

Regional School District #4 Chester – Deep River – Essex – Region 4

REGIONAL SUPERVISION DISTRICT COMMITTEE

AGENDA

To:Members of the Regional Supervision District CommitteeSubject:Committee meeting Thursday, October 03, 2019Time:Committee meeting will begin at 6:30 p.m.Place:John Winthrop Middle School Library

Please contact Jennifer Bryan at Central Office- email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order. <u>6:30 p.m.</u> EES BOE Chair = Supv. Dist. Chair (yearly rotation at December mtg. goes to Essex until Dec. 2019)
- 2. Consent agenda. The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
 - 2.1 Minutes from the Regular Meeting of August 26, 2019 (encl #1)
 - 2.2 Accounts Payable report (encl #2)
- 3. **Public comment**. The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

4. Reports and Other Items.

- 4.1. Superintendent's Report (B. White)
 - a. District Update (HOLD for Joint mtg.)
 - b. Information and Communication
 - c. Review proposed Calendar of BOE Meetings for Jan.- Dec. 2020 (encl #3) HOLD action until Joint mtg
- 4.2. Beginning of Year Transportation Update (A. Glaude, First Student)
- 4.3. Assistant Superintendent's Report (K. Martineau)
 - a. District Update (HOLD for Joint mtg.)
- 4.4. Director of Pupil Services Report (S. Smalley)
 - a. District Update (HOLD for Joint mtg.)
- 4.5. Business Manager Financial Status Report (K. Allen)
 - a. Supervision District Budget Status Report (encl #4)
 - b. Discussion and Possible VOTE to approve year-end transfer of funds
- 4.6. Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

Finance	Policy	Curriculum
Sept. 25, 2018 Oct. 16 th -added as well	Sept. 17, 2018 Re-set to Oct. 15 th	Sept. 17, 2018
Nov. 27, 2018	Nov. 12, 2018 Re-set to Nov. 27 th	Nov. 12, 2018 Set on 2 nd Mon
Jan 29, 2019	Jan. 28 2019 Set on 4th Mon.	Jan. 29, 2019 Set on 4 th Tues.
Feb. TBD 2019		
Mar. 19, 2019 Re set to Mar. 25 th	Mar. 18, 2019 cancelled	Mar. 26, 2019
May 01, 2019 cancelled	Apr. 24, 2019 added	
May 28, 2019	May 20, 2019	May 14, 2019 Set on 2 nd Tues.
Sept. 24, 2019	Sept. 16, 2019	Sept. 17, 2019
Nov. 19, 2019 Set on 3 rd Tues.	Nov. 18, 2019	Nov. 19, 2019

4.7. Joint PK Committees - (Comm. Chairs) Policy - TBD, Curriculum - T. Dickson, Finance - J. Clark

5. Public comment.

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

6. Future agenda items

- 6.1 Supervision District Budget Workshop I in CO @ 6:00 p.m., Dec. 03, 2019
- 6.2 Next regular Supervision District Committee meeting December 05, 2019
- 6.3 Rotation of Supervision District Chair and election of officers (Dec.)
- 6.4 Possible Review/approval of Supervision District Audit Report for 2018-19 (Dec.)

7. Adjournment



Regional School District 4 Chester – Deep River – Essex – Region 4 <u>Boards of Education Committees</u> – School Year 2019-20 (Updates in Progress)

