



**Regional School District #4
Chester – Deep River – Essex – Region 4**

ESSEX BOARD OF EDUCATION

AGENDA

Public – please note:

We anticipate being able to provide a hybrid option for this meeting.

If desired, please use dial-in information to join the anticipated hybrid meeting.

To: Members of the Essex Board of Education
Subject: **Essex Board of Education meeting - Thursday, September 14, 2023**
Time: **7:00 p.m.**
Place: **Essex Elementary School Media Center** or **Dial (339) 788-5750 PIN: 833 888 785#**

(We kindly ask that if participating remotely, you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office - email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. Call to order 7:00 p.m. – L. Seidman

2. Verbal roll call for BOE members

3. Consent agenda. The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

- 3.1.** Minutes from the Regular meeting of May 11, 2023 (*encl #1*)
- 3.2.** Minutes from the Special meeting of August 01, 2023 (*encl #2*)
- 3.3.** Accounts Payable Report (*encl #3*)

4. Public comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

5. Reports and Other Items:

5.1. Superintendent's Report – B. White

- a. District update
- b. Information and communication

5.2. Assistant Superintendent's Report – S. Brzozowy - no report this evening

- a. General update

5.3. Finance Office Report – R. Grissom

- a. Financial Status Updates
 - o End of Year Financial Status Update (*encl #4*)
 - o Current Year to Date Financial Status Update (*encl #5*)
 - o Cafeteria Fund Update (*encl #6*)
 - o Medical Reserve Tracking (*encl #7*)
 - o Grants update (*as needed*)
 - o Cafeteria Equipment Update

5.4 Principal's Report (*as needed*) – no report this evening
David Kitman – EES

5.5 Other Items (*as needed*)

- a. Early Grade Literacy – *S. Brzozowy*
- b. Discussion and Possible VOTE to accept a donation of \$4000 from the Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Essex Elementary School for up to two years – *S. Brzozowy*

5.6 Committee Reports (*Chair or designated representative of each Comm.*)

- a. Joint PK-12 Committees – Policy – *L. Seidman*; Curriculum – *N. Johnston*; Finance – *R. Daniels*

Curriculum	Finance	Policy
Oct. 18 th , 2023 @ Noon	Oct. 18 th , 2023 @ Noon	Oct. 19 th , 2023 @ Noon
Dec. 13 th , 2023 @ Noon	Dec. 13 th , 2023 @ Noon	Dec. 14 th , 2023 @ Noon
Feb. 14 th , 2024 @ Noon	Feb. 14 th , 2024 @ Noon	Feb. 15 th , 2024 @ Noon
Apr. 17 th , 2024 @ Noon	Apr. 17 th , 2024 @ Noon	Apr. 18 th , 2024 @ Noon

- b. Supervision District Committee update – *L. Seidman*

- c. Other committee reports

- c.1 LEARN Committee update – *TBD*

- c.2 Discussion regarding any pending policies for all BOEs – *standing item*

The First Reading on these policies was held at the June 01, 2023 Joint BOE meeting – (the Second Reading and possible Vote to approve will be at the October 05th Joint BOE meeting).
(existing policies may be viewed in our online [Policy Manual](#) – click for access)

Update Existing with the following:

Policy #5141 Student Health Services (*encl #8*)

Creation of New Policy

Policy #3542.44 Reserve Fund for School Food Service Accounts (*encl #9*)

- 6. Public Comment-** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

- 7. Executive Session – Student Matter** – consider student tuition request

- 8. Action Item:** Discussion and Possible VOTE to approve the Superintendent's recommendation to approve the enrollment of a non-resident student in Essex Elementary School for the 2023-24 school year upon payment of the BOE approved 2023-24 tuition rate in compliance with the terms of BOE policies [#3240](#) and [#5118](#)

- 9. Future Agenda Items**

- 9.1. Joint BOE Meeting October 05, 2023 @ 7:00 p.m. at JWMS Library
- 9.2. Essex BOE next regular meeting November, 09 2023 @ 7:00 p.m. @ EES Media Center

- 10. Adjournment**



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2023-24 (Updates in Progress)

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)			
*Joint PK-12 Policy Sub-Committee	R4(Clark/Strauss) CH(Taigen/Scherber) DR(Maikowski/Grunko) ES (Seidman/TBD)		
*Joint PK-12 Curriculum Sub-Comm.	R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(McIntyre/Whelan) ES (Johnston/Russell)		
*Joint PK-12 Finance Sub-Committee	R4 (Clark/Daniels/Fearon) CH (Rice/TBD) DR (Rioux/Scholfield) ES (Seidman/Watson)		
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 / Bernardoni 23 / Greenberg-Ellis 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /TBD 23 / Johnston 23)		
Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Sandmann/Strauss) CH (Taigen) DR (Morrissey) ES (Watson)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2026	9/2025
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2026	3/2026
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Sandmann/Strauss) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson)	Expires 7/2023	3/2023
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (Johnson), DR (Morrissey), ES (Seidman Alt.)		
RFP Review	R4(Cavanaugh/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)		
Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Morrissey/Ferretti		
CATV Advisory Council (Cable TV)	TBD		
<u>Essex BOE</u>			
Building	Seidman		
Essex Foundation	TBD		
CATV Advisory Council (Cable TV)	TBD		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Daniels/Sandmann/Strauss	Expires 7/2025	4/2025
▪ R4 Custodians	Daniels/Sandmann/Strauss	Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee	Stack/Seidman/Strauss (alt. Sandmann)		
JWMS Security Project Building Committee	Daniels/ Cavanaugh/ Sandmann / Stack		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark/Daniels/Sandmann (only 1 rep needed)		

ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

Lon Seidman, Chair 2027

Cassandra Sweet 2025

Marjorie Russell

(appt. to fill vacancy until Nov. '23 for term ending 2023)

Vacancy 2027

Mark Watson, Vice Chair
(appt. to fill vacancy until Nov. '23 for term ending 2025)

Nancy Johnston, Secretary
(appt. to fill vacancy until Nov. '23 for term ending 2023)

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools, Region 4

Sarah Brzozowy, Ed.D., Assistant Superintendent

David Kitzman, Principal

Bob Grissom, Finance Director

Our BOE Clerk is: Kelley Frazier

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.

**ESSEX ELEMENTARY SCHOOL
BOARD OF EDUCATION REGULAR MEETING
EES MEDIA CENTER
THURSDAY, MAY 11, 2023 7:00pm**

F.O.I. Compliance – Subject to BOE approval at a future meeting

CALL TO ORDER

Chair Seidman called the meeting to order at 7:02 p.m.

VERBAL ROLL CALL FOR BOE MEMBERS

Attendance: Essex BOE

Lon Seidman
Marjorie Russell
Nancy Johnston
Cassandra Sweet
Mark Watson

Administration:

Brian White
Jennifer Tousignant
Bob Grissom
Sarah Brzozowy

CONSENT AGENDA

Upon a motion duly made and seconded, the Board unanimously **VOTED** to approve the minutes from the regular meeting of March 09, 2023 and the Accounts Payable report as written.

PUBLIC COMMENT

No Comment.

Superintendent's Report

District Update – Information and Communication

Mr. White acknowledged Principal Tousignant, as this will be her last Essex BOE meeting. He thanked Ms. Tousignant for her service at Essex Elementary and wished her well in her new position.

Mr. White shared an update and some next steps regarding the recent passage of the Region 4 Athletics Fields and Facilities Improvements bonding initiative at referendum.

Mr. White shared a brief summary of the discussions held at the Joint BOE Retreat on Saturday, May 6th.

Assistant Superintendent's Report

General Update

Dr. Brzozowy shared that The Connecticut Association of School Business officials have awarded Mr. Grissom with the Rising Star Award.

Financial Status Updates

Mr. Grissom reviewed the enclosures including the Current Year to Date Financial Status; the Cafeteria Fund Update; and the Medical Reserve Tracking report.

He also shared that he is collaborating with our Director of Food Services to develop a list and quotes for equipment that needs to be upgraded.

Principal's Update

Ms. Tousignant thanked the Board and shared a bit about her time at EES.

Other Items

There was a review and discussion of enclosure #6, the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th

Principal Tousignant confirmed that EES has adequate space to host the program next year.

On motion duly made and seconded, the Board unanimously VOTED to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. They will recommend the other boards vote to renew it as well, at the Joint BOE meeting in June.

There was a discussion led by Mr. Seidman regarding the general process for superintendent contract negotiations and evaluations.

Committee Reports

Curriculum

Nancy Johnston shared that the Curriculum Committee met, but there is nothing new to report.

Finance

Mark Watson shared that the Finance Committee discussed their thoughts on tuition rates for next year. A meeting of the Joint BOE Tuition Committee will be scheduled in order to finalize a recommendation for the Joint BOE to approve at their June meeting. The Committee also discussed a need to address substitute pay rates.

Policy

There was a chance to discuss the following proposed revised policies, all of which had their First Reading at the April 06, 2023 Joint BOE meeting. The Second Reading and possible Vote to approve them will be held at the June 1st Joint BOE meeting. Mr. Seidman shared that there may be a slight revision to the Dress Code to provide clarification regarding non-medical masks.

Policy #3160 Transfer of Funds between Categories (Fund Balance Section)

Policy #4118.231/4218.231 Alcohol, Tobacco and Drug Free Workplace

Policy #5114 Suspension and Expulsion / Due Process

Policy #5132 Dress Code

Policy #6162.4 Volunteers

Policy / Bylaw #9221

There were no other committee reports shared.

Mr. Seidman appointed Marjorie Russell to serve as a representative on the Joint BOE Curriculum Committee.

Mr. White briefly discussed the upcoming search process for a new principal at EES. He shared that communications went out today to both Parents/Guardians and Staff to offer them opportunities for sharing feedback to help shape the upcoming search for the new Essex Elementary School Principal.

PUBLIC COMMENT – no comments were made

On motion duly made and seconded, the Board unanimously VOTED to move into Executive Session at approx. 8:02 p.m. for the following Personnel Matters:

- Evaluation of Superintendent
- Discuss Superintendent's recommendation regarding employee's request in accordance with Article 25(F) of the teacher's contract

The Board returned from Executive Session at approximately 9:25 p.m.

On motion duly made and seconded, the Board unanimously VOTED to approve an employee's request in accordance with Article 25(F) of the teacher's contract.

