



Regional School District #4
Chester – Deep River – Essex – Region 4
Joint Board of Education Committee Agenda

To: Members of the Chester, Deep River, Essex, and Region 4 Boards of Education
Subject: **April 4, 2013 Joint Board Committee Meeting**
Time: Joint Board Committee Meetings begin promptly at **7:00 p.m.**
Place: John Winthrop Middle School Library

Please contact Jennifer Bryan at Central Office jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

AGENDA

1. Call to order. 7:00 p.m.

- 1.1 The Appointed Chair of the Supervision District Committee acts as the Chair of the Joint Board of Education Committee meeting and calls the meeting to order. (The Vice-Chair of the Supervision District is the alternate in the absence of the Supervision District Chair).
* **Chair of Supervision District rotates – Chester BOE Chair is now the Supervision District Chair**
- 1.2 The Chester, Deep River, Essex, and Region 4 Board of Education Chairs call their respective Boards to order and report a quorum (# of BOE members needed for a quorum)
Chester (5 members), Deep River (5 members), Essex (4 members), Region 4 (5 members)
- 1.3 Regarding Action Items: the Chair of the Joint Board of Education meeting follows parliamentary procedure on items requiring a vote of the Joint Board of Education. All discussion shall be held with the Joint Board. The Chair of the Joint Board shall call for and record a vote by the respective Boards of Education in alphabetical order. Items are approved only with an affirmative majority vote of each respective Board of Education

2. Consent agenda

- 2.1 VOTE to approve Minutes of Regular Joint Board Meeting of February 28, 2013 (*encl #1*)

3. Public comment

The public is reminded to state name and town for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

4. Other Items

- 4.1 Presentation of HEARTSafe Community Awards – *Michelle Connelly*
- 4.2 Discussion and VOTE on Superintendent's recommendation to renew certification that all food items sold to students during school hours other than those covered by exemption, will meet the Connecticut Nutrition Standards to qualify for CSDE's Healthy Food Certification and monetary compensation from the State – *T. Peterlik (encl #2)*
- 4.3 Presentation of Recommendations by Preschool Study Committee
- 4.4 Presentation of Recommendations by 6th Grade Study Committee
- 4.5 Presentation on Substance Abuse – *David Fitzgibbons*

5. Reports

5.1 Superintendent's report

- a. High Level Financial Status Updates for all Boards – (*encl #3*) - *G. Sawyer*
- b. Information and communication items

5.2 Committee reports.

- a. Joint PK-12 Committees – Policy – *E. Fitzgibbons*, Curriculum – *MB. Harrigan*, Finance – TBD

Finance	Curriculum	Policy
Nov. 27, 2012 canceled	Nov. 20, 2012 canceled	Nov. 20, 2012 canceled
Jan 28, 2013 Re-set to TBD	Jan. 16, 2013 Re-set to Jan 23 rd	Jan. 16, 2013 Re-set to Feb 26 th
Mar. 25, 2013 Moved to Mar. 11 th	Mar. 18, 2013 Cancelled due to weather	Mar. 18, 2013 Moved to 27 th Mar.
No May Mtg.	May 21, 2013	May 21, 2013
Sept. 24, 2013.	Sept. 17, 2013	Sept. 17, 2013
Nov. 26, 2013	Nov. 19, 2013	Nov. 19, 2013

- b. Policy committee report (8 members). (*E. Fitzgibbons*)

- a.1 Anticipated First Reading on the following policies:

- #4218.11 Sexual Harassment – Personnel (*encl #4*)
- #4118.11 Non-Discrimination – Personnel (*encl #5*)
- #5145.4 Non-Discrimination – Students (*encl #6*)
- #5113 Attendance (*encl #7*)
- #5113.21 Truancy (*encl #8*)
- #6113.11 Class Size Guidelines (*encl #9*)

- a.2 Second Reading and VOTE on the following policies:

- #5145.51 Peer Sexual Harassment (students) (*encl #10*)

- c. Finance committee report (8 members). (*G. Sawyer*)

- d. Curriculum committee (8 members). (*M. Harrigan*)

- e. Ad hoc committees (as needed).

5.3 Assistant Superintendent's report.

- a. Update on Professional Development
- b. Update on Curriculum
- c. Discussion and possible VOTE to approve submission of Teacher/Administrator Evaluation Plan to the State Department of Education (*encl #11*)

6. Public comment

The public is reminded to state name and address for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

7. Executive Session –

Personnel – Superintendent presents self-evaluation

8. Future agenda items

8.1 Data Fair (June)

8.2 Semi-annual First Student transportation update (June)

8.3 Executive Session – BOE Evaluation of Superintendent/contract negotiation (June)

8.4 Vote on recommendation to appoint legal counsel for 2013/14 (June)

9. Adjournment.



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2012-13

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)	
*Joint PK-12 Policy Sub-Committee	R4 (Clark/Fitzgibbons) CH (Reyer/ Rutty) DR (Morrissey/Nelson-Oliveria) ES (Seidman/McCluskey)
*Joint PK-12 Curriculum Sub-Comm.	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/BerardisAlt.Grabowski) ES(Burzin/McCann/Conrad Alt.)
*Joint PK-12 Finance Sub-Committee	R4 (Gioco/Riley) CH (Savoie/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 12 / Hall 12 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 12 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 12)

Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Gates/Riley) CH (King, Fitzgibbons) DR (Morrissey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) - Cafeteria (all schools)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2015 Expires 6/2013	3/2015 3/2013
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4(Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (TBD) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Rutty), ES(TBD), DR(Grabowski)		

Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	Rutty		
Internal Marketing	TBD		
PTO	Rutty		
School Improvement Team	Johnson		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Daniels/Malcarne/Olson/ Morrissey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		