"Out Excilore"								
Joint BOE Standing Committees (standing	g committees hav	ve regularly scheduled meetings))					
J		mas/Grow) CH(TBD/Scherber) DF						
		Brookhart) CH(Bibbiani/Fearor						
*Joint PK-12 Finance Sub-Committee	R4 (Gioco/Clark/	Daniels) CH (Stack/Englert) DR (M	Iunawar/Berardis) ES	(Fitton/Wat	son)			
Supervision District Committee (2 yr	R4 (Cavanaugh	19 / Gioco 19 / Clark 19) CH (F	earon 19 /Fitzgibbo	ns 19 / Sta	ck 19)			
terms end in Nov. of the year listed after each name)	DR (Weglarz 19	/ Ferretti 19 / Morrissey 19) ES	(Filton 19 /McClus	key 197 Se	eidman 19)			
Joint Ad Hoc Committees (ad hoc committees	nittees meet fo	r a designated period or as ne		<u> </u>				
Personnel & Negotiations				duration	Initiate negotiations			
- Joint BOE Teacher negotiations		okhart Alt.) CH (Stack/Englert Alt.) Weglarz Alt.) ES (Fitton/Watson)	Expire	s 7/2022	6/2021			
- Joint BOE Administrator negotiations	Same	as ABOVE for Teacher negotiati	ions Expire:	s 7/2020	9/2019			
- Joint BOE Paraeducator negotiations		as BELOW for Net Tech et al.		s 7/2020	3/2019			
- Joint BOE NetTechs et al negotiations (ElemSec/Elem		okhart Alt.) CH (Fitzgibbons, Stack)) Expire	s 7/2021	3/2021			
Nurses/ElemNetTech/R4NetTEch/ElemCustodians)	DR (Campbell/F	erretti Alt.) ES (Fitton/Watson)	Eunira	s 7/2020	3/2020			
- Cafeteria (all schools)), CH (Bibbiani), ES (Seidman)			572620			
Public Relations & Community Outreach Technology		H(Englert), ES (Seidman), DR (
School Calendar		Daniels), CH (Englert), ES (M		glarz)				
LEARN Joint BOE representative(s)		1), CH(Myers), ES(Rotella), DR		<u>ب</u>				
School Security Advisory Committee	R4(TBD), CH	(Greenberg-Ellis), DR(Weglarz)	, ES(Fitton)					
Tuition Committee	R4(Grow), Cl	I (Stack), DR (Morrissey), ES (M	AcCluskey / Seidma	n Alt.)				
RFP Transportation Bid Review	R4(Cavanaugl	1), CH (Englert), DR (Weglarz),	ES (Seidman/Fitton)				
RFP Legal Bid Review	R4(Daniels), C	CH (Bibbiani), DR (Weglarz), ES	S (Seidman/Fitton)					
Individual BOE Ad Hoc Committees	(ad hoc comm	ittees meet for a designated r	period or as needed	d)				
Chester BOE								
Facilities		Enlgert						
Internal Marketing		TBD						
РТО		Greenberg-Ellis						
CATV Advisory Council (Cable TV)		For Discussion						
Deep River BOE								
Facilities (Grounds and Buildings)		Morrissey/Ferretti						
РТО		rotating						
School Improvement Team		Weglarz/Ciaglo						
CATV Advisory Council (Cable TV)		TBD						
Essex BOE								
Building		Seidman						
РТО		Rotating						
School Improvement Team		TBD						
Essex Foundation		McCluskey / Fitton						
Communications		Rotating						
CATV Advisory Council (Cable TV)		Fitton						
Region 4 BOE								
Personnel & Negotiations			ntract duration	Initia	te negotiations			
 R4 Secretaries/Nurses 		Daniels/Brookhart Alt.	Expires 7/2020		3/2020			
 R4 Custodians 		Daniels/Brookhart Alt.	Expires 7/2021		3/2021			
R4 Audit & Finance		TBD/Gioco						
School Improvement Team		TBD/TBD/TBD						
R4 Grounds and Buildings Maintenance and Oversi	ght Committee	Fitton/Gioco/Grow/Clark						
R4 Building Committee		TBD/TBD						
R4 Educational Foundation		TBD						
Region 4 Extra compensation points committee		Clark (only 1 rep needed)						
Public Relations & Outreach		TBD						
R4 Safety		TBD						
R4 Advisory Council (PTO)		For Discussion						
R4 Facilities Study Committee		TBD						
		• • • • • • • • • • • • • • • • • • • •						

REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

David Fitzgibbons	(CH)	2019	Paula Weglarz, (I	DR)	2019	Lon Seidman, Chair	(ES)	2019
John Stack	(CH)	2019	Miriam Morrissey (D	DR)	2019	Loretta McCluskey,	(ES)	2019
Charlene Fearon	(CH)	2019	Bob Ferretti (I	DR)	2019	DG Fitton Sec/Trsr	(ES)	2019
Jane Cavanaugh	(R4)	2019	Jennifer Clark Vice-Chair (I	R4)	2019	Mario Gioco	(R4)	2019

Our contact information is listed on the District web site: <u>www.req4.k12.ct.us</u> Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Brian J. White, Superintendent of Schools Kristina Martineau, Ed.D., Assistant Superintendent of Schools Kimberly Allen, Business Manager Sarah Smalley, Director of Pupil Services

Our committee clerk is Jennifer Bryan.

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (<u>www.reg4.k12.ct.us</u>).

EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.



THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE October 03, 2019 MEETING REGIONAL SUPERVISION DISTRICT COMMITTEE

August 26, 2019

A regular meeting of the Regional Supervision District Committee was held on Monday, August 26, 2019 in the conference room of the Central Administrative Office, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	David Fitzgibbons, Charlene Fearon, John Stack
DEEP RIVER BOARD OF EDUCATION:	Bob Ferretti
ESSEX BOARD OF EDUCATION:	Lon Seidman, DG Fitton
REGION 4 BOARD OF EDUCATION:	Jane Cavanaugh, Mario Gioco

Also in attendance: Brian J. White, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager

CALL TO ORDER

Committee Chair Lon Seidman called the meeting to order at approx. 7:00 p.m. (The position of Committee Chair rotates yearly among BOE Chairs, and moved to Essex this year.)

