



**Regional School District #4
Chester – Deep River – Essex – Region 4
Essex BOE Special Meeting**

Via Google Meet
Dial +1 (573) 401-1269
PIN: 244 441 000#
June 10 @ 6:00 p.m.

To: Members of the Essex Board of Education
Subject: **Essex Board of Education Special Meeting** – Wednesday **June 10, 2020**
Time: **6:00 p.m.**
Place: **Via Google Meet – To listen remotely please dial (US)+1 (573) 401-1269 PIN: 244 441 000#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing ***6** will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

AGENDA

- 1. Call to order**
- 2. Verbal roll call for BOE members**
- 3. Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply):* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.**
The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
- 4. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 4.1 Minutes from the Regular Meeting of March 12, 2020 (*encl. #1*)
- 5. Superintendent's Update – B. White**
- 6. Possible Action Items: (Please call each BOE member's name to record their vote)**
 - 6.1 Discussion and possible VOTE to approve purchase of COVID-19 related materials and supplies for use during 2020-21 (*encl. #2*)
 - 6.2 Discussion and possible VOTE to approve end-of-year transfers as presented (*encl. #2*)

- 6.3 Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30th (encl. #3)
- 6.4 Discussion and possible VOTE to renew YMCA afterschool care contract on yearly basis (encl. #4)
- 6.5 Discussion and possible VOTE to approve the Superintendent's recommendation to appoint Shipman and Goodwin as legal counsel.

7. Adjournment

Cc: Town Clerks: Essex

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION
March 12, 2020 7:00pm**

The regular meeting of the Essex Board of Education was held on Thursday, March 12, 2020 in the EES Media Center. Lon Seidman, DG Fitton, Nancy Johnston, Cassandra Sweet (via conference call) and Loretta McCluskey were in attendance. Also in attendance were Brian White, Superintendent of Schools, Kristina Martineau, Assistant Superintendent, Sarah Smalley, Pupil Services, Mr. Richard Huot and Jennifer Tousignant, Principal. Absent: Mark Watson

CALL TO ORDER

The meeting was called to order by Mr. Seidman at 7:00p.m.

STUDENT REPORT

Ms. Tousignant introduced Lyrical Hupkau, Aden Petrucelli, Kayleigh Cornett and Kaydence Chambers who presented the cityscapes which they made in Art class.

CONSENT AGENDA

Upon a motion duly made by DG Fitton seconded by Loretta McCluskey the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of January 9, 2020, the minutes from the budget workshops of January 21, 2020, February 12, 2020, February 25, 2020 and the Accounts Payable report.

PUBLIC COMMENT

No Comment

REPORTS and OTHER ITEMS:

Superintendent's Report

District Update

Mr. White noted that discussions are being held regarding the R4 and Supervision audits for 18-19. This will allow R4 to address outstanding items. Both audits will be complete by the end of March.

Information and Communication

Contract negotiations are being held. Mr. White discussed district level planning for the coronavirus. In the next couple of days there will be additional information available.

Assistant Superintendent's Report

Ms. Martineau discussed the professional development day which focused on developing priority standards K-12. An overview was presented for K-6. Feedback and revisions were discussed by staff members. This will be ready in the fall.

Director of Pupil Services Report

Ms. Smalley discussed her activities this winter/spring. The PD for special education teaches also worked on Report Cards and how IEP's would match up. Students are being accepted into the preschool program.

Financial Status Report

Financial Status and Cafeteria Account Update

The reports were reviewed. A surplus is projected at this time.

Possible VOTE to approve transfer of funds in the amount of:

\$3,440 from Staff Training – Course Tuition Reimbursement (Object 5322);

\$3,095 from Professional Services – Testing/Evaluations (Object 5330);

\$1,357 from Instruction Supplies – Physical Education (Object 5611)

\$2,680 from Teacher Salary – Classroom Teacher (Object 5113)

TOTAL \$10,572 TO Professional Services-Special Education (Object 5330)

This will cover the cost of an out of district placement. This has been accounted for in next year's budget.

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve transfer of funds in the amount of:

\$3,440 from Staff Training – Course Tuition Reimbursement (Object 5322);

\$3,095 from Professional Services – Testing/Evaluations (Object 5330);

\$1,357 from Instruction Supplies – Physical Education (Object 5611)

\$2,680 from Teacher Salary – Classroom Teacher (Object 5113)

TOTAL \$10,572 TO Professional Services-Special Education (Object 5330).

Possible VOTE to approve transfer of funds in the amount of:

\$60,000 from Repairs Plant – Long Range Maintenance (Object 5430)

\$1,000 from General Supplies Principal's Office – Computer Education (Object 5610)

\$9,925 from Other Employee Benefits – Retirement Plan 12 month employees (Object 5290)

TOTAL \$70,925 TO OOD Tuition in State (Object 5561)

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve transfer of funds in the amount of:

\$60,000 from Repairs Plant – Long Range Maintenance (Object 5430)

\$1,000 from General Supplies Principal's Office – Computer Education (Object 5610)

\$9,925 from Other Employee Benefits – Retirement Plan 12 month employees (Object 5290)

TOTAL \$70,925 TO OOD Tuition in State (Object 5561)

Possible VOTE to approve transfer of funds in the amount of:

\$96 from Professional Services – Testing/Evaluations (Object 5330)

\$22,019 from Other Employee Benefits – Retirement Plan 12 month employees (Object 5290)

TOTAL \$22,115 TO OOD Transportation in State (Object 5511)

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Essex Elementary Board of Education unanimously **VOTED** to approve transfer of funds in the amount of:

\$96 from Professional Services – Testing/Evaluations (Object 5330)

\$22,019 from Other Employee Benefits – Retirement Plan 12 month employees (Object 5290)

TOTAL \$22,115 TO OOD Transportation in State (Object 5511)

Principal's Update

Ms. Tousignant gave a brief update PTO Family Night was well attended. Funds raised will go towards a new swing set. JW Counselors visited for the 6th grade transition. Family Night was well attended. The Bus Driver and Crossing Guard breakfast was a recently held. Our Scientist in Residence continues to support our classrooms. The Engineering with Legos program is now complete. Chess club is underway. In May there is a Volunteer Appreciation breakfast. The Read a Thon was kicked off.