FUTURE AGENDA ITEMS

- Joint BOE Meeting Thursday, June 01, 2023 @ 7:00pm @ JWMS Library
- Essex BOE Next Regular Meeting September 14, 2023 @7:30pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 9:26 p.m.

Respectfully Submitted,

Jennifer Bryan, Substitute Clerk

F.O.I. Compliance – subject to BOE approval

ESSEX BOARD of EDUCATION

Date: August 01, 2023

Special Meeting – Hybrid Meeting held

(To view a recording of this meeting, please visit our website www.reg4.k12.ct.us and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)

Attendance:	Lon Seidman	√	Administration:	Others:	
(√ = attended)	Nancy Johnston	√	Brian White	√	David Kitzman
	Mark Watson	√			
	Cassandra Sweet	√			
	Marjorie Russell	√			

Call To Order: approx. 4:00 p.m.

Lon Seidman, Chair shared the news that BOE member Justin Pillion had to tender his resignation from the Board today due to a requirement by his employer, so the BOE has a vacancy they will be looking to fill.

Chair Seidman asked the Board if they would like move into Executive Session for an interview of the recommended principal candidate, or if they would like to stay in public session. There was a consensus to stay in public session.

Superintendent White discussed the rigorous search and interview process that led him to recommend Mr. David Kitzman to the Board for appointment as the Principal at Essex Elementary School.

Mr. Kitzman was given an opportunity to speak to the Board and they were given an opportunity to ask questions.

On motion duly made and seconded, the Board unanimously VOTED to appoint Mr. David Kitzman as the Principal of Essex Elementary School effective August 7, 2023.

ADJOURNMENT:

On motion duly made and seconded, the Board unanimously VOTED to adjourn at approx. 4:12 p.m.