CONSENT AGENDA

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Accounts Payable Report and the Minutes from the regular meeting of June 06, 2019 with the following revision: Add the phrase "a portion" to the following sentence in the report by the Deep River BOE "...And because a waiver of MBR for last year's budget was denied, the MBR money that the Town had to contribute went into this year's budget and **a portion** will be put towards security upgrades for the Elementary School.".

PUBLIC COMMENT - none

REPORTS AND COMMUNICATION

SUPERINTENDENT'S REPORT

Superintendent White provided an update on this morning's convocation and preparations for the opening of schools on Aug. 29th. He also presented his proposed goals which will be aligned to the current district strategic goals.

ASSISTANT SUPERINTENDENT'S REPORT

Assistant Superintendent Kristina Martineau presented an update on summer curriculum work and current and future Professional Development topics.

DIRECTOR OF PUPIL SERVICES REPORT

Director of Pupil Services Sarah Smalley presented an update to the Committee.

BUSINESS MANAGER'S REPORT

Business Manager Kim Allen reviewed the highlights of the Supervision District Budget Status Reports. She presented a recommendation for year-end 2018-19 budget transfer of funds.

On motion duly made and seconded, the Committee VOTED (2 - Yes = Seidman, Fitton / 6 - No / 0 abstain = motion FAILED) to approve the Supervision District year-end budget transfers for 2018-19 as recommended: Decrease Object 100: Salaries by \$48,026; Increase Object 300: Purchased Services by \$48,026; Decrease Object 500: Other Outside Services by \$5,843; Increase Object 600: Supplies by \$5,843.

This will be revisited at the next meeting.

PUBLIC COMMENT -

Virginia Carmany, Chester resident voiced concerns related to the budget process for the Supervision District.

Mike Hammond, Essex resident voiced similar concerns.

FUTURE AGENDA ITEMS

- ➤ Next regular Supervision District Committee meeting October 03, 2019 @ 6:30 p.m. in JWMS library
- ➤ Beginning of Year Transportation Report A. Glaude (Oct.)
- Supervision District Budget Workshop I in CO @ 6:00 p.m. on December 03, 2019
- Supervision District Committee meeting December 05, 2019 @ 6:30 p.m. in JWMS library
- ➤ Rotation of Supervision District Chair and Election of Officers (Dec.)
- > Possible Review/approval of Supervision District Audit Report for 2018-19 (Dec.)

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at approx. 8:00 p.m.

Respectfully Submitted,

DG Fitton, Secretary

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				CHECK 13678 TOTAL:	43.00
13679 09/13/2019 PRTD Invoice: 71148	7909 NATIONWIDE SECURITY	60766	71148	09/11/2019 SD091319 UPGRADE EXISTING PXL TO NXT	I,589.35
				CHECK 13679 TOTAL:	1,589.35
13680 09/13/2019 PRTD Invoice: 3309548290	2411 PITNEY BOWES GLOBAL	11106	3309548290	08/30/2019 20500013 SD091319 ACCT 0012399752	163.56
				CHECK 13680 TOTAL:	163.56
13681 09/13/2019 PRTD Invoice: 208123841583	2267 SCHOOL SPECIALTY 83	99713	208123841583	09/03/2019 20500042 SD091319 PLEASE SEE ATTACHED ORDER	2.71
		99714	308103421516	09/02/2019 20500042 SD091319	438.72

a tyler erp solution	P 2 apcshdsb	NET			441.43	72.00	72.00	29.00	29.00	112.50	112.50	65.79	65.79	850.00	850.00	1,831.95	1,831.95
3		PO WARANT		ORDER	13681 TOTAL:	09/03/2019 20500061 SD091319 1' WHITE VIEW BINDERS	13682 TOTAL:	08/29/2019 20500060 SD091319 LEGAL NOTICE PUBLISHE	13683 TOTAL:	SPECTION	13684 TOTAL:	20500014 SD091319 JULY - JUNE	13685 TOTAL:	08/31/2019 20500051 SD091319 FORMS LOOK-UP FOR EMPLOY	13686 TOTAL:	SD091319	13687 TOTAL:
		INV DATE	INVOICE DTL DESC	PLEASE SEE ATTACHED (CHECK	086388 - 1' WHITE VI	CHECK	08/29/2019 2 TITLE IX LEGAL NOTIC	CHECK	08/13/2019 FIRE EXTINGUISHER INSPECTION	CHECK	0FFICE SUPPLIES - JU	CHECK	08/31/2019 2 TYLER FORMS LOOK-UP	CHECK	08/09/2019 TYPING AGENT	CHECK
	АГ	INVOICE				208123841684		08/29/19		48219		3423585492		045-275905		5194266	
	SCHOOL DIST # 4 DISBURSEMENTS JOURNAL	ON CASH VOUCHER				TY 99712		NG, LL 99716		EQUIP 99715		1GE 99717		BIES I 99718		99719	
	REGIONAL SCHOC A/P CASH DISBU	SUPERVISI				SCHOOL SPECIAL		SHORE PUBLISHING,		SHORELINE FIRE		STAPLES ADVANTAGE		TYLER TECHNOLOGIES) TYPING AGENT	
		0 1040 TYPE VENDOR NAME		308103421516		9 PRTD 2267 123841684		9 PRTD 4366 29/19		9 PRTD 4000 19		.9 PRTD 2432 13585492		9 PRTD 2381 5-275905		.9 PRTD 7910 14266	
	09/13/2019 15:22 9781dpea	CASH ACCOUNT: 5000 CHECK NO CHK DATE		Invoice: 308		13682 09/13/2019 PRTD Invoice: 208123841684		13683 09/13/2019 PRTD Invoice: 08/29/19		13684 09/13/2019 Invoice: 48219		13685 09/13/2019 PRTD Invoice: 3423585492		13686 09/13/2019 PRTD Invoice: 045-275905		13687 09/13/2019 PRTD Invoice: 5194266	