Capital Requests Discussion

Ms. Tousignant discussed the capital request plan. No vote will be taken at this time. The Board agrees that this plan should be brought to the Essex Board of Finance for review.

Presentation of proposed Essex Elementary 2020-21 budget

Mr. Seidman discussed the budget as developed by the Board. There is a change for ADM.

Possible VOTE to approve Essex Elementary 2020-21 budget in the amount of \$7,708,432 to be presented to the Town of Essex.

Upon a motion made by Lon Seidman and seconded by DG Fitton the Essex Elementary Board of Education unanimously **VOTED** to approve the Essex Elementary 2020-21 budget in the amount of \$7,708,432.

Committee Reports

Finance - Next meeting is March 16, 2020

Curriculum – Next meeting is March 12, 2020

Policy – Next meeting is March 16, 2020

Supervision District:

The budget passed is part of the EES budget. There was a proposed change for the job description of the Business Manager to a Finance Director. Due to the complexity of our district, this change will draw people with more financial skills.

Other Committee Reports

LEARN Committee Report

No report

Joint BOE Ad Hoc School Security Advisory Committee

School climate was discussed. Representatives from the community and all five schools were present. A discussion was held regarding network security.

Discussion regarding and Pending Policies

None Pending.

PUBLIC COMMENT

No Comment

FUTURE AGENDA ITEMS

- 7.1 Present Proposed Essex BOE 2020-21 Budget to Essex BOF/BOS March 24, 2020 @ Essex Town Hall
- 7.2 Next Joint BOE Meeting is April 2, 2020 @ 7:00pm @ JWMS Library
- 7.3 Present Proposed Essex BOE 2020-21 Budget April 16, 2020 at Public Hearing @730pm @ Essex Town Hall
- 7.4 Essex Town Budget Vote May 11, 2020 @730pm @ Essex Town Hall
- 7.5 Next Essex BOE Regular Meeting is May 14, 2020 @ 7:00pm @ EES Media Center
- 7.6 Evaluation of Superintendent(May)
- 7.7 Yearly BOE Self-evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:45p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

REGIONAL SCHOOL DISTRICT NO. 4
CHESTER • DEEP RIVER • ESSEX

Brian J. White
Superintendent of Schools
bwhite@reg4.k12.ct.us

Sarah Smalley
Director of Pupil Services
ssmalley@reg4.k12.ct.us



Kristina Martineau, Ed.D.
Assistant Superintendent of Schools
kmartineau@reg4.k12.ct.us

Richard A. Huot
Interim Business Manager
rhuot@reg4.k12.ct.us

June 8, 2020

To: Brian J. White, Superintendent

From: Richard Huot, Interim Business Manager

Re: Essex Covid – 19 Orders and Transfers

Attached you will find three items. First, is a transfer request to cover the cost of an order for Covid-19 supplies. The second item is the June 1, 2020, Essex financial projection showing the balances in accounts in order for Board Members to see those that are being requested. The third item is a list of the requested items from the school.

Essex Elementary School

Transfer Request

10-Jun-20

FROM		Description		Amount		Account #		Object		Description		Amount	
Account #	Object	Description		Amount		Account #		Object		Description		Amount	
326006	5613	Plant Supplies		\$ 9,000		A 324106		5610		General Supplies - Principals Of		\$9,000	
		Total		\$ 9,000						Total		\$9,000	