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70941	05/03/2023	PRINTED	002539 ALL WASTE, INC.	961.18			
70942	05/03/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	402.16			
70943	05/03/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	1,500.45			
70944	05/03/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,642.92			
70945	05/03/2023	PRINTED	002849 CURTIN MOTOR LIVRY, INC.	6,556.00			
70946	05/03/2023	PRINTED	006719 EVERSOURCE	1,844.79			
70947	05/03/2023	PRINTED	002332 FIRST STUDENT INC	620.07			
70948	05/03/2023	PRINTED	006678 FRONTIER	307.12			
70949	05/03/2023	PRINTED	002506 GRAINGER	370.64			
70950	05/03/2023	PRINTED	002815 INTEGRATED SYSTEMS SERVIC	697.80			
70951	05/03/2023	PRINTED	005959 LEAF	1,814.71			
70952	05/03/2023	PRINTED	007486 NCS PEARSON, INC	670.11			
70953	05/03/2023	PRINTED	008517 PRISM ACADEMY, LLC	12,430.53			
70954	05/03/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	16.36			
70955	05/03/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	4,268.99			
70956	05/03/2023	PRINTED	008518 SPEAKOLOGY, LLC	12,900.00			
70957	05/03/2023	PRINTED	007180 TREASURER - STATE OF CONN	735.00			
70958	05/03/2023	PRINTED	002288 STEVE WEISS MUSIC	276.90			
70959	05/03/2023	PRINTED	007866 TEACHER SYNERGY, LLC	76.94			
70960	05/03/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	1,227.08			
70961	05/03/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,120.95			
70962	05/03/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	84,179.00			
70963	05/03/2023	PRINTED	002518 TREASURER SUPERVISION DIS	87.22			
70964	05/03/2023	PRINTED	002297 W.B.MASON	2,122.51			
70965	05/03/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			
70966	05/17/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	1,216.28			
70967	05/17/2023	PRINTED	008516 ADAPT AND LEARN, LLC	1,125.00			
70968	05/17/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	36.96			
70969	05/17/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	475.91			
70970	05/17/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	88,067.37			
70971	05/17/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,623.43			
70972	05/17/2023	PRINTED	002849 CURTIN MOTOR LIVRY, INC.	4,311.00			
70973	05/17/2023	PRINTED	006877 DOGHOUSE PIANOS	170.00			
70974	05/17/2023	PRINTED	006719 EVERSOURCE	56.19			
70975	05/17/2023	PRINTED	006678 FRONTIER	326.98			
70976	05/17/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	6,961.00			
70977	05/17/2023	PRINTED	002581 HILLYARD	191.20			
70978	05/17/2023	PRINTED	006998 INSTITUTE FOR MULTI-SENSO	3,000.00			
70979	05/17/2023	PRINTED	003086 JW PEPPER & SON, INC	40.00			
70980	05/17/2023	PRINTED	002329 LEARN	8,461.80			
70981	05/17/2023	PRINTED	008517 PRISM ACADEMY, LLC	8,878.95			
70982	05/17/2023	PRINTED	003190 RIGGIO'S GARDEN CENTER	283.00			
70983	05/17/2023	PRINTED	002382 RUSTY KILN POTTERY	200.00			
70984	05/17/2023	PRINTED	007031 THE MATH LEARNING CENTER	200.00			
70985	05/17/2023	PRINTED	006817 JENNIFER TOUSIGNANT	297.82			
70986	05/17/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,757.90			
70987	05/17/2023	PRINTED	002518 TREASURER SUPERVISION DIS	87.22			
70988	05/17/2023	PRINTED	002518 TREASURER SUPERVISION DIS	111,217.25			
70989	05/17/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			
70990	05/17/2023	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	35.09			
70991	05/31/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	254.55			
70992	05/31/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	1,385.74			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70993	05/31/2023	PRINTED	006719 EVERSOURCE	1,371.78			
70994	05/31/2023	PRINTED	002332 FIRST STUDENT INC	150.30			
70995	05/31/2023	PRINTED	008582 ICE CREAM EMERGENCY	430.00			
70996	05/31/2023	PRINTED	005959 LEAF	1,814.71			
70997	05/31/2023	PRINTED	007834 NEW ENGLAND LAWN AND TICK	1,674.00			
70998	05/31/2023	PRINTED	005471 NORA SYSTEMS, INC	1,605.42			
70999	05/31/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	2,512.23			
71000	05/31/2023	PRINTED	007180 TREASURER - STATE OF CONN	735.00			
71001	05/31/2023	PRINTED	004016 STEWART'S MUSIC LLC	11.95			
71002	05/31/2023	PRINTED	006817 JENNIFER TOUSIGNANT	50.44			
71003	05/31/2023	PRINTED	008420 TRAFERA, LLC	126.99			
71004	05/31/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,309.91			
71005	05/31/2023	PRINTED	003625 ULINE	891.25			
71006	05/31/2023	PRINTED	002297 W.B.MASON	1,585.47			
71007	06/14/2023	PRINTED	003061 A-DEC COMMUNICATIONS, LLC	39.90			
71008	06/14/2023	PRINTED	005794 ADAMS HOMETOWN MARKETS	142.54			
71009	06/14/2023	PRINTED	008516 ADAPT AND LEARN, LLC	2,100.00			
71010	06/14/2023	PRINTED	002539 ALL WASTE, INC.	961.18			
71011	06/14/2023	PRINTED	002467 ALLSTON SUPPLY CO INC	839.87			
71012	06/14/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	455.53			
71013	06/14/2023	PRINTED	002087 CAS	120.00			
71014	06/14/2023	PRINTED	002155 CONNECTICUT WATER CO	140.00			
71015	06/14/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	3,805.46			
71016	06/14/2023	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	8,363.00			
71017	06/14/2023	PRINTED	002477 CT DEPT OF ENERGY & ENVIR	555.00			
71018	06/14/2023	PRINTED	006877 DOGHOUSE PIANOS	565.00			
71019	06/14/2023	PRINTED	006719 EVERSOURCE	36.83			
71020	06/14/2023	PRINTED	006678 FRONTIER	310.40			
71021	06/14/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	3,500.00			
71022	06/14/2023	PRINTED	002506 GRAINGER	170.82			
71023	06/14/2023	PRINTED	006998 INSTITUTE FOR MULTI-SENSO	1,500.00			
71024	06/14/2023	PRINTED	006998 INSTITUTE FOR MULTI-SENSO	1,500.00			
71025	06/14/2023	PRINTED	005959 LEAF	1,814.71			
71026	06/14/2023	PRINTED	002329 LEARN	10,189.80			
71027	06/14/2023	PRINTED	003858 MECHANICAL & PUMP SERVICE	1,089.00			
71028	06/14/2023	PRINTED	008764 OFFICE SIGN COMPANY LLC	105.00			
71029	06/14/2023	PRINTED	005568 PITNEY BOWES BANK INC	700.00			
71030	06/14/2023	PRINTED	002411 PITNEY BOWES GLOBAL FIN S	153.42			
71031	06/14/2023	PRINTED	002403 SCHOOL MATE	211.20			
71032	06/14/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	1,690.51			
71033	06/14/2023	PRINTED	003325 STATE SUPPLY CO.	112.85			
71034	06/14/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	2,447.90			
71035	06/14/2023	PRINTED	002297 W.B.MASON	11.60			
71036	06/14/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			
71037	06/14/2023	PRINTED	008847 WINDSOR LEARNING, INC	498.00			
71038	06/26/2023	PRINTED	006153 1000Bulbs.com	966.21			
71039	06/26/2023	PRINTED	008516 ADAPT AND LEARN, LLC	750.00			
71040	06/26/2023	PRINTED	004951 AMERICAN INDUSTRIAL TECHN	305.00			
71041	06/26/2023	PRINTED	002666 BRITANNICA	750.00			
71042	06/26/2023	PRINTED	004609 BUSHY HILL NATURE CENTER	792.00			
71043	06/26/2023	PRINTED	002155 CONNECTICUT WATER CO	1,686.44			
71044	06/26/2023	PRINTED	006719 EVERSOURCE	66.46			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71045	06/26/2023	PRINTED	002493 THOMAS FITZGERALD	153.46			
71046	06/26/2023	PRINTED	002506 GRAINGER	1,429.16			
71047	06/26/2023	PRINTED	008881 LEARNING TECHNIQUES, LTD	330.00			
71048	06/26/2023	PRINTED	006590 ORIENTAL TRADING	82.92			
71049	06/26/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	225.35			
71050	06/26/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,098.85			
71051	06/26/2023	PRINTED	004016 STEWART'S MUSIC LLC	19.95			
71052	06/26/2023	PRINTED	005776 THERMOMEDICS, LLC	753.15			
71053	06/26/2023	PRINTED	002518 TREASURER SUPERVISION DIS	87.22			
71054	06/26/2023	PRINTED	002518 TREASURER SUPERVISION DIS	4,145.81			
71055	06/26/2023	PRINTED	002297 W.B.MASON	33.40			
71056	06/26/2023	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	273.07			
71057	07/12/2023	PRINTED	005794 ADAMS HOMETOWN MARKETS	442.35			
71058	07/12/2023	PRINTED	002539 ALL WASTE, INC.	2,274.48			
71059	07/12/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	8,960.73			
71060	07/12/2023	PRINTED	002155 CONNECTICUT WATER CO	864.46			
71061	07/12/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	2,846.34			
71062	07/12/2023	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	5,423.00			
71063	07/12/2023	PRINTED	007053 ESSEX ELEMENTARY SCHOOL C	491.35			
71064	07/12/2023	PRINTED	002197 ESSEX HARDWARE CO	651.67			
71065	07/12/2023	PRINTED	002332 FIRST STUDENT INC	1,434.11			
71066	07/12/2023	PRINTED	006678 FRONTIER	305.76			
71067	07/12/2023	PRINTED	002551 R. E. GODWIN & SONS, LLC	1,269.13			
71068	07/12/2023	PRINTED	004964 LAKESHORE LEARNING	678.38			
71069	07/12/2023	PRINTED	002329 LEARN	1,776.00			
71070	07/12/2023	PRINTED	006315 MARTINEZ PAINTING COMPANY	5,000.00			
71071	07/12/2023	PRINTED	008390 MYSTERY SCIENCE INC	1,720.00			
71072	07/12/2023	PRINTED	008527 NEW ENGLAND CENTER FOR HE	250.00			
71073	07/12/2023	PRINTED	005713 NEW ENGLAND INDUSTRIAL SU	334.25			
71074	07/12/2023	PRINTED	008517 PRISM ACADEMY, LLC	19,324.83			
71075	07/12/2023	PRINTED	003190 RIGGIO'S GARDEN CENTER	37.00			
71076	07/12/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	1,371.16			
71077	07/12/2023	PRINTED	008518 SPEAKOLOGY, LLC	13,500.00			
71078	07/12/2023	PRINTED	005171 TCI	583.00			
71079	07/12/2023	PRINTED	007031 THE MATH LEARNING CENTER	524.88			
71080	07/12/2023	PRINTED	005776 THERMOMEDICS, LLC	3,296.00			
71081	07/12/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	998.85			
71082	07/12/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	3,358.68			
71083	07/12/2023	PRINTED	002297 W.B.MASON	3,469.31			
71084	07/12/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	1,850.50			
71085	07/12/2023	PRINTED	007007 CHARLES SCHWAB TRUST BANK	76,750.00			
71086	07/12/2023	PRINTED	002357 CIRMA	13,500.72			
71087	07/12/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	73,603.67			
71088	07/12/2023	PRINTED	002628 ESSEX, TOWN OF	74,000.00			
71089	07/12/2023	PRINTED	006809 FOLLETT SCHOOL SOLUTIONS	821.79			
71090	07/12/2023	PRINTED	008138 NOTABLE, INC. (KAMI)	495.00			
71091	07/12/2023	PRINTED	002843 MUNICIPAL EMP. RETIREMENT	520.00			
71092	07/12/2023	PRINTED	008390 MYSTERY SCIENCE	1,395.00			
71093	07/12/2023	PRINTED	005776 THERMOMEDICS, LLC	5,118.00			
71094	07/12/2023	PRINTED	002518 TREASURER SUPERVISION DIS	212,745.42			
71095	07/12/2023	PRINTED	002297 W.B.MASON	1,310.81			
71096	07/12/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71097	07/26/2023	PRINTED	003792 ACCO BRANDS CORPORATION	581.06			
71098	07/26/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	142.22			
71099	07/26/2023	PRINTED	002447 EPCO-NBF GROUP	208.85			
71100	07/26/2023	PRINTED	006719 EVERSOURCE	100.87			
71101	07/26/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	2,150.00			
71102	07/26/2023	PRINTED	002815 INTEGRATED SYSTEMS SERVIC	854.00			
71103	07/26/2023	PRINTED	002717 SCHOLASTIC CLASSROOM MAGA	329.56			
71104	07/26/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	3,460.71			
71105	07/26/2023	PRINTED	007031 THE MATH LEARNING CENTER	2,604.96			
71106	07/26/2023	PRINTED	002518 TREASURER SUPERVISION DIS	87.22			
71107	07/26/2023	PRINTED	002297 W.B.MASON	981.82			
71108	07/26/2023	PRINTED	006153 1000Bulbs.com	327.02			
71109	07/26/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	3,615.72			
71110	07/26/2023	PRINTED	002408 CABE	3,034.00			
71111	07/26/2023	PRINTED	002087 CAS	200.00			
71112	07/26/2023	PRINTED	002197 ESSEX HARDWARE CO	246.16			
71113	07/26/2023	PRINTED	002506 GRAINGER	187.62			
71114	07/26/2023	PRINTED	006821 LAKESHORE LEARNING MATERI	62.07			
71115	07/26/2023	PRINTED	005959 LEAF	1,814.71			
71116	07/26/2023	PRINTED	005254 LEARNING A-Z	830.00			
71117	07/26/2023	PRINTED	006590 ORIENTAL TRADING	271.91			
71118	07/26/2023	PRINTED	008901 PEARSON ASSESSMENTS	469.79			
71119	07/26/2023	PRINTED	008517 PRISM ACADEMY, LLC	2,959.65			
71120	07/26/2023	PRINTED	006786 REALLY GOOD STUFF, LLC	49.55			
71121	07/26/2023	PRINTED	004823 SCHOLASTIC MAGAZINES	1,720.74			
71122	07/26/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	4,208.14			
71123	07/26/2023	PRINTED	005780 TOLEDO PHYSICAL EDUCATION	1,163.77			
71124	07/26/2023	PRINTED	008420 TRAFERA, LLC	98.66			
71125	07/26/2023	PRINTED	002297 W.B.MASON	2,286.47			
71126	07/26/2023	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	29.72			
71127	08/09/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	413.16			
71128	08/09/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,021.54			
71129	08/09/2023	PRINTED	002937 SOUTHPAW ENTERPRISES	468.54			
71130	08/09/2023	PRINTED	002297 W.B.MASON	33.30			
71131	08/09/2023	PRINTED	002539 ALL WASTE, INC.	1,044.48			
71132	08/09/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	1,380.64			
71133	08/09/2023	PRINTED	003979 BROOKES PUBLISHING CO.	112.94			
71134	08/09/2023	PRINTED	006009 COUGHLAN COMPANIES LLC	2,399.00			
71135	08/09/2023	PRINTED	002164 DECKER EQUIPMENT	113.45			
71136	08/09/2023	PRINTED	002173 DEMCO, INC.	322.85			
71137	08/09/2023	PRINTED	002197 ESSEX HARDWARE CO	3.99			
71138	08/09/2023	PRINTED	007520 EVERYDAY SPEECH LLC	399.99			
71139	08/09/2023	PRINTED	002544 FLYLEAF PUBLISHING	1,994.54			
71140	08/09/2023	PRINTED	008230 GENERATION GENIUS INC	525.00			
71141	08/09/2023	PRINTED	002506 GRAINGER	249.14			
71142	08/09/2023	PRINTED	002150 GUMDROP BOOKS	1,418.08			
71143	08/09/2023	PRINTED	006998 INSTITUTE FOR MULTI-SENSO	302.55			
71144	08/09/2023	PRINTED	006072 KIDS DISCOVER	288.00			
71145	08/09/2023	PRINTED	006821 LAKESHORE LEARNING MATERI	310.63			
71146	08/09/2023	PRINTED	004964 LAKESHORE LEARNING	131.94			
71147	08/09/2023	PRINTED	007714 LEARNING WITHOUT TEARS	298.16			
71148	08/09/2023	PRINTED	005636 MUSIC K-8	149.95			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71149	08/09/2023	PRINTED	002394 NCTM	157.00			
71150	08/09/2023	PRINTED	007483 OPEN UP RESOURCES	1,485.00			
71151	08/09/2023	PRINTED	004743 READ NATURALLY	690.00			
71152	08/09/2023	PRINTED	006786 REALLY GOOD STUFF, LLC	944.09			
71153	08/09/2023	PRINTED	003190 RIGGIO'S GARDEN CENTER	32.00			
71154	08/09/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	2,030.89			
71155	08/09/2023	PRINTED	003804 SUPER DUPER INC.	82.95			
71156	08/09/2023	PRINTED	005780 TOLEDO PHYSICAL EDUCATION	89.99			
71157	08/09/2023	PRINTED	002297 W.B.MASON	1,365.80			
71158	08/09/2023	PRINTED	002587 WALTHAM SERVICES, INC	111.00			
71159	08/09/2023	PRINTED	004417 WEST MUSIC	297.22			
71160	08/09/2023	PRINTED	008378 WHOLE PHONICS	975.94			
71161	08/09/2023	PRINTED	006648 WILSON LANGUAGE TRAINING	3,013.20			
71162	08/09/2023	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	621.33			
71163	08/23/2023	PRINTED	006432 A&A OFFICE SYSTEMS, INC	1,115.34			
71164	08/23/2023	PRINTED	002108 BOOKSOURCE	1,213.56			
71165	08/23/2023	PRINTED	003858 MECHANICAL & PUMP SERVICE	9,898.63			
71166	08/23/2023	PRINTED	002743 OLSEN'S SANITATION CO., L	4,147.50			
71167	08/23/2023	PRINTED	007238 PRO-ED INC.	726.00			
71168	08/23/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	1,671.73			
71169	08/23/2023	PRINTED	002432 STAPLES ADVANTAGE	901.89			
71170	08/23/2023	PRINTED	007031 THE MATH LEARNING CENTER	883.44			
71171	08/23/2023	PRINTED	002436 TREASURER REGIONAL SCHOOL	520.93			
71172	08/23/2023	PRINTED	008847 WINDSOR LEARNING, INC	650.00			
71173	08/23/2023	PRINTED	002078 ACADEMIC THERAPY PUBLICAT	924.00			
71174	08/23/2023	PRINTED	005794 ADAMS HOMETOWN MARKETS	45.62			
71175	08/23/2023	PRINTED	008516 ADAPT AND LEARN, LLC	2,100.00			
71176	08/23/2023	PRINTED	002836 AMAZON CAPITAL SERVICES	2,060.47			
71177	08/23/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	73,603.67			
71178	08/23/2023	PRINTED	005835 CITIZENS BANK - HEALTH B	73,603.67			
71179	08/23/2023	PRINTED	006771 CT SOLAR LEASE 2, LLC	3,519.60			
71180	08/23/2023	PRINTED	002849 CURTIN MOTOR LIVERY, INC.	5,499.00			
71181	08/23/2023	PRINTED	002164 DECKER EQUIPMENT	362.15			
71182	08/23/2023	PRINTED	002197 ESSEX HARDWARE CO	68.96			
71183	08/23/2023	PRINTED	006719 EVERSOURCE	132.72			
71184	08/23/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	5,241.24			
71185	08/23/2023	PRINTED	008533 FOLLETT CONTENT SOLUTIONS	258.30			
71186	08/23/2023	PRINTED	006678 FRONTIER	300.80			
71187	08/23/2023	PRINTED	002550 GIROUX LANDSCAPING, LLC	2,400.00			
71188	08/23/2023	PRINTED	002506 GRAINGER	1,718.32			
71189	08/23/2023	PRINTED	002158 HEINEMANN PUBLISHING	40.00			
71190	08/23/2023	PRINTED	005959 LEAF	1,814.71			
71191	08/23/2023	PRINTED	006590 ORIENTAL TRADING	90.93			
71192	08/23/2023	PRINTED	004613 BROOKE PARAKILAS	37.00			
71193	08/23/2023	PRINTED	008517 PRISM ACADEMY, LLC	12,886.10			
71194	08/23/2023	PRINTED	007822 RAPTOR TECHNOLOGIES, LLC	625.00			
71195	08/23/2023	PRINTED	002578 ROCHESTER 100, INC.	217.50			
71196	08/23/2023	PRINTED	006411 SCHOLASTIC LIBRARY PUBLIS	1,850.96			
71197	08/23/2023	PRINTED	005508 SCHOOL SPECIALTY LLC	433.50			
71198	08/23/2023	PRINTED	006624 SOUTHERN CONNECTICUT GAS	1,028.27			
71199	08/23/2023	PRINTED	007031 THE MATH LEARNING CENTER	3,713.04			
71200	08/23/2023	PRINTED	005776 THERMOMEDICS, LLC	1,181.51			