a tyler erp solution	P apcshdsb	10,748.23	10,748.23	
***		*** CASH ACCOUNT TOTAL *** COUNT AMOUNT 15 10,748.23	*** GRAND TOTAL ***	
	REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL	NUMBER OF CHECKS 15 TOTAL PRINTED CHECKS		
	09/13/2019 15:22 9781dpea			

a tyler erp solution	P apcshdsb	CREDIT	10,748.23	10,748.23
		DEBIT	10,748.23	10,748.23
		Ч OB	AYABLE JOURNAL JOURNAL	TOTAL
	L JOURNAL ENTRIES TO BE CREATED	ACCOUNT DESC LINE DESC	SUPERVISION ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL SUPERVISION CASH AP CASH DISBURSEMENTS JOURNAL	JOURNAL 2020/03/246
	RNA	REF 3		
	REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOU	REF 1 REF 2	4 Q Q	
		JNL DESC		
	09/13/2019 15:22 9781dpea CLERK: 9781dpea	YEAR PER JNL SRC ACCOUNT EFF DATE	2020 3 246 APP 5000-2000 09/13/2019 SD091319 APP 5000-1040 09/13/2019 SD091319	

ST # 4 SNTS JOUR	REGIONAL SCHOOL DIS A/P CASH DISBURSEME
NAL JOURNAL ENTRIES TO BE CREATED JNL EFF DATE ACCOUNT DESCRIPTION	REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOURNAL JOURNAL ENTRIES TO BE CR YEAR PER JNL EFF DATE XEAR PER JNL EFF DATE
	REGIONAL SCHOOL DIST # 4 A/P CASH DISBURSEMENTS JOUF

** END OF REPORT - Generated by Dawn Pearson **

BRAFT for possible approval at Oct. Joint BOE meeting Voting only on Jan-Dec 2020 Dates starting on 2 nd page	SUPERVISION & JOINT BOE	6:30 p.m. & 7:00 p.m. at JWMS	Supv. Dist. ONLY Aug. 26, 2019 *7:00 p.m. held in Central Office		SD & JOINT BOE Oct. 03, 2019	R ²	Dec. 03, 2019* Supv. District Budget Wkshp 1 *6:00 pm	SD & JOINT BOE Dec. 05, 2019
ver – Essex FINGS & WOR	CHESTER	7:00 p.m. at CES	No mtgs.	CES BOE Sept 26, 2019		CES BOE Nov. 25, 2019* Set on Monday due to holiday conflict		
Regional School District 4- Chester – Deep River – Essex F BOARD OF EDUCATION MEETINGS & WORKSHOPS <u>August 2019 through December 2020</u>	DEEP RIVER	7:00 p.m. at DRES	No mtgs.	DRES BOE Sept. 19, 2019		DRES BOE Nov. 21, 2019		
egional School Distric BOARD OF ED1 <u>August 2019</u>	ESSEX	7:00 p.m. at EES	No mtgs.	EES BOE Sept. 12, 2019		EES BOE Nov. 14, 2019		
Encl #3 R6 CALENDAR OF	REGION 4	7:00 p.m. at JWMS	R4BOE Aug. 26, 2019 *6:00 p.m. held in Central Office	R4 BOE Sept. 05, 2019	R4 BOE Oct. 03, 2019 *Immediately following Joint BOE mtg.	R4 BOE Nov. 07, 2019		
DRAFT for possible approval at Oct. Joint BOE meeting Voting only on Jan-Dec 2020 Dates starting on 2 nd page	Board	Time and Venue (unless otherwise noted)	August 2019	September 2019	October 2019	November 2019	Daramhar 2010	