A. Transfer to purchase materials and supplies for the Covid - 19 Virus.

Essex 2019-2020 Budget

As of June 1, 2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/A DJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	AVAILABLE BUDGET	EST YEAR END
324101	5111	3000-30-000-2410-000-0-0-1-5111 -	ESSEX PRINCIPAL SALARY	148,877	0	148,877	146,172	5,726	-3,021	-3,021
311231	5113	3000-30-000-1123-000-0-0-1-5113 -	ESSEX CLASSROOM TEACHER	1,923,294	-2,680	1,920,614	1,559,112	361,605	-103	-103
324101	5114	3000-30-000-2410-000-0-0-1-5114 -	ESSEX SECRETARY SALARY	146,276	0	146,276	123,006	8,407	14,863	14,863
326001	5115	3000-30-000-2600-000-0-0-1-5115 -	ESSEX CUSTODIAN SALARY	233,112	0	233,112	201,472	15,651	15,988	15,988
321341	5116	3000-30-000-2134-000-0-0-1-5116 -	ESSEX NURSE SALARY	53,303	0	53,303	43,736	9,856	-289	-289
36161001	5118	3000-61-000-6100-000-0-0-1-5118 -	ESSEX CAFETERIA SALARY	35,000	0	35,000	35,000	0	0	0
311161	5119	3000-30-000-1116-000-0-0-1-5119 -	ESSEX PARA EARLY LIT SALARY	22,654	0	22,654	20,491	2,283	-119	-119
312151	5119	3000-30-000-1215-000-0-0-1-5119 -	ESSEX PARA SPEC ED SALARY	460,020	0	460,020	392,526	46,231	21,263	21,263
321341	5119	3000-30-000-2134-000-0-0-1-5119 -	PARA HEALTH SALARY	7,401	0	7,401	5,874	0	1,527	1,527
311151	5123	3000-30-000-1115-000-0-0-1-5123 -	ESSEX SUB TEACHER SALARY	55,000	0	55,000	27,947	0	27,053	27,053
311161	5124	3000-30-000-1116-000-0-0-1-5124 -	SUB PARA & SEC SALARY	8,000	0	8,000	29,806	0	-21,806	-21,806
324101	5124	3000-30-000-2410-000-0-0-1-5124 -	SUB PARA SALARY	0	0	0	4,669	0	-4,669	-4,669
326001	5125	3000-30-000-2600-000-0-0-1-5125 -	ESSEX SUB CUSTODIAN SALARY	3,000	0	3,000	5,639	0	-2,639	-2,639
326001	5126	3000-30-000-2600-000-0-0-1-5126 -	SUMMER CUST SALARY	14,500	0	14,500	12,423	0	2,077	2,077
311081	5133	3000-30-000-1108-000-0-0-1-5133 -	MATH OLYMPIAD SALARY	1,628	0	1,628	1,661	0	-33	-33
311091	5133	3000-30-000-1109-000-0-0-1-5133 -	JAZZ BAND STIPEND	1,628	0	1,628	1,661	0	-33	-33
311161	5133	3000-30-000-1116-000-0-0-1-5133 -	HOMEWORK SALARY	1,059	0	1,059	4,047	0	-2,988	-2,988
311901	5133	3000-30-000-1190-000-0-0-1-5133 -	SOCIAL DEVELOPMENT	5,570	0	5,570	0	0	5,570	5,570
312111	5133	3000-30-000-1211-000-0-0-1-5133 -	MENTOR STIPEND	1,000	0	1,000	0	0	1,000	1,000
312201	5133	3000-30-000-1220-000-0-0-1-5133 -	SOCIAL DEVELOPMENT ADVISOR	0	0	0	3,021	0	-3,021	-3,021
329061	5133	3000-30-000-2906-000-0-0-1-5133 -	DRAMA ADVISOR SALARY	1,323	0	1,323	1,349	0	-26	-26
329101	5133	3000-30-000-2910-000-0-0-1-5133 -	CLUB ADVISOR STIPEND	1,685	0	1,685	5,099	0	-3,414	-3,414
324101	5134	3000-30-000-2410-000-0-0-1-5134 -	OT SECRETARY SALARY	1,700	0	1,700	400	0	1,300	1,300
326001	5135	3000-30-000-2600-000-0-0-1-5135 -	OT CUSTODIAN SALARY	4,500	0	4,500	1,782	0	2,718	2,718
360001	5198	3000-30-000-6000-000-0-0-1-5198 -	SUPV DIST SALARY	1,360,804	0	1,360,804	1,360,803	0	1	0
100 Total Salaries				4,491,334	-2,680	4,488,654	3,987,695	449,760	51,199	51,198
320012	5210	3000-30-000-2001-000-0-0-2-5210 -	HEALTH INSURANCE	879,318	0	879,318	879,318	0	0	0
311151	5214	3000-30-000-1115-000-0-0-1-5214 -	LIFE INSURANCE	0	0	0	22	0	-22	-22
311161	5214	3000-30-000-1116-000-0-0-1-5214 -	UNCLASSIFIED LIFE INS	4,016	0	4,016	73	0	3,943	3,943
311231	5214	3000-30-000-1123-000-0-0-1-5214 -	TEACHER LIFE INS	0	0	0	1,484	0	-1,484	-1,484
312151	5214	3000-30-000-1215-000-0-0-1-5214 -	SPEC ED LIFE INS	0	0	0	835	0	-835	-835
312161	5214	3000-30-000-1216-000-0-0-1-5214 -	TLC LIFE INS	0	0	0	28	0	-28	-28
321341	5214	3000-30-000-2134-000-0-0-1-5214 -	ESSEX NURSE LIFE INS	0	0	0	82	0	-82	-82
324101	5214	3000-30-000-2410-000-0-0-1-5214 -	LIFE INSURANCE	0	0	0	769	0	-769	-769
326001	5214	3000-30-000-2600-000-0-0-1-5214 -	LIFE INSURANCE	0	0	0	344	0	-344	-344
311081	5223	3000-30-000-1108-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	127	0	-127	-127
311091	5223	3000-30-000-1109-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	127	0	-127	-127
311151	5223	3000-30-000-1115-000-0-0-1-5223 -	SUB TEACHERS FICA/MED	4,208	0	4,208	1,976	0	2,232	2,232
311161	5223	3000-30-000-1116-000-0-0-1-5223 -	PARA FICA/MED	2,159	0	2,159	3,954	0	-1,795	-1,795
										-200