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 3000 1040

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
71201	08/23/2023	PRINTED	002518 TREASURER SUPERVISION DIS	735.00			
71202	08/23/2023	PRINTED	002518 TREASURER SUPERVISION DIS	212,745.42			
71203	08/23/2023	PRINTED	002518 TREASURER SUPERVISION DIS	212,745.42			
71204	08/23/2023	PRINTED	003625 ULINE	855.32			
71205	08/23/2023	PRINTED	002297 W.B.MASON	3,142.60			
71206	08/23/2023	PRINTED	005938 WPS	239.80			
71207	08/23/2023	PRINTED	008917 WYGANT CONSTRUCTION / MAI	7,040.00			
71208	08/23/2023	PRINTED	006019 ZORO TOOLS ACCOUNTS RECEI	940.21			
268 CHECKS				CASH ACCOUNT TOTAL	1,714,863.20	.00	

REGIONAL SCHOOL DIST # 4

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
268 CHECKS	FINAL TOTAL	1,714,863.20	.00

** END OF REPORT - Generated by Robert Grissom **

Essex Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object	Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
<u>OBJECT 100 - SALARIES:</u>							
	TOTAL SALARIES	4,766,752	-	4,766,752	4,739,610	-	27,142
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
	TOTAL EMPLOYEE BENEFITS	1,774,429	-	1,774,429	1,727,992	-	46,437
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
	TOTAL PURCHASED & TECHNICAL SERVICES	173,686	5,100	178,786	146,634	-	32,152
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
	TOTAL PURCHASED PROPERTY SERVICES	448,424	-	448,424	413,657	-	34,767
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
	TOTAL OTHER PURCHASED SERVICES	727,637	-	727,637	696,676	-	30,961
<u>OBJECT 600 - SUPPLIES:</u>							
	TOTAL SUPPLIES	236,926	-	236,926	232,803	-	4,123
<u>OBJECT 700 - PROPERTY:</u>							
	TOTAL PROPERTY	11,188	-	11,188	6,984	-	4,204
<u>OBJECT 800 - OTHER OBJECTS:</u>							
	TOTAL OTHER OBJECTS	5,601	-	5,601	5,272	-	329
	SUBTOTAL	<u>8,144,643</u>	<u>5,100</u>	<u>8,149,743</u>	<u>7,969,628</u>	<u>-</u>	<u>180,115</u>

Essex Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 100 - SALARIES:								
5111		Administration	159,543	-	159,543	165,527	-	(5,984)
5113		Teachers' Salaries	1,954,144	-	1,954,144	2,046,093	-	(91,949)
5114		Secretary Salaries	153,239	-	153,239	149,469	-	3,770
5115		Custodial Salaries	267,205	-	267,205	230,550	-	36,655
5116		Nurse Salary	56,355	-	56,355	56,830	-	(475)
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	83,492	-	83,492	68,204	-	15,288
5119		Para Educators	436,555	-	436,555	403,815	-	32,740
5123		Substitute Teachers	54,000	-	54,000	42,097	-	11,903
5124		Substitute Secretary/Para-Educators	8,385	-	8,385	23,460	-	(15,075)
5125		Sub Custodians	5,241	-	5,241	19,994	-	(14,753)
5126		Summer Part Time Custodian Salary	12,577	-	12,577	18,577	-	(6,000)
5133		Coaches/Extra-Curricular	25,672	-	25,672	19,582	-	6,090
5134		Secretary OT	1,767	-	1,767	594	-	1,173
5135		Custodian OT	4,716	-	4,716	1,726	-	2,990
5138		Cafeteria OT	-	-	-	5,857	-	(5,857)
5198		Supervision District Salary	1,543,861	-	1,543,861	1,487,235	-	56,626
TOTAL SALARIES			4,766,752	-	4,766,752	4,739,610	-	27,142
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	1,056,808	-	1,056,808	1,056,808	-	-
5214		Life Insurance	3,938	-	3,938	3,935	-	3
5222		MERF	-	-	-	12,897	-	(12,897)
5223		FICA/Medicare	102,034	-	102,034	101,888	-	146
5250		Unemployment Compensation	22,500	-	22,500	-	-	22,500
5260		Worker's Compensation	31,797	-	31,797	26,093	-	5,704
5290		Other Employee Benefits	88,964	-	88,964	77,140	-	11,824
5291		Annuities	14,562	-	14,562	12,051	-	2,511
5298		Supervision District Fringe Benefits	453,826	-	453,826	437,180	-	16,646
TOTAL EMPLOYEE BENEFITS			1,774,429	-	1,774,429	1,727,992	-	46,437

Essex Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>								
5300		Building Study	-	5,100	5,100	5,100	-	-
5322		Professional Development Programs	24,000	(12,500)	11,500	-	-	11,500
5330		<u>Other Professional Services</u>						
	1109	Sound Equipment Services	850	-	850	209	-	641
	1215	Special Education	17,000	12,500	29,500	26,289	-	3,211
	2134	Health	900	-	900	-	-	900
	2135	Physical Therapy	11,643	-	11,643	12,651	-	(1,008)
	2139	Testing & Therapy	10,000	-	10,000	3,838	-	6,162
	2310	Other Services	33,440	-	33,440	25,476	-	7,964
		TOTAL OTHER PROF SERVICES	73,833	12,500	86,333	68,463	-	17,870
5398		Supervision District Purchased Svcs	75,853		75,853	73,071	-	2,782
TOTAL PURCHASED & TECHNICAL SERVICES			173,686	5,100	178,786	146,634	-	32,152
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>								
5411		Water	9,200	-	9,200	9,787	-	(587)
5412		Electricity	70,000	-	70,000	52,578	-	17,422
5430		<u>Repairs & Maintenance</u>						
	1101	Art	300	-	300	-	-	300
	1109	Music	2,050	-	2,050	1,950	-	100
	1114	Computer Education	9,000	-	9,000	1,927	-	7,073
	1215	Special Education	3,550	-	3,550	-	-	3,550
	2134	Health	85	-	85	75	-	10
	2223	Audio/Visual	650	-	650	-	-	650
	2410	Contracts	850	-	850	775	-	75
	2600	Plant Operations Repairs	233,950	-	233,950	232,358	-	1,592
	3000	Cafeteria	2,500	-	2,500	-	-	2,500
		TOTAL REPAIRS & MAINTENANCE	252,935	-	252,935	237,085	-	15,850
5440		Leases	111,505	-	111,505	109,599	-	1,906
5498		Supervision District Purchased Property Services	4,784	-	4,784	4,609	-	175
TOTAL PURCHASED PROPERTY SERVICES			448,424	-	448,424	413,657	-	34,767