				DRAFT		
Board		REGION 4	ESSEX	DEEP RIVER	CHESTER	SUPERVISION & JOINT BOE
Time and Venue (unless otherwise noted)	le oted)	7:00 p.m. at JWMS	7:00 p.m. at EES	7:00 p.m. at DRES	7:00 p.m. at CES	6:30 p.m. & 7:00 p.m. at JWMS
	=	R4 BOE Jan. 07, 2020 *Set on Tuesday	EES BOE Jan. 09, 2020	DRES BOE Jan. 16, 2020	CES BOE Jan. 23, 2020	Jan. 08, 2020* Supv. District Budget Wkshp 2 *6:00 pm
January 20	2020	R4 BOE Jan. 22, 2020* Budget Wkshp 1 * 6:00 pm	EES BOE Jan 21, 2020* Budget Wkshp 1 *6:00 pm	DRES BOE Jan 29, 2020* Budget Wkshp 1 *6:00 pm	CES BOE Jan. 30, 2020* Budget Wkshp 1 *6:00 pm	Jan. 14, 2020* Supv. District Budget Wkshop 3 *6:00 pm
		R4 BOE Feb. 10, 2020* Budget Wkshp 2 *6:00 pm	EES BOE Feb 12, 2020* Budget Wkshp 2 *6:00 pm	DRES BOE Feb. 18, 2020* Budget Wkshp 2 * 6:00 pm	CES BOE Feb. 11, 2020* Budget Wkshp 2 *6:00 pm	Feb. 03, 2020* Supv. District Public Meeting *7 :00 pm
February 2	2020	R4 BOE Feb 19, 2020* Budget Wkshp 3 *6:00 pm	EES BOE Feb 25, 2020* Budget Wkshp 3 *6:00 pm	DRES BOE Feb. 27, 2020* Budget Wkshp 3 *6:00 pm		SD & JOINT BOE Feb. 20, 2020 Possible Vote on 2020-21 SD budget (regular meetings re-set from Feb 6 th)
March 2	2020	R4 BOE March 05, 2020 Possible Vote on 2020-21 R4 budget	EES BOE Mar. 12, 2020 Possible Vote on 2020-21 budget	DRES BOE Mar. 19, 2020 Possible Vote on 2020-21 budget	CES BOE Mar. 03, 2020* Budget Wkshp 3 *6:00 pm	
					CES BOE Mar. 26, 2020 Possible Vote on 2020-21 budget	
						7.9

Board		REGION 4	ESSEX	DRAFT DEEP RIVER	CHESTER	SUPERVISION & JOINT BOE
Time and Venue (unless otherwise noted)	e oted)	7:00 p.m. at JWMS	7:00 p.m. at EES	7:00 p.m. at DRES	7:00 p.m. at CES	6:30 p.m. & 7:00 p.m. at JWMS
April 20	2020	R4 BOE Public Hearing & Special Mtg. April 01, 2020				SD & JOINT BOE April 02, 2020
		R4 BOE April 02, 2020 *Immediately following Joint BOE mrg.				
		R4 BOE May 04, 2020 Annual Meeting				
May 20	2020	R4 BOE May 05, 2020 Referendum		1 1 1		
		R4 BOE May 07, 2020	EES BOE May 14, 2020	DRES BOE May 21, 2020	CES BOE May 28, 2020	
June 2	2020					SD & JOINT BOE June 04, 2020
July 2(2020	No mtgs.	No mtgs.	No mtgs.	No mtgs.	No mtgs.

				DRAFT		
Board		<u>REGION 4</u>	ESSEX	DEEP RIVER	CHESTER	SUPERVISION & JOINT BOE
Time and Venue (unless otherwise noted)	enue e noted)	7:00 p.m. at JWMS	7:00 p.m. at EES	7:00 p.m. at DRES	7:00 p.m. at CES	6:30 p.m. & 7:00 p.m. at JWMS
August	2020	R4BOE Tues., Aug. 04, 2020 *4:00 p.m.	No mtgs.	No mtgs.	No mtgs.	Supv. Dist. ONLY Tues., Aug. 04, 2020 *5:00 p.m.
September 2020	2020	R4 BOE Sept. 03, 2020	EES BOE Sept. 10, 2020	DRES BOE Sept. 17, 2020	CES BOE Sept 24, 2020	
October	2020	R4 BOE Oct. 01, 2020 *Immediately following Joint BOE mtg.				SD & JOINT BOE Oct. 01, 2020
November 2020	2020	R4 BOE Nov. 05, 2020	EES BOE Nov. 12, 2020	DRES BOE Nov. 19, 2020	CES BOE Nov. 23, 2020* Set on Monday due to holiday conflict	
December	0000					Dec. 01, 2020* Supv. District Budget Wkshp 1 *6:00 pm
	7070		2			SD & JOINT BOE Dec. 03, 2020