Essex 2019-2020 Budget
As of June 1, 2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/A DJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	AVAILABLE BUDGET	EST YEAR END
311231	5223	3000-30-000-1123-000-0-0-1-5223 -	TEACHER FICA/MED	23,147	0	23,147	20,682	0	2,465	
311901	5223	3000-30-000-1190-000-0-0-1-5223 -	FICA/MEDICARE	230	0	230	0	0	230	
312071	5223	3000-30-000-1207-000-0-0-1-5223 -	NETWORK TECH FICA/MED	3,528	0	3,528	0	0	3,528	
312151	5223	3000-30-000-1215-000-0-0-1-5223 -	SPEC ED FICA/MED	31,710	1,000	32,710	26,450	0	6,260	
312153	5223	3000-30-000-1215-000-0-0-3-5223 -	FICA/MEDICARE	46	0	46	825	0	-779	
312201	5223	3000-30-000-1220-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	44	0	-44	
321341	5223	3000-30-000-2134-000-0-0-1-5223 -	FICA/MEDICARE	4,078	0	4,078	3,245	0	833	
324101	5223	3000-30-000-2410-000-0-0-1-5223 -	FICA/MEDICARE	11,190	0	11,190	10,858	0	332	
326001	5223	3000-30-000-2600-000-0-0-1-5223 -	FICA/MEDICARE	17,027	0	17,027	15,317	0	1,710	
329061	5223	3000-30-000-2906-000-0-0-1-5223 -	FICA/MEDICARE	0	0	0	103	0	-103	
329101	5223	3000-30-000-2910-000-0-0-1-5223 -	CLUB ADVISOR	0	0	0	390	0	-390	3,251
311152	5250	3000-30-000-1115-000-0-0-2-5250 -	SUBS UNEMPLOYMENT COMP	0	30,000	30,000	743	500	28,757	28,757
323102	5260	3000-30-000-2310-000-0-0-2-5260 -	WORKERS COMP	29,683	0	29,683	27,748	0	1,935	1,935
324102	5290	3000-30-000-2410-000-0-0-2-5290 -	OTHER EMPL BENEFITS	68,103	0	68,103	68,103	0	0	0
311151	5291	3000-30-000-1115-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	0	0	0	251	0	-251	-251
311161	5291	3000-30-000-1116-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	0	0	0	431	0	-431	-431
312151	5291	3000-30-000-1215-000-0-0-1-5291 -	PARA-EDUCATOR ANNUITY	4,883	0	4,883	3,327	0	1,556	1,556
321341	5291	3000-30-000-2134-000-0-0-1-5291 -	ANNUITIES	0	0	0	103	0	-103	-103
324101	5291	3000-30-000-2410-000-0-0-1-5291 -	ADMIN ANNUITIES	7,433	0	7,433	4,000	0	3,433	3,433
360002	5298	3000-30-000-6000-000-0-0-2-5298 -	SUPV DIST FRINGE BENE	473,962	0	473,962	469,613	0	4,349	4,349
		200 Total Employee Benefits		1,564,721	31,000	1,595,721	1,541,372	500	53,849	42,296
322133	5322	3000-30-000-2213-000-0-0-3-5322 -	STAFF TRAINING	7,000	-7,000	0	0	0	0	0
311093	5330	3000-30-000-1109-000-0-0-3-5330 -	OTHER PROFESSIONAL SERVICES	850	0	850	350	0	500	500
312153	5330	3000-30-000-1215-000-0-0-3-5330 -	SPECIAL EDUCATION & SVCS	39,000	10,572	49,572	20,560	25,650	3,362	-1,500
321343	5330	3000-30-000-2134-000-0-0-3-5330 -	PROF SERVICES HEALTH	1,175	0	1,175	0	0	1,175	1,175
321353	5330	3000-30-000-2135-000-0-0-3-5330 -	PROF SERV OCC THERAPY	17,011	0	17,011	12,469	4,542	0	1,000
321393	5330	3000-30-000-2139-000-0-0-3-5330 -	PROF SERV DIAG TESTING	17,000	-3,191	13,809	0	0	13,809	13,809
323103	5330	3000-30-000-2310-000-0-0-3-5330 -	PROF SERV BOE	30,500	0	30,500	17,343	13,157	0	3,000
360003	5398	3000-30-000-6000-000-0-0-3-5398 -	SUPV DIST PURCH SERV	52,931	0	52,931	52,931	0	0	0
		300 Total Purchased Professional Services		165,467	381	165,848	103,653	43,349	18,846	17,984
326004	5411	3000-30-000-2600-000-0-0-4-5411 -	WATER	8,900	0	8,900	6,315	2,585	0	0
326004	5412	3000-30-000-2600-000-0-0-4-5412 -	ELECTRICITY	78,334	0	78,334	41,500	11,085	25,749	31,800
311014	5430	3000-30-000-1101-000-0-0-4-5430 -	REPAIRS & MAINTENANCE	300	0	300	0	0	300	0
311094	5430	3000-30-000-1109-000-0-0-4-5430 -	REPAIRS MUSIC	1,780	0	1,780	1,355	0	425	425
311144	5430	3000-30-000-1114-000-0-0-4-5430 -	REPAIRS COMP ED	10,000	0	10,000	1,417	1,000	7,583	5,000
312154	5430	3000-30-000-1215-000-0-0-4-5430 -	REPAIRS SPED	0	3,660	3,660	3,560	0	100	100
321344	5430	3000-30-000-2134-000-0-0-4-5430 -	REPAIRS HEALTH	185	-100	85	75	0	10	10
322234	5430	3000-30-000-2223-000-0-0-4-5430 -	REPAIRS AUDIO VISUAL	500	0	500	0	0	500	500