Essex Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	115,133	(37,896)	77,237	66,630	-	10,607
5515		Field Trips & School Events	4,964	-	4,964	2,906	-	2,058
5520		Comprehensive Insurance	30,213	-	30,213	27,784	-	2,429
5530		Communications	7,508	700	8,208	8,451	-	(243)
5540		Advertising	200	-	200	-	-	200
5561		Out-of-District Tuition	388,835	37,196	426,031	425,924	-	107
55611		Excess Cost Reimbursement	(112,000)	-	(112,000)	(113,641)	-	1,641
5580		Travel & Conferences	14,402	-	14,402	10,451	-	3,951
5598		Supervision District Other Purchased Services	278,382	-	278,382	268,171	-	10,211
TOTAL OTHER PURCHASED SERVICES			727,637	-	727,637	696,676	-	30,961
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	1114	Computer Education	8,000	-	8,000	7,818	-	182
	2134	Health	1,600	-	1,600	1,531	-	69
	2410	Office Supplies	10,000	-	10,000	10,383	-	(383)
		TOTAL INSTRUCTIONAL SUPPLIES	19,600	-	19,600	19,732	-	(132)
5611		Instructional Supplies						
	1101	Art	5,400	-	5,400	5,398	-	2
	1103	Language Arts	6,114	(1,231)	4,883	4,883	-	-
	1104	Foreign Language (FLES)	918	(918)	-	-	-	-
	1107	Kindergarten	1,196	-	1,196	1,144	-	52
	1108	Mathematics	6,232	3,418	9,650	9,616	-	34
	1109	Music	2,194	-	2,194	2,119	-	75
	1110	Physical Education	2,823	-	2,823	2,822	-	1
	1111	Reading	2,834	(1,500)	1,334	1,305	-	29
	1112	Science	2,726	(1,000)	1,726	1,726	-	-
	1113	Social Studies	1,354	-	1,354	1,354	-	-
	1190	Testing	3,005	-	3,005	3,005	-	-
	1209	Enrichment Projects	3,201	-	3,201	3,201	-	-
	1215	Special Education	2,233	-	2,233	2,233	-	-
	2222	Library	649	-	649	647	-	2
	2223	Audio Visual	7,538	-	7,538	7,538	-	0
		TOTAL INSTRUCTIONAL SUPPLIES	48,417	(1,231)	47,186	46,991	-	195

Essex Board of Education
FY 2022-2023 Year-to-Date Report as of 6-30-2023

Object		Description	2022-2023 Original Budget	2022-2023 Transfers	2022-2023 Revised Budget	2022-2023 Actual Expense YTD	2022-2023 Encumbrances	2022-2023 Available
5613		Operations Maintenance Supplies	20,000	-	20,000	21,645	-	(1,645)
5624		Heating Fuel Natural Gas	35,360	6,000	41,360	38,188	-	3,172
5626		Gasoline	50	-	50	-	-	50
5629		General Instructional Supplies	23,230	7,001	30,231	30,181	-	50
5641		Instructional Materials						
	1103	Language Arts	4,940	(1,500)	3,440	3,440	-	-
	1104	Foreign Language (FLES)	240	-	240	110	-	130
	1107	Kindergarten	1,073	-	1,073	1,051	-	22
	1108	Mathematics	8,991	-	8,991	8,955	-	36
	1109	Music	1,750	(1,200)	550	517	-	33
	1111	Reading	11,475	(5,000)	6,475	5,618	-	857
	1112	Science	2,600	(500)	2,100	1,546	-	554
	1113	Social Studies	385	-	385	346	-	39
	1114	Computer Education	20,448	(4,000)	16,448	16,382	-	66
	1116	Study Skill Program	949	-	949	638	-	311
	1209	Enrichment Projects	2,010	430	2,440	3,086	-	(646)
	1215	Special Education	2,765	-	2,765	2,771	-	(6)
	2120	Guidance	805	-	805	415	-	390
	2222	Library	6,540	-	6,540	6,821	-	(281)
		TOTAL INSTRUCTIONAL MATERIALS	64,971	(11,770)	53,201	51,697	-	1,504
5698		Supervision District Supplies	25,298	-	25,298	24,370	-	928
TOTAL SUPPLIES			236,926	-	236,926	232,803	-	4,123
OBJECT 700 - PROPERTY:								
5730		Equipment	11,188	-	11,188	6,984	-	4,204
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			11,188	-	11,188	6,984	-	4,204
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2310	Board of Education	3,100	-	3,100	2,948	-	152
	2410	School Dues & Fees	690	-	690	579	-	111
		TOTAL DUES & FEES	3,790	-	3,790	3,527	-	263
5898		Supervision District Other Objects	1,811	-	1,811	1,745	-	66
TOTAL OTHER OBJECTS			5,601	-	5,601	5,272	-	329
SUBTOTAL			<u>8,144,643</u>	<u>5,100</u>	<u>8,149,743</u>	<u>7,969,628</u>	<u>-</u>	<u>180,115</u>

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object	Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
<u>OBJECT 100 - SALARIES:</u>							
TOTAL SALARIES		5,161,052	-	5,161,052	580,909	3,968,470	611,673
<u>OBJECT 200 - EMPLOYEE BENEFITS:</u>							
TOTAL EMPLOYEE BENEFITS		1,639,855	-	1,639,855	433,351	1,078,724	127,780
<u>OBJECT 300 - PURCHASED & TECHNICAL SERVICES:</u>							
TOTAL PURCHASED & TECHNICAL SERVICES		167,600	-	167,600	34,047	91,783	41,770
<u>OBJECT 400 - PURCHASED PROPERTY SERVICES:</u>							
TOTAL PURCHASED PROPERTY SERVICES		440,175	-	440,175	93,047	308,518	38,610
<u>OBJECT 500 - OTHER PURCHASED SERVICES:</u>							
TOTAL OTHER PURCHASED SERVICES		675,019	-	675,019	104,705	504,013	66,301
<u>OBJECT 600 - SUPPLIES:</u>							
TOTAL SUPPLIES		281,331	-	281,331	67,981	137,621	75,730
<u>OBJECT 700 - PROPERTY:</u>							
TOTAL PROPERTY		7,350	-	7,350	-	-	7,350
<u>OBJECT 800 - OTHER OBJECTS:</u>							
TOTAL OTHER OBJECTS		5,790	-	5,790	3,734	1,940	116
SUBTOTAL		<u>8,378,172</u>	<u>-</u>	<u>8,378,172</u>	<u>1,317,774</u>	<u>6,091,069</u>	<u>969,329</u>

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 100 - SALARIES:								
5111		Administration	164,329	-	164,329	13,112	135,416	15,801
5113		Teachers' Salaries	2,161,477	-	2,161,477	82,054	2,051,338	28,086
5114		Secretary Salaries	157,268	-	157,268	16,579	-	140,689
5115		Custodial Salaries	268,105	-	268,105	34,751	70,140	163,214
5116		Nurse Salary	58,767	-	58,767	3,129	-	55,638
5118		Food Service Dir/Bookkeeper/Cafeteria Salaries	84,382	-	84,382	-	23,719	60,664
5119		Para Educators	451,834	-	451,834	-	449,534	2,300
5123		Substitute Teachers	101,140	-	101,140	-	-	101,140
5124		Substitute Secretary/Para-Educators	10,108	-	10,108	-	-	10,108
5125		Sub Custodians	5,380	-	5,380	-	-	5,380
5126		Summer Part Time Custodian Salary	12,910	-	12,910	18,487	-	(5,577)
5133		Coaches/Extra-Curricular	26,998	-	26,998	-	-	26,998
5134		Secretary OT	2,414	-	2,414	-	-	2,414
5135		Custodian OT	4,841	-	4,841	21	-	4,820
5138		Cafeteria OT	-	-	-	-	-	-
5198		Supervision District Salary	1,651,099	-	1,651,099	412,775	1,238,324	-
TOTAL SALARIES			5,161,052	-	5,161,052	580,909	3,968,470	611,673
OBJECT 200 - EMPLOYEE BENEFITS:								
5210		Health Insurance	883,244	-	883,244	220,811	662,433	-
5214		Life Insurance	4,898	-	4,898	-	106	4,793
5222		MERF	-	-	-	-	4,388	(4,388)
5223		FICA/Medicare	106,434	-	106,434	7,035	1,796	97,604
5250		Unemployment Compensation	18,000	-	18,000	-	18,000	-
5260		Worker's Compensation	33,387	-	33,387	6,523	26,864	-
5290		Other Employee Benefits	92,480	-	92,480	77,270	-	15,210
5291		Annuities	14,562	-	14,562	-	-	14,562
5298		Supervision District Fringe Benefits	486,850	-	486,850	121,712	365,138	-
TOTAL EMPLOYEE BENEFITS			1,639,855	-	1,639,855	433,351	1,078,724	127,780

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 300 - PURCHASED & TECHNICAL SERVICES:								
5322		Professional Development Programs	17,270	-	17,270	-	-	17,270
5330		<u>Other Professional Services</u>						
	1109	Sound Equipment Services	-	-	-	-	-	-
	1215	Special Education	17,000	-	17,000	-	-	17,000
	2134	Health	-	-	-	-	-	-
	2135	Physical Therapy	11,643	-	11,643	-	11,643	-
	2139	Testing & Therapy	7,500	-	7,500	-	-	7,500
	2310	Other Services	34,000	-	34,000	14,000	20,000	-
		TOTAL OTHER PROF SERVICES	70,143	-	70,143	14,000	31,643	24,500
5398		Supervision District Purchased Svcs	80,187	-	80,187	20,047	60,140	-
TOTAL PURCHASED & TECHNICAL SERVICES			167,600	-	167,600	34,047	91,783	41,770
OBJECT 400 - PURCHASED PROPERTY SERVICES:								
5411		Water	9,300	-	9,300	-	9,300	-
5412		Electricity	57,500	-	57,500	3,652	53,848	-
5430		<u>Repairs & Maintenance</u>						
	1101	Art	300	-	300	-	300	-
	1109	Music	2,050	-	2,050	-	2,050	-
	1114	Computer Education	10,000	-	10,000	99	-	9,901
	1215	Special Education	3,550	-	3,550	-	-	3,550
	2134	Health	2,590	-	2,590	-	75	2,515
	2223	Audio/Visual	650	-	650	-	-	650
	2410	Contracts	850	-	850	822	-	28
	2600	Plant Operations Repairs	249,420	-	249,420	83,455	146,500	19,465
	3000	Cafeteria	2,500	-	2,500	-	-	2,500
		TOTAL REPAIRS & MAINTENANCE	271,910	-	271,910	84,376	148,925	38,610
5440		Leases	95,906	-	95,906	3,629	92,277	-
5498		Supervision District Purchased Property Services	5,559	-	5,559	1,390	4,169	-
TOTAL PURCHASED PROPERTY SERVICES			440,175	-	440,175	93,047	308,518	38,610