JOINT F Usuall	JOINT BOE COMMITTEES @ CO Usually Bi-monthly (summers off)	EES @ CO mers off)
FINANCE *6:30 p.m.	POLICY *6:30 p.m.	CURRICULUM *9:00 a.m. as of 2020
Sept. 24, 2019	Sept. 16, 2019	Sept. 17, 2019
Nov. 19, 2019	Nov. 18, 2019	Nov. 19, 2019 6:30 p.m.
Jan 28, 2020	Jan. 27, 2020	Jan. 28, 2020.
Mar. 31, 2020	Mar. 16, 2020	Mar. 24, 2020
May 26, 2020	May 18, 2020	May 13, 2020
Sept. 29, 2020	Sept. 21, 2020	Sept. 22, 2020
Nov. 17. 2020	Nov. 16. 2020	Nov. 17. 2020

ALL BOARD CHAIRS	@ CO @ 6:30 Bi-monthly	(summers off)	September 18, 2019	November 20, 2019	No meeting in Jan.	March 18, 2020	May 20, 2020	September 16, 2020	November 18, 2020
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REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

Brian J. White Superintendent of Schools <u>bwhite@reg4.k12.ct.us</u>

Sarah Smalley Director of Pupil Services ssmalley@reg4.k12.ct.us



Kristina J. Martineau, Ed.D Assistant Superintendent of Schools kmartineau@reg4.k12.ct.us

> Kim Allen Business Manager kallen@reg4.k12.ct.us

To: Brian J. White, Superintendent

From: Kim Allen, Business Manager

Date: October 3, 2019

Re: Supervision 2019-2020 Budget Status Report through September 20, 2019

Attached is the FY20 Supervision financial report through September 20, 2019.

The Supervision budget is currently being forecasted to end with a surplus of \$44,252.

Object Detail s

100 - Salaries

The district is forecasting a deficit due to one long-term substitute.

200 - Benefits

The district is on projecting a deficit in administrator annuities.

300 - Purchased Services

The district is on budget as of 9/20/19.

400 - Rentals/Repairs

The district is on budget as of 9/20/19.

500 - Other Outside Services

Currently projecting savings in transportation and communications.

600 – Supplies

The district is on budget as of 9/20/19.

Equipment

The district is on budget as of 9/20/19.

Other

The district is on budget as of 9/20/19.

	BY OBJECT CODE	2019-2020 Annroved	2019-2020 Tranefare	2019-2020 Peyrised	2019-2020 Total	2019-2020 Total	2019-2020 Total	2019-2020 Projected
		Budget		Budget	through 9/20/19	through 9/20/19	expended through 6/30/20	rear-End Surplus (Deficit)
OBJECT 10	OBJECT 100 - SALARIES:							
5111	Administration (6 FTES)	923,998		923,998	204,902	682,006		37.091
5113	Teachers (40.4 FTES)	3,097,800		3,097,800	244,198	2,901,602		(48.000)
5114	Bookkeepers/Secretaries	482,024		482,024	96,106			(4.157)
5116	Nurse Coordinator Stipend	3,000		3,000			3.000	
5120	Management System Admin. &	245,340		245,340	46,142	194,418		4.78
	Network Technicians	(odr				•		
5123	Substitute Teachers	20,000		20,000	165		19.835	0
5124	Substitute Secretary	500		500			500	
5134	Secretary OT	2,000		2,000	372		1.628	
TOTAL SALARIES	ARIES	4,774,662	0	4,774,662	591,885	4,168,101	24.963	(10.28
OBJECT 20	OBJECT 200 - EMPLOYEE BENEFITS:	I						
5210	Health Insurance	1,205,864		1,205,864	385,129		820.735	0
5214	Life Insurance	7,818		7,818	4,931		2.887	
5222	MERF	97,198		97,198	28,771		68,427	
5223	FICA/Medicare	131,119		131,119	25,853		105,266	
5250	Unemployment Compensation	5,000		5,000	183	200	3,000	1.317
5260	Worker's Compensation	36,881		36,881		36,881		
5291	Annuities	38,600		38,600	9,000		42,000	(12,400)
		•		0				0
TOTAL EMI	TOTAL EMPLOYEE BENEFITS	1,522,480	0	1,522,480	453,867	37,381	1,042,314	(11,082)