Essex 2019-2020 Budget
As of June 1, 2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/A DJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	EST YEAR END
324104	5430	3000-30-000-2410-000-0-0-4-5430 -	REPAIRS P/O	800	0	800	745	0	55	55
326004	5430	3000-30-000-2600-000-0-0-4-5430 -	ESSEX REPAIR	260,775	-60,000	200,775	168,242	20,193	12,340	10,000
330004	5430	3000-30-000-3000-000-0-0-4-5430 -	CAFE REPAIRS & MAINTENANCE	3,000	0	3,000	0	0	3,000	3,000
324104	5440	3000-30-000-2410-000-0-0-4-5440 -	RENTALS P/O	111,505	0	111,505	105,839	5,666	0	0
360004	5498	3000-30-000-6000-000-0-0-4-5498 -	SUPV DIST PUR PROP SERV	7,147	0	7,147	7,147	0	0	0
		400 Purchased Property Services		483,226	-56,440	426,786	336,195	40,529	50,062	50,890
312705	5511	3000-30-000-1270-000-0-0-5-5511 -	OOD TRANS IN STATE	65,000	7,171	72,171	44,498	25,952	1,721	1,721
324105	5515	3000-30-000-2410-000-0-0-5-5515 -	FIELD TRIPS	2,400	0	2,400	419	0	1,981	1,981
326005	5520	3000-30-000-2600-000-0-0-5-5520 -	INSURANCE PLANT	24,656	0	24,656	24,585	0	71	71
324105	5530	3000-30-000-2410-000-0-0-5-5530 -	COMMUNICATIONS P/O	6,800	0	6,800	4,561	2,160	79	79
312705	5561	3000-30-000-1270-000-0-0-5-5561 -	OOD TUITION IN STATE	181,200	23,925	205,125	171,382	14,542	19,201	10,000
312705	5561	3000-30-000-1270-000-0-0-5-5561 -	Excess Cost Reimb.	0	0	0	-37,534	0	37,534	37,534
322135	5580	3000-30-000-2213-000-0-0-5-5580 -	BOE TRAVEL/CONF	7,500	0	7,500	1,540	0	5,960	5,400
324105	5580	3000-30-000-2410-000-0-0-5-5580 -	ES TRAVEL/CONF ADMINISTRATORS	1,000	0	1,000	534	466	0	0
360005	5598	3000-30-000-6000-000-0-0-5-5598 -	SUPV DIST OTHER PUR SERV	262,655	0	262,655	262,655	0	0	0
		500 Total Other Purchased Services		551,211	31,096	582,307	472,641	43,120	66,547	56,786
311146	5610	3000-30-000-1114-000-0-0-6-5610 -	COMP ED SUPPLIES	8,000	0	8,000	2,738	762	4,500	4,000
321346	5610	3000-30-000-2134-000-0-0-6-5610 -	HEALTH SUPPLIES	1,400	0	1,400	1,253	0	147	147
324106	5610	3000-30-000-2410-000-0-0-6-5610 -	P/O GENERAL SUPPLIES	11,000	-1,000	10,000	7,733	850	1,417	1,200
311016	5611	3000-30-000-1101-000-0-0-6-5611 -	SUPPLIES - ART	5,400	0	5,400	3,041	0	2,359	2,359
311036	5611	3000-30-000-1103-000-0-0-6-5611 -	SUPPLIES - LANGUAGE ARTS	7,291	0	7,291	4,860	0	2,431	2,431
311046	5611	3000-30-000-1104-000-0-0-6-5611 -	SUPPLIES - FLES	450	0	450	445	0	5	0
311076	5611	3000-30-000-1107-000-0-0-6-5611 -	SUPPLIES - KINDERGARTEN	626	0	626	451	0	175	175
311086	5611	3000-30-000-1108-000-0-0-6-5611 -	SUPPLIES - MATH	3,995	0	3,995	2,962	0	1,033	1,033
311096	5611	3000-30-000-1109-000-0-0-6-5611 -	SUPPLIES - MUSIC	875	0	875	781	0	94	94
311106	5611	3000-30-000-1110-000-0-0-6-5611 -	SUPPLIES - PHYS ED	2,008	-1,357	651	650	0	1	1
311116	5611	3000-30-000-1111-000-0-0-6-5611 -	SUPPLIES - READING	2,289	0	2,289	1,500	7	783	700
311126	5611	3000-30-000-1112-000-0-0-6-5611 -	SUPPLIES - SCIENCE	4,000	0	4,000	2,863	0	1,137	1,137
311136	5611	3000-30-000-1113-000-0-0-6-5611 -	SUPPLIES - SOCIAL STUDIES	1,747	0	1,747	2,506	0	-759	-759
311906	5611	3000-30-000-1119-000-0-0-6-5611 -	SUPPLIES - TESTING	2,452	0	2,452	1,429	0	1,023	1,023
312096	5611	3000-30-000-1209-000-0-0-6-5611 -	SUPPLIES - ENRICHMENT	3,598	0	3,598	778	0	2,820	2,820
312156	5611	3000-30-000-1215-000-0-0-6-5611 -	SPEC ED SUPPLIES	1,763	0	1,763	1,063	0	700	700
322226	5611	3000-30-000-2222-000-0-0-6-5611 -	SUPPLIES - LIBRARY	506	0	506	504	0	2	2
322236	5611	3000-30-000-2223-000-0-0-6-5611 -	SUPPLIES - AUDIO VISUAL	7,179	0	7,179	3,296	914	2,969	2,700
326006	5613	3000-30-000-2600-000-0-0-6-5613 -	PLANT SUPPLIES	20,000	0	20,000	13,535	3,948	2,517	2,300
326006	5624	3000-30-000-2600-000-0-0-6-5624 -	HEATING OIL	30,000	0	30,000	25,478	4,522	0	1,000
326006	5626	3000-30-000-2600-000-0-0-6-5626 -	GASOLINE / FUEL OIL	200	0	200	0	0	200	200
311166	5629	3000-30-000-1116-000-0-0-6-5629 -	GENERAL BID LIST	19,752	0	19,752	8,553	8,385	2,814	2,500

Essex 2019-2020 Budget

As of June 1, 2020

ORG	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/A DJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBR ANCES	AVAILABLE BUDGET	EST YEAR END
311036	5641	3000-30-000-1103-000-0-0-6-5641 -	TEXTBOOKS LANGUAGE	660	0	660	284	0	376	376
311046	5641	3000-30-000-1104-000-0-0-6-5641 -	TEXTBOOKS FLES	95	0	95	99	0	-4	-4
311076	5641	3000-30-000-1107-000-0-0-6-5641 -	TEXTBOOKS KINDERGARTEN	1,597	0	1,597	80	0	1,517	1,517
311086	5641	3000-30-000-1108-000-0-0-6-5641 -	TEXTBOOKS MATH	7,052	0	7,052	6,304	144	604	604
311096	5641	3000-30-000-1109-000-0-0-6-5641 -	TEXTBOOKS MUSIC	1,700	0	1,700	1,676	0	24	24
311116	5641	3000-30-000-1111-000-0-0-6-5641 -	TEXTBOOKS READING	5,550	0	5,550	5,366	0	184	184
311126	5641	3000-30-000-1112-000-0-0-6-5641 -	TEXTBOOKS SCIENCE	4,000	0	4,000	3,380	0	620	620
311136	5641	3000-30-000-1113-000-0-0-6-5641 -	TEXTBOOKS SOCIAL STUDY	660	0	660	48	0	612	612
311146	5641	3000-30-000-1114-000-0-0-6-5641 -	TEXTBOOKS & WORKBOOKS	6,760	0	6,760	3,353	3,406	1	0
311166	5641	3000-30-000-1116-000-0-0-6-5641 -	TEXTBOOKS STUDY SKILLS	1,925	0	1,925	0	0	1,925	1,925
312096	5641	3000-30-000-1209-000-0-0-6-5641 -	TEXTBOOKS ENRICHMENT	1,750	0	1,750	180	0	1,570	1,570
312156	5641	3000-30-000-1215-000-0-0-6-5641 -	TEXTBOOKS SPEC ED	5,319	0	5,319	3,718	0	1,601	1,601
321206	5641	3000-30-000-2120-000-0-0-6-5641 -	TEXTBOOKS GUIDANCE	1,155	0	1,155	758	0	397	397
322226	5641	3000-30-000-2222-000-0-0-6-5641 -	TEXTBOOKS LIBRARY	6,919	0	6,919	6,863	0	56	56
360006	5698	3000-30-000-6000-000-0-0-6-5698 -	SUPV DIST SUPPLIES	21,790	0	21,790	21,790	0	0	0
		600 Total Materials & Supplies		201,463	-2,357	199,106	140,321	22,938	35,847	35,245
323108	5810	3000-30-000-2310-000-0-0-8-5810 -	DUES & FEES BOE	3,000	0	3,000	2,777	0	223	223
324108	5810	3000-30-000-2410-000-0-0-8-5810 -	DUES & FEES P/O	929	0	929	545	0	384	384
360008	5898	3000-30-000-6000-000-0-0-8-5898 -	SUPV DIST OTHER OBJECTS	1,624	0	1,624	1,624	0	0	0
		800 Total Dues & Fees		5,553	0	5,553	4,946	0	607	607
		Grand Total Essex Elem. School		7,462,975	1,000	7,463,975	6,586,824	600,196	276,956	255,006