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
OBJECT 500 - OTHER PURCHASED SERVICES:								
5511		Out-of-District Transportation	76,090	-	76,090	5,499	37,721	32,870
5515		Field Trips & School Events	5,515	-	5,515	-	4,515	1,000
5520		Comprehensive Insurance	31,120	-	31,120	6,978	24,142	-
5530		Communications	7,508	-	7,508	301	7,207	-
5540		Advertising	200	-	200	-	-	200
5561		Out-of-District Tuition	349,656	-	349,656	17,946	208,481	123,229
55611		Excess Cost Reimbursement	(106,000)	-	(106,000)	-	-	(106,000)
5580		Travel & Conferences	15,002	-	15,002	-	-	15,002
5598		Supervision District Other Purchased Services	295,928	-	295,928	73,982	221,946	-
TOTAL OTHER PURCHASED SERVICES			675,019	-	675,019	104,705	504,013	66,301
OBJECT 600 - SUPPLIES:								
5610		General Supplies						
	1114	Computer Education	8,000	-	8,000	932	4,165	2,903
	2134	Health	1,600	-	1,600	-	1,500	100
	2410	Office Supplies	11,000	-	11,000	309	3,822	6,869
		TOTAL INSTRUCTIONAL SUPPLIES	20,600	-	20,600	1,241	9,487	9,872
5611		Instructional Supplies						
	1101	Art	5,400	-	5,400	-	-	5,400
	1103	Language Arts	8,654	-	8,654	4,119	-	4,535
	1104	Foreign Language (FLES)	470	-	470	174	-	296
	1107	Kindergarten	1,879	-	1,879	1,409	127	343
	1108	Mathematics	7,989	-	7,989	3,607	495	3,887
	1109	Music	2,009	-	2,009	1,229	-	780
	1110	Physical Education	3,100	-	3,100	2,571	-	529
	1111	Reading	4,061	-	4,061	3,599	265	197
	1112	Science	4,641	-	4,641	1,143	-	3,498
	1113	Social Studies	1,705	-	1,705	1,101	-	604
	1190	Testing	2,970	-	2,970	1,063	-	1,907
	1209	Enrichment Projects	3,364	-	3,364	966	2,320	78
	1215	Special Education	2,363	-	2,363	556	122	1,685
	2222	Library	810	-	810	796	-	14
	2223	Audio Visual	8,020	-	8,020	4,250	400	3,370
		TOTAL INSTRUCTIONAL SUPPLIES	57,435	-	57,435	26,582	3,729	27,125

Essex Board of Education
FY 2023-2024 Year-to-Date Report as of 8-31-2023

Object		Description	2023-2024 Original Budget	2023-2024 Transfers	2023-2024 Revised Budget	2023-2024 Actual Expense YTD	2023-2024 Encumbrances	2023-2024 Available
5613		Operations Maintenance Supplies	22,000	-	22,000	3,536	15,964	2,500
5624		Heating Fuel Natural Gas	44,780	-	44,780	1,028	43,752	-
5626		Gasoline	50	-	50	-	-	50
5629		General Instructional Supplies	25,500	-	25,500	4,673	16,789	4,038
5641		Instructional Materials						
	1103	Language Arts	5,086	-	5,086	914	1,801	2,372
	1104	Foreign Language (FLES)	368	-	368	-	-	368
	1107	Kindergarten	6,773	-	6,773	2,964	11	3,798
	1108	Mathematics	8,979	-	8,979	5,355	2,000	1,624
	1109	Music	1,425	-	1,425	-	600	825
	1111	Reading	16,612	-	16,612	2,600	10,792	3,220
	1112	Science	2,700	-	2,700	-	-	2,700
	1113	Social Studies	403	-	403	-	-	403
	1114	Computer Education	21,882	-	21,882	2,720	8,181	10,981
	1116	Study Skill Program	1,064	-	1,064	19	-	1,045
	1209	Enrichment Projects	2,950	-	2,950	180	96	2,674
	1215	Special Education	2,979	-	2,979	1,422	300	1,257
	2120	Guidance	863	-	863	-	300	563
	2222	Library	7,560	-	7,560	6,918	327	315
		TOTAL INSTRUCTIONAL MATERIALS	79,644	-	79,644	23,091	24,408	32,145
5698		Supervision District Supplies	31,322	-	31,322	7,831	23,491	-
TOTAL SUPPLIES			281,331	-	281,331	67,981	137,621	75,730
OBJECT 700 - PROPERTY:								
5730		Equipment	7,350	-	7,350	-	-	7,350
5798		Supervision District Equipment	-	-	-	-	-	-
TOTAL PROPERTY			7,350	-	7,350	-	-	7,350
OBJECT 800 - OTHER OBJECTS:								
5810		Dues & Fees						
	2310	Board of Education	3,100	-	3,100	3,034	-	66
	2410	School Dues & Fees	690	-	690	200	440	50
		TOTAL DUES & FEES	3,790	-	3,790	3,234	440	116
5898		Supervision District Other Objects	2,000	-	2,000	500	1,500	-
TOTAL OTHER OBJECTS			5,790	-	5,790	3,734	1,940	116
SUBTOTAL			8,378,172	-	8,378,172	1,317,774	6,091,069	969,329

Essex Cafeteria Expense and Revenue Tracking

6/30/23

Essex 2022-2023	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Eligible Students - Free	307	307	55	55	56	56	58	60	60	61	61	61	1,197
Eligible Students - Reduced	0	0	14	13	12	12	10	11	11	11	11	11	116
Eligible Students - Full Pay	0	0	231	232	233	233	231	231	231	233	233	233	2,321
Total Enrollment	307	307	300	300	301	301	299	302	302	305	305	305	3,634
Breakfast - Free meals served	179	426	253	349	295	224	321	242	329	203	366	165	3,352
Breakfast - Reduced meals served	0	0	96	67	58	55	54	42	60	36	50	30	548
Breakfast - Full Pay meals served	0	0	599	760	658	551	750	406	717	509	819	434	6,203
Lunch - Free meals served	245	426	689	707	696	575	809	667	895	565	902	389	7,565
Lunch - Reduced meals served	0	0	252	217	182	139	167	117	176	122	172	90	1,634
Lunch - Full Pay meals served	0	0	2,506	2,418	2,391	1,944	2,417	1,771	2,596	1,693	2,741	1,217	21,694
object Total Meal Count	424	852	4,395	4,518	4,280	3,488	4,518	3,245	4,773	3,128	5,050	2,325	40,996
4090 Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132
4160 Café Lunch Cash Sales	\$ -	\$ -	\$ 535	\$ 396	\$ 337	\$ 599	\$ 1,165	\$ 5,686	\$ 977	\$ 159	\$ 222	\$ 822	\$ 10,898
4360 State & Fed Grants - Claims breakfast	\$ 466	\$ 1,110	\$ 1,059	\$ 1,300	\$ 1,109	\$ 890	\$ 1,206	\$ 832	\$ 1,220	\$ 784	\$ 1,335	\$ 649	\$ 11,960
4360 State & Fed Grants - Claims lunch	\$ 1,118	\$ 1,944	\$ 5,903	\$ 5,776	\$ 5,570	\$ 4,533	\$ 6,020	\$ 4,712	\$ 6,566	\$ 4,230	\$ 6,692	\$ 2,975	\$ 56,038
4360 State & Fed Grants - 6 Cent	\$ -	\$ -	\$ 276	\$ 267	\$ 262	\$ 213	\$ 271	\$ 204	\$ 293	\$ 190	\$ 305	\$ 136	\$ 2,418
4360 State & Fed Grants - Healthy Foods	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,757	\$ 2,757
4360 State & Fed Grants - CN State Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,450	\$ -	\$ 1,450
4360 State & Fed Grants - State School Breakfast	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,662	\$ 2,662
4360 State & Fed Grants - Smart Funds	\$ -	\$ -	\$ 10,105	\$ 10,053	\$ 9,760	\$ 7,963	\$ 10,008	\$ -	\$ 10,592	\$ 6,983	\$ 11,283	\$ 5,141	\$ 81,887
4360 State & Fed Grants - Supply Chain Assistance	\$ -	\$ -	\$ -	\$ -	\$ 9,983	\$ -	\$ -	\$ -	\$ 7,205	\$ -	\$ -	\$ -	\$ 17,189
4360 State & Fed Grants - Emerg. Oper. Costs Reimb.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 628
4361 USDA commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 1,584	\$ 3,053	\$ 17,879	\$ 17,792	\$ 27,022	\$ 14,197	\$ 19,430	\$ 11,435	\$ 26,854	\$ 12,345	\$ 21,287	\$ 15,142	\$ 188,018
5111 Administrator Salary													\$ -
5114 Secretary Salary													\$ -
5118 Food Service Salary													\$ -
5124 Sub Secty\ Café													\$ -
5138 OT Cafeteria Salary													\$ -
Total Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5210 Health Insurance													\$ -
5214 Life Insurance													\$ -
5222 MERF													\$ -
5223 Fica/Medicare													\$ -
Total Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salary & Benefit Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5430 Repairs & Maintenance	\$ -	\$ 4,247	\$ -	\$ 3,182	\$ 955	\$ 953	\$ -	\$ 1,618	\$ 5,411	\$ 3,375	\$ -	\$ -	\$ 19,741
5600 All - Supplies / Energy	\$ -	\$ 763	\$ 1,145	\$ 1,386	\$ 266	\$ 1,580	\$ 953	\$ 408	\$ 599	\$ 1,061	\$ 888	\$ -	\$ 9,049
5601 USDA Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5610 General Supplies	\$ -	\$ 7,293	\$ 10,439	\$ 8,146	\$ 6,089	\$ 8,661	\$ 6,330	\$ 7,575	\$ 8,118	\$ 6,381	\$ 7,644	\$ 2,635	\$ 79,312
5800 All - Other Misc. Expense	\$ -	\$ 179	\$ 97	\$ 105	\$ 126	\$ 11	\$ 127	\$ 366	\$ 71	\$ 1	\$ 83	\$ -	\$ 1,165
5890 Other Objects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
Total Product Cost	\$ -	\$ 12,482	\$ 11,682	\$ 12,819	\$ 7,436	\$ 11,204	\$ 7,410	\$ 9,967	\$ 14,198	\$ 10,818	\$ 8,615	\$ 77,635	\$ 184,267
Total Product, Salary & Benefit Costs	\$ -	\$ 12,482	\$ 11,682	\$ 12,819	\$ 7,436	\$ 11,204	\$ 7,410	\$ 9,967	\$ 14,198	\$ 10,818	\$ 8,615	\$ 77,635	\$ 184,267
Profit (Loss)	\$ 1,584	\$ (9,429)	\$ 6,197	\$ 4,973	\$ 19,585	\$ 2,992	\$ 12,019	\$ 1,467	\$ 12,655	\$ 1,527	\$ 12,672	\$ (62,494)	\$ 3,751
Operating Days	8	23	20	19	18	16	20	17	23	14	22	11	180
Lunch Participation	10.0%	6.0%	57.5%	58.6%	60.3%	55.2%	56.7%	49.8%	52.8%	55.7%	56.9%	50.6%	4.7%
Breakfast Participation	7.3%	6.0%	15.8%	20.6%	18.7%	17.2%	18.8%	13.4%	15.9%	17.5%	18.4%	18.7%	1.5%
Meals Product Cost	\$ -	\$ 14.65	\$ 2.66	\$ 2.84	\$ 1.74	\$ 3.21	\$ 1.64	\$ 3.07	\$ 2.97	\$ 3.46	\$ 1.71	\$ 33.39	
Labor/M meal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ 14.65	\$ 2.66	\$ 2.84	\$ 1.74	\$ 3.21	\$ 1.64	\$ 3.07	\$ 2.97	\$ 3.46	\$ 1.71	\$ 33.39	
unpaid lunch balances - monthly value			\$ (241)		\$ (298)	\$ (298)	\$ (271)	\$ (727)	\$ (538)	\$ (507)	\$ (529)	\$ -	
lunch account balances- monthly value			\$ 4,539		\$ 5,016	\$ 5,754	\$ 7,186	\$ 6,367	\$ 6,485	\$ 6,549	\$ 6,504	\$ 6,495	
Month End Checking Account Balance	\$ 165,958	\$ 179,957	\$ 172,737	\$ 156,799	\$ 171,645	\$ 182,203	\$ 189,624	\$ 201,498	\$ 218,756	\$ 115,795	\$ 123,702	\$ 58,042	