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		Approved Budget	Transfers	Budget	Expenditures Expenditures through 9/20/19	Encumbered through 9/20/19	Forecasted to be expended through 6/30/20	2019-2020 Projected Year-End Surplus (Deficit)
السال	300 - PURCHASED & TECHNICAL SERVICES:	ES:						
5322	Instructional Program Improvement							
	1190 Prof Development Programs	51,000		51,000	25,894	7,519	17,587	0
	2213 Curriculum Writing	28,000		28,000	23,343		4,451	0
	2310 Teacher Course Reimbursement	7,000		7,000			5,000	2,000
	TOTAL INSTR. PROGRAM	86,000	0	86,000	49,238	1,724		2,000
CCCL	Other Burfard Streder							
0220								
	1116 Summer School	30,000		30,000	29,563			437
	1207 Purchased Services-Technology	118,981		118,981	72,939	39,724	6,000	318
•	2310 Legal/Audit/Other Prof Services	41,500		41,500	3,695	28,136	9,000	
	Custodial Services	6,000		6,000			6,000	
	TOTAL OTHER PROF SERVICES	196,481	0	196,481	106,197	67,860		1,424
TOTAL PL	TOTAL PURCH/TECH SERVICES	282,481	0	282,481	155,435	75,584	48,038	3,424
OBJECT 4	OBJECT 400 - PURCHASED PROPERTY SERVICES:	72				1		-
0770		4 000		000	707 7			
7140	Electrady			1,840	1,182	0,318		300
5430	Repairs & Maintenance			~				
	1207 General Tech Repairs	3,500		3,500			500	3.000
	2150 Instructional Repairs	500		500			0	
	2321 Central Office Repairs							
		0		0	1,702	2 449		(2,151)
	Roof Repairs	5,000		5,000)	0	2,500	
	Fire Panel	6,000		6,000			4,000	
	HVAC Service	4,000		4,000			2,000	2,000
	Central Office Security			0				
	2510 Non-Instructional Repairs	1,000		1,000				1,000
	TOTAL REPAIRS & MAINT	27,800	0	27,800	2,884	4 6,767	, 9,000	9,149
EAAD	[23505							
2	1207 Technology ease	3 500		3 500				0 200
		8 000		8 000	191	10X	70 J	
				0000	0			
	I O I AL LEASES	11,500	0	11,500	164	491	7,346	3,500
TOTAL PL	TOTAL PURCH PROPERTY SERVICES	39,300	Ċ	39.300	3.048	7.258	16.346	12,649

	ι		2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	2019-2020 Total Expenditures through 9/20/19	2019-2020 Total Encumbered through 9/20/19	2019-2020 Total Forecasted to be expended	2019-2020 Total 2019-2020 Projected Forecasted to be Year-End Surplus expended (Deficit)
		uman na ya ang may may may na yang na						through 6/30/20	
OBJEC	T 500 - OT	OBJECT 500 - OTHER PURCHASED SERVICES:	,						
5510		Daily Transportation	744,263		744,263	2.300	722.585		19.378
5513		Sp Ed. In-District Transportation	126,725	ſ	126,725		123.034		100 8
5515		Sp Ed. Extended School Year	35,054		35,054			25.000	10.054
5520		Comprehensive Insurance	4,819		4,819	126	4.819		(126)
5530		Communications	45,000		45,000	4,731	26,376		13.893
5540		Advertising	750		750	609			141
					•				
5580		Travel & Conference	i		19				
	2213 F	2213 Professional Development	2,500		2,500	1,510		066	(0)
	2321 0	2321 Central Office Travel & Conf	19,500		19,500	1,640	12.176	2	G
	2600 (2600 Courier Service	10,522		10,522	1,615			
		TOTAL TRAVEL & CONF	989,134	0	989,134	12,531	898,485	30,990	47,128
TOTAL	OTHER PI	TOTAL OTHER PURCH SERVICES	989,134	0	989,134	12,531	898,485	30,990	47,128
								100 100	

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		BY OBJECT CODE	2019-2020 Approved Budget	2019-2020 Transfers	2019-2020 Revised Budget	2019-2020 Total Expenditures through 9/20/19	2019-2020 Total Encumbered through 9/20/19	2019-2020 Total Forecasted to be expended	2019-2020 Projected Year-End Surplus (Deficit)
OBJEC	T 600 - S	OBJECT 600 - SUPPLIES;			7			מוו כתפון מכמידה	
5610		General Supplies	1						
	2310	2310 Printing & Admin Supplies	2,500		2,500	395			2 105
	2321	2321 General Office Supplies	10,000		10,000	1.536	8.462		6
	2510	2510 Fiscal Services Supplies	1,000		1,000			1.000	
		TOTAL GENERAL SUPPLIES	13,500	o	13,500	1,932	8,462		2,10
5611		Instructional Supplies	I						
	1215	1215 Occupational Therapy Supplies	722		722	0		722	
	1290	1290 PreK Special Education Supplies	3,000		3,000	1.869		1.131	
	2113	2113 Social Work Services Supplies	500		500	0		500	
	2150	2150 Speech & Language Supplies	450		450	131		319	
	2310	2310 Staff Recognition	100		100	ð		0	100
		TOTAL INSTRUCT SUPPLIES	4,772	0	4,772	2,000	0	2,672	
5613		Maintenance Supplies	1,000		1.000	917			čă
5624		Heating Fuel	5,400		5,400			5.000	7
5626		Diesel Fuel	85,000		85,000		85,000		
		Total Maintenance/Diesel	91,400	0	91,400	917	85,000	5,000	48
5641		Textbooks & Workbooks	1						
	1290	1290 Preschool Special Education	750		750			750	0
	2113	2113 Social Work Services	150		150			150	
	2140	2140 Psychological Services	400		400			400	
	2150	2150 Speech & Language	450		450			450	
		TOTAL TEXT & WORKBOOKS	1,750	0	1,750	0	0	1,750	
5642		Professional Books	1,000		1,000	1,487			(787)
TOTAL	TOTAL SUPPLIES	S	112,422	0	112,422	6,335	93,462	10,422	