2020-2021 Covid possible items to purchase

Item	Purpose	Estimated Cost
PPE (masks/gloves)	Disposable masks case of 1,000=\$650 Disposable gloves case of 1,000X10=\$500	\$1,100.00
Sneeze Guard Plexi-Glass	Cafeteria Lines, cashier, conference rooms, office area, circulation desk in media center, counseling areas 20 @ \$233. ea/=\$4,660 Cafe line-hanging ceiling shield - 6 @ \$110 ea=\$660	\$5,320.00
UV devices	Sanitation- GeMoor UV Light Sanitizer with Ozone Model, 38 Watt UV Disinfection Lamp with Remote Control, UV Germicidal Lamp/UV Sterilizer 6 @ \$149 ea	\$894.00
Purell	Sanitizer	\$1,000.00
Disinfectants	NCL Avistat-D casex6=\$222 Disinfectant sanitizer sprayer (backpack) 4@\$1,900=\$7,600	\$7,822.00
Signage	Floor signs/floor tape-display social distancing messages	\$300.00
Thermometer	No-touch infrared forehead thermometer 2@ \$110	\$220.00
TOTAL		\$16,656.00



**Regional School District #4
Chester – Deep River – Essex – Region 4**

Page 1 of 3

**AGREEMENT CONCERNING THE ESTABLISHMENT AND OPERATION OF AN
INTERIM COLLABORATIVE PRESCHOOL PROGRAM**

THIS COLLABORATIVE PRESCHOOL PROGRAM AGREEMENT, (“Agreement”) is entered into on Feb. 13, 2008 by and among the undersigned boards of education of Chester, Deep River, Essex (collectively, the “Boards”), and the Regional Supervision District Committee.

WHEREAS, this Agreement is entered into pursuant to the authority granted by Connecticut General Statute Section 10-158a, which allows two or more boards of education to agree in writing to establish cooperative arrangements to provide special services, programs or activities to enable such boards to carry out the duties specified in the general statutes.

WHEREAS, the said Boards are desirous of establishing a cooperative arrangement regarding the operation of a collaborative preschool program (the “Program”) to provide educational services to identified resident special education children ages three through five as required by State and Federal law.

NOW, THEREFORE, the Boards, intending to be legally bound, hereby agree as follows:

1. Each of the individual undersigned boards of education remains responsible for meeting the requirements of State and Federal law to the identified resident special education children of their respective Towns.
2. The Regional Supervision District Committee established by the Interdistrict Agreement entered into on September 28, 2000 by the Chester, Deep River, Essex, and Regional School District No. 4 Boards of Education, shall be responsible for the oversight and management of the Program.
3. This Agreement incorporates by reference the terms of the Interdistrict Agreement, including, but not limited to the authority and general powers of the Regional Supervision District Committee.
4. The teachers and staff dedicated to the Program shall be employees of the Regional Supervision District Committee. The Director of Pupil Services shall be responsible for oversight, staff supervision, evaluations, and general management of the Program. The school-based administrator for the school in which the program is housed shall be responsible for daily operations of the Program.
5. Each of the individual undersigned Boards shall be responsible for providing transportation through the Supervision District Committee for identified special education students participating in the Program consistent with the Interdistrict Agreement entered into on September 28, 2000.

6. Notwithstanding the provision of this Agreement to the contrary, the costs associated with housing and improvements associated with the Program should renovations and/or alternative space construction be necessary shall be based on the Average Daily Membership (ADM) among the participating Boards. *(For the purpose of determining shared costs for the subsequent school year, ADM = total number of students in each district K-6 or 7-12 based upon the October 1 census of the current year + PK special needs students (minus typical peers) assigned to the home district + students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.)*
7. The Essex Board of Education has agreed to be the host district of the Program on an interim basis, providing two classroom spaces and an auxiliary space to the collaborative preschool program. Any addition to these space needs shall require a vote of the Essex Board of Education, which may decline to provide such additional space.
8. The Essex Board of Education shall not be obligated to accept more than 70 students in this Program including typical peers and in no case shall be obligated to provide more space than that which is provided in section 7 of this agreement.
9. The Essex Board of Education shall evaluate its participation as the host community each October while this agreement is in effect.
10. The undersigned Boards of Education recognize that the Essex Elementary School has limited space to host the program. Should The Essex Board of Education determine that elementary programs are negatively impacted by the space needs of the collaborative preschool program, the undersigned boards will discuss and act upon alternative space solutions.
11. The undersigned Boards of Education agree to promptly form a long-term plan for the collaborative pre-school program.
12. The Program is required by State and Federal law to provide the minimum of a one to one ratio of students with disabilities to students without disabilities otherwise known as "community children." This one to one ratio is accomplished through the participation of community children from the respective towns in the Program on a tuition* basis. The host district in which the Program is housed shall have the benefit of providing the Program to community children who reside in the host community tuition-free, and priority shall be given to such community children from the host district, who meet specific criteria and can provide the necessary benefit to the program to support the educational programs of our disabled students
13. In accordance with Connecticut General Statute Section 10-158a(b), any of the undersigned Boards of Education may withdraw from this Agreement provided it gives written notice of its intent to do so by October 31st to each of the other Boards. The withdrawal would be effective at the start of the next academic year.
14. The Boards of Education may amend this agreement.
15. This agreement shall expire on June 30, 2013. It may be renewed in one-year increments, with said renewal to be approved no later than June 30, 2012.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand this 13th day of February, 2008.