Medical Reserve Tracking
Chester, Deep River, Essex, Regional School
District No. 4, and the Supervision District

2022-2023

As of: 06.30.2023

Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
First Week	391,669	250,148	89,039	3,088	87,111	42,853	55,028	152,792	117,184	37,192	149,527	85,023	1,460,652
2nd Week	58,050	67,339	154,801	153,284	240,912	95,135	152,930	173,687	221,639	175,526	202,913	317,766	2,013,982
3rd Week	118,954	33,037	68,542	59,805	86,916	139,887	243,227	209,018	224,928	102,033	132,005	56,990	1,475,342
4th Week		90,522	119,859	61,403	95,135	77,165	80,557	128,065	141,782	90,079	118,373		1,002,940
5th week				78,324		10,939	68,476				263,460		421,199
H S A Payments	188,086	17,946	124,704	33,251	31,685	28,660	117,285	39,210	33,398	32,198	31,998	38,620	717,042
Medicare Supp.	7,654	7,527	7,527	3,700	11,354	7,642	7,642	7,754	7,754	7,754	7,754	3,807	87,867
Miscellaneous exp	4,092	8,816	504		11,049	1,058			10,527		10,000	10,531	56,576
Total Expenses	768,504	475,336	564,976	392,855	564,161	403,339	725,144	710,526	757,211	444,782	916,029	512,738	7,235,602
Monthly Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total
Supv Dist.	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	101,470	1,217,645
Reg 4	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	238,405	2,860,860
Chest. BOE	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	57,389	688,667
Deep River BOE	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	54,392	652,705
Essex BOE	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	88,067	1,056,808
First Pay EE		622	50,940	58,873	58,018	58,069	58,537	57,554	57,619	57,426	56,978	57,106	571,743
Second Pay EE	12,771		59,355	58,232	58,099	58,534	59,670	57,554	57,546	57,426	57,166	57,724	594,078
TRB	19,289		28,639	(1,100)		25,119			21,819				93,768
Retirees	40,150	23,005	29,807	24,402	26,647	13,112	33,414	18,462	23,219	20,456	7,197	39,588	299,460
Other Rev.													-
Total Revenue	611,934	563,351	708,464	680,130	682,488	694,559	691,345	673,294	699,928	675,033	661,065	694,142	8,035,734
Net Rev/Exp/Month	(156,569)	88,014	143,488	287,275	118,328	291,220	(33,799)	(37,233)	(57,283)	230,250	(254,965)	181,405	
Self Insured cash													
balance at month end	\$ 5,551,360	\$ 5,548,978	\$ 6,149,273	\$ 6,357,672	\$ 6,579,550	\$ 6,718,992	\$ 6,913,254	6,590,486	6,724,340	6,934,558	6,501,076	6,689,461	

Revenue (Full Year Projection) 8,035,734

Expenses (YTD) 7,235,602

Net Position 800,132

Students

Student Health Services

School District Medical Advisor

The Board of Education shall appoint a school district medical advisor and appropriate medical support service personnel including nurses.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. Appraising the health status of student and school personnel;
2. Counseling students, parents, and others concerning the findings of health examination;
3. Encouraging correction of defects;
4. Helping prevent and control disease;
5. Providing emergency care for student injury and sudden illness;
6. Maintaining school health records.

Health Records

There shall be a health record for each student enrolled in the school district which will be maintained in the school nurse's room. For the purposes of confidentiality, records will be treated in the same manner as the student's cumulative academic record.

Student health records are covered by the Family Educational Rights and Privacy Act (FERPA) and are exempt from the Health Insurance Portability Accountability Act (HIPAA) privacy rule. However, it is recognized that obtaining medical information from health care providers will require schools to have proper authorization and to inform parents that such information once released by health care providers is no longer protected under HIPAA but is covered under FERPA.

Students

Student Health Services (continued)

Regular Health Assessments

Prior to enrollment in kindergarten, each child shall have a health assessment by one of the following medical personnel of the parents or guardians choosing to ascertain whether the student has any physical disability or other health problem tending to prevent him or her from receiving the full benefit of school work and to ascertain whether such school work should be modified in order to prevent injury to the student or to secure for the student a suitable program of education:

1. a legally qualified physician;
2. an advanced practice registered nurse;
3. a registered nurse;
4. a physician's assistant.

Such health assessment shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. 10-204a as periodically amended;
3. Vision, hearing, postural, and gross dental screening;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's Anemia;
5. Any other information including a health history as the physician believes to be necessary and appropriate.

Students

Student Health Services (continued)

Health assessments shall also be required in grades 6 or 7 and in grades 9 or 10 by a legally qualified physician of each student's parents or guardians own choosing, or by the school medical advisor, or the advisor's designee, to ascertain whether a student has any physical disability or other health problem. Such health assessments shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. 10-204a and the Department of Public Health, Public Health Code, 10-204a-2a, 10-204-3a and 10-204a-4;
3. Vision, hearing, postural, and gross dental screening;
4. If required by the school district medical advisor, testing for tuberculosis and sickle cell anemia or Cooley's Anemia; TB screening will be required as determined by the child's health care provider or required from children who are at increased risk of acquiring tuberculosis infection and disease. Students entering for outside the United States will be required to have a new tuberculin test and results reported prior to entry into the District's schools.
5. Any other information including a health history as the physician believes to be necessary and appropriate.

A child will not be allowed, as the case may be, to begin or continue in district schools unless health assessments are performed as required. Students transferring into the district must provide evidence of required Connecticut vaccinations, immunizations, and health assessments at enrollment and prior to school attendance.

Health assessments will be provided by the school medical advisor or the advisor's designee without charge to all students whose parents or guardians meet the eligibility requirement of free and reduced priced meals under the National School Lunch Program or for free milk under the special milk program.

The Board of Education shall annually designate a representative to receive reports of health assessments and immunizations from health care providers.

Health assessment results and recommendations signed by the examining physician or authorized medical personnel shall be recorded on forms provided by the Connecticut State Board of Education and kept on file in the school the student attends. Upon written authorization from the student's parent or guardian, original cumulative health records shall be sent to the chief administrative

Students

Student Health Services (continued)

officer of the school district to which such student moves and a true copy of the student's cumulative health records maintained with the student's academic records. The Superintendent of Schools, or designee, shall notify parents of any health-related problems detected in health assessments and shall make reasonable efforts to assure that further testing and treatment is provided, including advice on obtaining such required testing or treatment.

Students who are in violation of Board requirements for health assessments and immunizations will be excluded from school after appropriate parental notice and warning.

Vision Screening

All students in grades K-6, and grade 9 will be screened using a Snellen chart, or equivalent screening, by the school nurse or school health aide. Additional vision screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student in question. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Hearing Screening

All students will be screened for possible hearing impairments in grades K-3, grade 5, and grade 8. Additional audiometric screening will be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any defect of hearing, with a brief statement describing such defect.

As necessary, special educational provisions shall be made for students with disabilities.

Students

Student Health Services (continued)

Postural Screening

School nurses will screen all students in grades 5 through 9 inclusive for scoliosis or other postural problems. Additional postural screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent shall cause a written notice to be given to the parent or guardian of each student found to have any postural defect or problem, with a brief statement describing such defect or disease.

As necessary, special educational provisions shall be made for students with disabilities.

Tuberculin Testing

In addition to tuberculin testing required by the school district medical advisor as part of regular student health assessments, all new students, including preschool students, will be required to have at least one test for tuberculosis prior to entry in district schools.

A test for tuberculosis should be performed if any of the following risk factors prevail:

1. birth in a high risk country of the world (to include all countries in Africa, Asia, the former Soviet Union, Eastern Europe, Central South America, Dominican Republic, and Haiti);
2. travel to a high risk country staying at least a week with substantial contact with the indigenous population since the previously required examination;
3. extensive contact with persons who have recently come to the United States since the previously required examination;
4. contact with persons suspected to have tuberculosis, or
5. had contact with anyone who was in a homeless shelter, jail or prison, uses illegal drugs or has an HIV infection.