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Transfers Revised Expenditures Encumbered Forecasted to be Year-End Surplexing 0 <td< th=""><th></th><th></th><th>BY OBJECT CODE</th><th>2019-2020</th><th>2019-2020</th><th>2019-2020</th><th>2019-2020 Total</th><th>2019-2020 Total</th><th>2019-2020 Total</th><th>2019-2020 Total 2019-2020 Projected</th></td<>			BY OBJECT CODE	2019-2020	2019-2020	2019-2020	2019-2020 Total	2019-2020 Total	2019-2020 Total	2019-2020 Total 2019-2020 Projected
				Approved Budget	Transfers	Revised Budget	Expenditures through 9/20/19	Encumbered through 9/20/19	Forecasted to be expended	Year-End Surplus (Deficit)
0 0									through 6/30/20	
0 0	OBJECT	700 - PF	ROPERTY:							
0 0	5730		Equipment	0		ō				0
	TOTAL PI	ROPER'	Y	0	0	0	0	0	0	0
Les 448 448 118 Office 7,576										
ess 448 448 118 118 les & Fees 7,576 448 7,576 118 118 ndent's Office 7,576 7,576 7,576 5,674 1,902 1,902 vices Dues & Fees 900 900 900 900 0 1,015 1,902 Vices Dues & Fees 8,924 0 8,924 0 2,020 1,902 Vices Dues & Fees 8,924 0 7,576 7,023 0 2,020 1,023 Vices Dues & Fees 8,924 0 7,729,403 1,229,789 5,280,270 1,175,092 44 TOTAL 7,729,403 0 7,729,403 1,229,789 5,280,270 1,175,092 44	OBJECT	800 - O	THER OBJECTS:							
Les & Fees 448 448 448 118 Indent's Office 7,576 7,576 5,674 1,902 1,902 vices Dues & Fees 900 900 900 1,015 1,902 1,902 Vices Dues & Fees 900 8,924 0 8,924 0 2,020 1,902 Vices Dues & Fees 8,924 0 7,729,403 0 7,729,703 0 2,020 Vices Dues & Fees 8,924 0 7,729,403 1,229,789 5,280,270 1,175,092 44 TOTAL 7,729,403 0 7,729,703 1,229,789 5,280,270 1,175,092 44	5810		Dues & Fees	•						
Indent's Office 7,576 7,576 5,674 1,902 1,902 vices Dues & Fees 900 900 900 1,015 0 1,902 Vices Dues & Fees 900 8,924 0 8,924 0 2,020 VES & FEES 8,924 0 8,924 0 2,020 7 VES & FEES 8,924 0 7,729,403 0 7,729,703 0 7,175,092 VES & FEES 1,729,403 0 7,729,403 1,229,789 5,280,270 1,175,092 44 CRAND TOTAL 7,729,403 0 7,729,403 1,229,789 5,280,270 1,175,092 44		2222	Library Dues & Fees	448		448			118	330
vices Dues & Fees 900 00 8,924 900 1,015 00 2,020 2,020 0 2,020 0 2,020 0 2,020 0 0 0		2321	Superintendent's Office	7,576		7,576	5,674		1,902	0
UES & FEES 8,924 0 8,924 6,689 0 2,020 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 2,020 0 1,175,092 0 4,020 0 7,729,403 0 7,729,403 1,229,789 5,280,270 1,175,092 4,04 0 2,020 0 1,175,092 0 4,04 0 2,020 0 1,020 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		2510	Fiscal Services Dues & Fees	006		006	1,015	ar and an and a second and any second and a second a		(115)
0 1,175,092 5,280,270 1,175,092 5,280,270 1,175,092 0			TOTAL DUES & FEES	8,924	0	8,924	6;689			215
TOTAL 7,729,403 0 7,729,403 0 7,729,403 1,229,789 5,280,270 1,175,092 GRAND TOTAL 7,729,403 0 7,729,403 1,229,789 5,280,270 1,175,092				C	, ,		ç			
0 7,729,403 1,229,789 5,280,270 1,175,092					þĊ	2 729 403	0 1 229 789			0 AA 752
0 7,729,403 1,229,789 5,280,270 1,175,092					>	001 11				1012
			GRAND TOTAL	7,729,403	0	7,729,403	1,229,789			44,252

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