Chester Board of Education

Pamela M. Christman
Chairperson Pamela Christman

Deep River Board of Education

Lori Lenz
Chairperson Lori Lenz

Essex Board of Education

Lon Seidman
Chairperson Lon Seidman

Regional Supervision District Committee

Terry Stewart
Chairperson Terry Stewart

ESSEX BOARD OF EDUCATION

ESSEX, CONNECTICUT

DAY CARE PROGRAM SERVICES AGREEMENT

This Day Care Program Services Agreement (this "Agreement") is made by and between the Essex Board of Education, with offices located at 108 Main St., Centerbrook, CT 06409 (the "Board") and the YMCA, with offices located at 201 Spencer Plains Rd., Westbrook, CT (the "Contractor") this 7th day of September, 2010, at Essex, Connecticut.

WHEREAS, the Contractor is in the business of providing day care services; and

WHEREAS, the Board had agreed to hire the Contractor to administer, manage and operate a day care services program; and

WHEREAS, the Contractor would like to administer, manage and operate such day care services program.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Board and the Contractor mutually agree to the following terms and conditions:

1. SERVICES TO BE ADMINISTERED –

a. The Contractor shall completely administer, manage and operate day care services program that is located in the cafeteria and other rooms as determined by the Principal of the Essex Elementary School, 108 Main St. Centerbrook, CT 06409 (the "Day Care Program").

b. The Day Care Program consists of the following session, which will be completely administered, managed and operated by the Contractor:

After School Session.

2. ENROLLMENT FEE –

a. The monthly enrollment fee per session, per child, shall be the amount submitted by the Contractor on the Contractor's accepted proposal submission. The monthly enrollment fees per session, per child, pursuant to the Contractor's accepted proposal submission are as follows:

<u>Fee</u>	<u>Day Care Program Session</u>
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\$13.00/day	After School Session
-------------	----------------------

The fee schedule shall apply based on parent commitment to the Day Care Program.

b. The Contractor may increase such monthly enrollment fees only after obtaining the prior written consent of the Board. The Contractor shall be responsible for collecting the monthly enrollment fees from the parent/guardian of each child enrolled in the Day Care Program. The Board shall have no liability to the Contractor with respect to uncollected enrollment fees. The Contractor and the Board shall instruct payors of such monthly enrollment fees to make enrollment fee payments directly to, and in the name of, the Contractor.

3. **ENROLLMENT FEE POLICY** - The enrollment fee policy (the "Enrollment Fee Policy") submitted by the Contractor with its accepted proposal submission, as amended to reflect the fee schedule provisions of Section 2 (a) of this Agreement, is hereby incorporated into this Agreement. The Contractor may amend the Enrollment Fee Policy only after obtaining the prior written consent of the Board.

4. **HOURS OF OPERATION** -

a. **AFTER SCHOOL SESSION.** In administering, managing and operating the After School Session of the Day Care Program, the Contractor shall provide day care services on Monday through Friday each week from 3:00 p.m. until 6:00 p.m. On school half-days, the hours of service will be from 1:00 p.m. until 6:00 p.m. On half-days prior to a holiday, the hours of operation may be adjusted by the Essex Elementary School principal to coincide with the closing of school. Day care services may be cancelled on early dismissal days that are caused by inclement weather, which are determined in the sole discretion of the Superintendent of Schools.

5. **USE OF PREMISES** - The Contractor shall provide the day care services in the Cafeteria and other rooms approved by the building Principal of the Essex Elementary School (the "Premises"). Such Premises are to be used by the Contractor for the sole purpose of providing day-care services at the times and days listed above, and for no other purpose. The Premises will not be available to the Contractor during school vacations, holidays or on any other day when school is cancelled due to snow, ice or other emergencies. The Board shall be responsible for providing an alternate location in the event that the Premises are not available for or are, as determined in the sole discretion of the Board, not suitable for the provision of day care services.

6. **CONDITIONS OF OPERATION** -- The Contractor agrees to meet with the Essex Elementary School principal in August of every school year in which the

Contractor provides day care services on behalf of the Board. The Contractor further agrees to abide by the rules and regulations of the Essex Elementary School, as set forth by the principal, other school administration official and/or Board policy.

7. **TERM** – The term of this Agreement shall begin upon execution of this Agreement and end on the last scheduled day of school for the 2010-2011 school year, provided however, that the Agreement may be renewed on a one-year basis in the Board's sole discretion.

8. **MANAGEMENT SERVICE FEE** – In consideration for administering, managing and operating the Day Care Program, the Contractor shall be entitled to retain all of the monthly enrollment fees collected with respect to the Day Care Program, less costs incurred by the Board over and above normal operating costs, including but not limited to additional costs incurred by the Board in order to staff the Day Care Program in cases of emergency.

9. **ACCOUNTING** – For each month in which the Contractor provides services to the Board pursuant to this Agreement, the Contractor shall, within fifteen days of the end of each of such months, provide to the Board a written accounting indicating (i) the number of children enrolled in the Day Care Program for that month, (ii) the enrollment fees collected during that month with respect to each session, and (iii) any refunds, adjustments or credits made or paid out during that month with respect to each session.

10. **CUSTODIAL SERVICES AND UTILITIES** – The Board, at its expense, will provide to the Contractor normal custodial services, heat, electricity and other utilities (other than telephone service) with respect to the Premises. The Contractor shall keep the premises clean and in good operating order. The Contractor shall be responsible, at its expense, for any additional costs incurred by the Board for cleanings and maintenance duties above the costs associated with providing normal custodial services. The Contractor shall maintain its own telephone and telephone service at no expense to the Board.

11. **EXPENSES OTHER THAN CUSTODIAL SERVICES AND UTILITIES** – Except as otherwise provided for herein, the Contractor shall be responsible for all expenses incurred in the provision of services pursuant to this Agreement. The Contractor may not seek reimbursement for such expenses from the Board.

12. **INSURANCE** – The Contractor shall provide a Certificate of Comprehensive Liability Insurance in an amount not less than \$1,000,000, naming the Essex Board of Education, Main St., Centerbrook, CT 06409, as an additional insured. Evidence of Workers' Compensation insurance must be provided in advance.