Students

Student Health Services (continued)

Immunizations/Vaccinations

No student will be allowed to enroll in any program operated as part of the district schools without adequate immunization against the following diseases:

1. Measles
2. Rubella
3. Poliomyelitis
4. Diphtheria
5. Tetanus
6. Pertussis
7. Mumps
8. Hemophilus influenza type B
9. Any other vaccine required by Section 19a-7f of Connecticut General Statutes.
10. Hepatitis B
11. Varicella (chickenpox)
12. Hepatitis A
13. Pneumococcal disease
14. Influenza ([see preschool specific requirement below per Regulations of CT State Agencies 10-204a-2a](#))
15. Meningococcal disease

All students in grades K-12 are required to have received 2 doses of measles, mumps and rubella vaccine or serologic proof of immunity. Students entering kindergarten and seventh grade shall show proof of having received 2 doses of varicella vaccine, laboratory confirmation of immunity, or present a written statement signed by a physician, physician assistant or advanced practice registered nurse indicating the individual has had varicella based on family or medical history. (Varicella requirement effective August 1, 2011)

Effective August 1, 2011, all seventh grade students must show proof of 1 dose of meningococcal vaccine and 1 dose of Tdap in addition to the completion of the primary DTP series.

All students in grades K-12 are required to have 3 doses of Hepatitis B vaccine or serologic evidence of immunity.

By January 1 of each year, children aged 24-59 months enrolled in the District's preschool program must show proof of receipt of at least one dose of influenza vaccine between August 1 and

December 31 of the preceding year. All children aged 24-59 months have not received vaccination against influenza previously must show proof of receipt of two doses of the vaccine the first influenza season they are vaccinated. Children seeking to enroll in the District's preschool program between January 1 and March 31 are required to receive the influenza vaccine prior to being permitted to enter the program. Children who enroll in the preschool program after March 31 of any given year are not required to meet the influenza vaccine requirement until the following January.

Students

Student Health Services

Immunizations/Vaccinations (continued)

Students shall be exempt from the appropriate provisions of this policy when:

1. they present a certificate from a physician, physician assistant, advanced practice registered nurse, or local health agency stating that initial immunizations have been given and additional immunizations are in process under guidelines and schedules specified by the Commissioner of Health Services; or
2. they present a certificate from a physician, physician assistant, advanced practice registered nurse stating that in the opinion of such physician medical provider, immunization is medically contraindicated because of the physical condition of such child Such certification shall be provided on the medical exemption certificate form developed by the Department of Public Health and available on its website; or
3. they present a statement from their parents or guardians that such immunization would be contrary to the religious beliefs of such child or his/her parents/guardians; such statement to be officially acknowledged by a notary public or a judge, a court clerk/deputy clerk, a town clerk, a justice of the peace, a Connecticut attorney, or a school nurse, and such religious exemption was granted prior to April 28, 2021 (by midnight April 27, 2021). Such student retains this exemption through grade twelve, even if the student transfers to another school in Connecticut; or

Note: To be eligible for such an exemption, a student: (a) must have been enrolled in school in Grades K-12 on or before midnight April 28, 2021; and (b) must have submitted a valid religious exemption prior to midnight, April 27, 2021. Students must meet both conditions in order to be eligible for a religious exemption.

5141(h)

4. In the case of a child enrolled in pre-school or pre-kindergarten on or before April 28, 2021 whose parent/guardian appropriately submitted a statement necessary for the religious exemption shall have until September 1, 2022 to comply with Connecticut's required immunizations or within fourteen days after transferring to a different public or private school, whichever is later. The deadline for such pre-school/pre-K student complying with the immunization requirements can be altered if the school/district is provided with a written declaration from the child's physician, physician assistant or advanced practice registered nurse recommending a different immunization schedule for the child.; or

4. in the case of measles, mumps or rubella, present a certificate from a physician, physician assistant or advanced practice registered nurse or from the Director of Health in such child's present or previous town of residence, stating that the child has had a confirmed case of such disease; or
5. in the case of Hemophilus influenza type B has passed his or her fifth birthday; or
6. in the case of diphtheria, tetanus and pertussis, has a medical exemption confirmed in writing by a physician, physician assistant or advanced practice registered nurse (per C.G.S. 19a-7f).

The school nurse will report to the local Director of Health any occurrence of State of Connecticut defined reportable communicable diseases.

Note: In the situation regarding the religious exemption, a child is considered enrolled in school on or before April 28, 2021 as a parent/guardian provides documentation, consistent with District policy, establishing that such child is eligible to attend school in the district in the current or upcoming school year based upon age and residency, and that the family intends for the child to do so, whether the District refers to eligibility as "registration" or "enrollment." Families that took such steps, on or before April 28, 2021, toward having children attend Kindergarten for the 2020-2021 school year would be considered enrolled in the District as a Kindergarten student. Such a student would be eligible for a religious exemption if the student also provided a valid religious exemption statement by midnight on April 27, 2021. (CSDE Guidance-5/25/21)

Health Assessments/Interscholastic Sports Programs

Any student participating in an interscholastic sports program must have a health assessment, within the past thirteen months prior to the first training session for the sport or sports. After the initial examination, repeat examinations are required every two years. Each participant in a sport program must complete a health questionnaire before participating in each sport.

Students

Student Health Services (continued)

Parents are expected to use the services of their private physician. If a student is unable to obtain a health assessment from his/her personal physician for financial or other reasons, an examination can be arranged with school medical advisor. Health assessment results shall be recorded on forms provided by the Connecticut State Board of Education, signed by the examining physician, school medical advisor or advisor's designee, filed in the student's health folder, and maintained up to date by the school nurse.

Coaches and physical education staff shall insure appropriate monitoring of an athlete's physical condition.

Student Medical Care at School

School personnel are responsible for the immediate care necessary for a student whose sickness or injury occurs on the school premises during school hours or in school-sponsored and supervised activities.

Schools shall maintain files of emergency information cards for each student. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building principal, or other personnel designated by the principal, and advised of the student's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, the student will be transported to the nearest hospital unless otherwise indicated on the student's Emergency Information card. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

(cf. 5125.11 - Health/Medical Records HIPAA)

(cf. 5142 - Student Safety)

(cf. 5141.3 - Health Assessments & Immunizations)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.5 - Suicide Prevention)

(cf. 6142.1 - Family Life and Sex Education)

(cf. 6145.2 - Interscholastic/Intramural Athletics)

(cf. 6171 - Special Education)

Students

Student Health Services (continued)

Legal Reference: Connecticut General Statutes
 10-203 Sanitation.
 10-204a Required immunizations (as amended by PA 15-174 and PA 15-242 and PA 21-6).
 10-204c Immunity from liability
 10-205 Appointment of school medical advisors.
 10-206 Health assessments (as amended by PA 07-58).
 10-206a Free health assessments.
 10-207 Duties of medical advisers.
 10-208 Exemption from examination or treatment.
 10-208a Physical activity of student restricted; boards to honor notice.
 10-209 Records not to be public. (as amended by P.A. 03-211)
 10-210 Notice of disease to be given parent or guardian.
 10-212 School nurses and nurse practitioners.
 10-212a Administration of medicines by school personnel.
 10-213 Dental hygienists.
 10-214 Vision, audiometric and postural screening: When required; notification of parents re defects; record of results. (as amended by PA 96-229 An Act Concerning Scoliosis Screening)
 10-214a Eye protective devices.
 10-214b Compliance report by local or regional board of education.
 10-217a Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools.

Department of Public Health, Public Health Code – 10-204a-2a, 10-204a-3a and 10-204a-4

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act (as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C. 1232g).

42 U.S.C. 1320d-1320d-8, P.L. 104-191, Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Policy adopted: Nov. 10, 1997

Policy revised: Oct. 6th, 2011

Policy revised: TBD

CHESTER BOARD OF EDUCATION
 DEEP RIVER BOARD OF EDUCATION
 ESSEX BOARD OF EDUCATION
 REGION 4 BOARD OF EDUCATION

Non-Instructional Operations

Non-Lapsing Education Fund

(Reserve Fund for Nonprofit School Food Service Accounts and Cafeteria Meal Programs)

Sections [7 CFR 210.14 \(a\)](#) of the National School Lunch Program (NSLP) regulations and [7 CFR 220.13\(i\)](#) of the School Breakfast Program (SBP) regulations require School Food Authorities (SFAs) to establish a Nonprofit School Food Service Account (NSFSA). The NSFSA is the restricted account in which all the revenue from all food service operations conducted by the SFA, principally for the benefit of school children, is retained and used only for the operation or improvement of the nonprofit school food service.

The following policy will govern the Reserve Fund for Nonprofit School Food Service Accounts and Cafeteria Meal Programs:

1. The school food authority shall limit its net cash resources (NCR) to an amount that does not exceed 3 months average expenditures for its nonprofit school food service or such other amount as may be approved by the State agency in accordance with [§ 210.19\(a\)](#). “Net cash resources” means all monies, as determined in accordance with the state agency’s established accounting system that are available to or have accrued to a SFA’s nonprofit school food service at any given time, less cash payable. Such monies may include, but are not limited to, cash on hand, cash receivable, earnings on investments, cash on deposit and the value of stocks, bonds, or other negotiable securities.
2. The school food authority shall meet the requirements of the State agency for compliance with [§ 210.19\(a\)](#) including any separation of records of nonprofit school food service from records of any other food service which may be operated by the school food authority.
3. To document compliance with the NCR requirement, SFAs must submit the annual Financial Report for School Nutrition Programs in the Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). SFAs that exceed three months’ average expenditures must submit a Plan to Reduce Excess Operating Balance to the CSDE to indicate how the excess balance will be spent to maintain the SFA’s nonprofit status. Expenditures must make improvements to the school nutrition programs such as improving food quality and replacing or purchasing necessary equipment.
4. This fund cannot be used to subsidize the cost of unpaid student paid meal charges or adult meals.
5. Interest and investment earnings received with respect to amounts held in the Cafeteria Reserve Fund shall be credited to the Cafeteria Reserve Fund. The Cafeteria

Reserve Fund shall be a separate, non-lapsing account and such funds shall be held in a separate account from operating funds.

6. This policy shall be reviewed by a committee of the Region 4 Board at least once every five years. Said committee shall include Town officials from each member town.

Legal Reference:

Code of Federal Regulations:

Section [7 CFR 210.14\(a\)](#) of the NSLP regulations

Section [7 CFR 210.14\(b\)](#) of the NSLP regulations

Section [7 CFR 210.19\(a\)\(1\)](#) of the NSLP regulations

Sections [7 CFR 220.13\(i\)](#) of the SBP regulations

Policy adopted: TBD

CHESTER BOARD OF EDUCATION
DEEP RIVER BOARD OF EDUCATION
ESSEX BOARD OF EDUCATION
REGION 4 BOARD OF EDUCATION