. An encumbrance was contract stipulations. These funds will be carried forward but funds used will be from last year. A surplus of approximately \$136,511 is anticipated. The auditors are working on the audit.

Current Year Financial Status Update

The expended budget is 92.3%. This reporting is through August 2023. All financial obligations are expected to be met. The auditors will meet with the Board at the next scheduled meeting to review information.

Other Items

Transportation Update

This is the final year of the contract. The RFP is being developed for these services. Nine new buses are in our district this year. They needed to be equipped with cameras. This was done in September and now all buses have them. The First View App will be rolled out to families by the end of the month.

Special Education Needs

Mr. White wanted to make the Board aware of the need to increase staff in the preschool. There were a significant number of referrals in the Birth to Three program that required 1 certified staff member and two non-certified staff members to be hired. Since the spring, there were 12 referrals, 9 of which have high needs. This is an unanticipated expense. Eighty percent (80%) of the students in this program require some level of service.

Individual BOE reports:

No updates shared

Committee Reports:

There were no new committee updates to be shared. Meetings begin at the end of the month.

PUBLIC COMMENT

No comments made.

EXECUTIVE SESSION- PERSONNEL – Presentation of Superintendent’s Goals

Upon a motion duly made and seconded the Supervision District Committee unanimously **VOTED** to go into Executive Session at 6:55pm for Presentation of Superintendent’s Goals. All Board members were invited to attend.

Executive Session ended at 7:10pm.

FUTURE AGENDA ITEMS

8.1 Supervision District Committee Meeting – December 7, 2023 @6:30pm @ VRHS Media Center

8.2 Supervision District Committee Budget Workshop I – December 14, 2023 @ 6:00pm @ VRHS Media Center

ADJOURNMENT:

The meeting adjourned at 7:11p.m.

Respectfully Submitted,

Kelley Frazier, Clerk