13. **CERTIFICATION** – The Contractor shall provide evidence of Day-Care Certification issued by the State of Connecticut, prior to the commencement of this

Agreement, in form and substance satisfactory to the Board in the Board's sole discretion. The Contractor shall deliver a report to the Essex Superintendent of Schools within twenty-four (24) hours from receipt of notice of revocation of its Day-Care Certification or of any personal injury suffered by any student under its care. All incidents, facility issues, injuries or complaints shall be reported to the Essex Elementary School principal immediately, followed by a written report to the Board.

14. **COMPLIANCE WITH LAWS** - The Contractor shall comply with all applicable federal, state and local laws, including licensing requirements, in his, her or its provision of services pursuant to this Agreement.

15. **CONTRACT TERMINATION** - This Agreement shall expire by its own terms on the day following the last day of school for the 2010-2011 school year, and may be terminated by either the Contractor or the Board immediately for cause, or upon thirty (30) days written notice with or without cause. Failure to make any payment required hereunder within five (5) calendar days from its due date shall be cause for termination.

16. **NON-DISCRIMINATION** - The Contractor affirms that it is an equal opportunity employer and neither the Board nor the Contractor will engage in any unlawful form of discrimination in the performance of services pursuant to this Agreement.

17. **BOOKS AND RECORDS** - The Board and its representatives shall be entitled, upon reasonable notice, to examine the books and records of the Contractor with respect to the provision of day care services pursuant to this Agreement, during normal business hours at the Contractor's principal place of business.

18. **INDEMNIFICATION** - The Contractor agrees to hold harmless, indemnify and defend the Board and its respective members, directors, officers, administrators, employees and agents (each, a "Board Indemnitee") from and against any and all damages, losses, costs, expenses, fees (including reasonable attorneys' fees), penalties and fines (each a "Loss" and, collectively, the "Losses") paid or incurred by a Board Indemnitee as a result of or arising from: (i) a breach of this Agreement by Contractor or its agents, representatives, employees or contractors; (ii) the enforcement of this indemnity; except to the extent that such Loss or Losses is attributable to the gross negligence or willful misconduct of a Board Indemnitee; or (iii) the negligence, gross negligence or willful misconduct of the Contractor or its agents, representatives, employees or contractors. The Board agrees to hold harmless, indemnify and defend the Contractor from and against any Losses paid or incurred by the Contractor as a result of, or arising from, a breach of this Agreement by the Board. The parties' obligations under this Section shall survive the expiration or termination of this Agreement.

19. **GOVERNING LAW** - This Agreement will be construed and governed in accordance with the laws (other than the rules with respect to conflict of laws) of the

State of Connecticut.

20. AMENDMENT - This Agreement may not be waived, amended or superseded except by an instrument in writing duly executed by each of the parties hereto.

21. ASSIGNMENT/BINDING EFFECT - Except as otherwise expressly provided herein, neither this Agreement nor any right or interest hereunder may be assigned, in whole or in part, by any party without the prior written consent of the other party. This Agreement shall be binding upon the respective successors and permitted assigns of the parties hereto and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

22. INVALIDITY - In case any term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be or become invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining terms and provisions of this Agreement or the application of such terms or provisions to parties or circumstances other than those as to which it is held invalid, illegal or unenforceable, shall not in any way be affected or impaired thereby.

23. TITLES FOR CONVENIENCE - The titles of the sections of this Agreement are for convenience of reference only and are not to be considered in construing this Agreement.

24. COUNTERPARTS - This Agreement may be executed in counterparts, each of which when so executed and delivered shall constitute a complete and original instrument but all of which together shall constitute one and the same agreement, and it shall not be necessary when making proof of this Agreement or any counterpart thereof to account for any other counterpart.

25. ORAL AGREEMENTS - This Agreement, and the Contractor's accepted proposal documents, constitute the entire understanding of the parties concerning the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements among the parties.

26. WAIVER - The failure of any party to enforce any provision of this Agreement shall not constitute a waiver by either party of any such provision. The past waiver of a provision by any party shall not constitute a course of conduct or a waiver in the future of the same provision.

27. PRIVACY - The Contractor will not publish or release any personal or demographic information about, or any photograph of a child without obtaining a release from the parents or guardians of such child in a form reasonably satisfactory to the Board.

IN WITNESS WHEREOF, the Essex Board of Education, acting herein by its duly authorized Superintendent of Schools, and the YMCA have executed this Agreement this 07th day of September, 2010 at Essex, Connecticut.

ESSEX BOARD OF EDUCATION

Date: _____

9/8/10

By: _____

Ruth Levy Ed.D.

Ruth Levy Ed.D.
Superintendent of Schools

Date: _____

9.13.2010

By: _____

Dan M. Luch

YMCA



Valley-Shore YMCA

We build strong kids, strong families, strong communities

September 16, 2010

Regional School District No. 4
Central Administrative Offices
P.O. Box 187
Deep River, CT 06417
Attn: Jennifer Bryan

Ms. Bryan,

Enclosed please find a signed copy of the Day Care Program Services Agreement for Essex Elementary School. We truly hope it is a start of a mutually beneficial, long term relationship between the Valley-Shore YMCA and the Essex community.

Let me know if you need any additional information at this time. Thanks for your help with this.

Sincerely,

Richard Ward
Executive Program Director

Enc



Valley-Shore YMCA

We build strong kids, strong families, strong communities

Valley-Shore YMCA Contact Information

The Valley-Shore YMCA
201 Spencer Plains Road
P.O. Box 694
Westbrook, CT 06498

Phone: 860-399-9622

Fax: 860-399-8349

www.vsymca.org

Paul Mohabir, CEO
Cell: 860-304-2672
pmohabir@vsymca.org

Richard Ward, Branch Director
Cell: 860-304-5984
rward@vsymca.org

Stacy McGee, Branch Director
Cell: 860-395-7232
smcgee@vsymca.org

201 Spencer Plains Road, Westbrook, CT 06498 * (860) 399-9622 * vsymca@vsymca.org