

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
CHESTER ELEMENTARY SCHOOL
BOARD OF EDUCATION MEETING**

The regular meeting of the Chester Board of Education was held on Wednesday, January 30, 2013. In attendance Lianne Ruddy, Peg Reyer, Ashley Marsh, Amy Safran (Arrival 7:07), Sean Savoy, David Fitzgibbons, Wendy King, Nicole Sypher, and Laurie Rubinow (Arrival 7:04). Also in attendance were Dr. Ruth Levy, Superintendent, Dr. Joanne Beekley, Assistant Superintendent, Michael Barile, Principal, Mr. Garth Sawyer, Business Manager and Kelley Frazier, Clerk. Absent:

CALL TO ORDER

Ms. King called the meeting to order at 7:02pm.

CONSENT AGENDA

Peg Reyer moved to approve the minutes from the regular meeting on November 19, 2012, the special meeting on December 18, 2012 and the Accounts Payable report. David Fitzgibbons seconded the motion which carried by a unanimous vote.

Student Presentation

Mr. Barile introduced Rachel Cohen and Sean Cole who recently attended a leadership conference. They gave the school update by grade. Ms. King thanked the students for giving the update and presenting at the meeting.

PRINCIPAL'S UPDATE- CES Students

Mr. Barile updated the Board on work being done at Chester Elementary. The school is preparing for CMT's. The Invention Convention and Science Fair are this winter. Break Apart Night and Celebration of the Arts banquet are coming soon. He also noted that he has updated the capital budget plan. The Board briefly discussed the items on the capital budget plan.

PUBLIC COMMENT

None

REPORTS:

Financial Status Report – Mr. Garth Sawyer

Mr. Sawyer gave a brief financial status for the Chester Elementary School. There are no major changes. Currently the Chester Elementary School is projecting to have a surplus.

Cafeteria Report – Mr. Sawyer

Mr. Sawyer gave an update on the status of the Cafeteria Budget Updates. The full day Kindergarten has helped to offset some of the Board subsidy. The Board briefly discussed the survey that will be taken in the near future.

COMMITTEE REPORTS

Finance

The Finance Committee meeting will not be rescheduled until March.

Policy

No Update

Curriculum

Naviance was discussed. Teacher evaluations and professional development was also discussed. The committee is working on the language arts and math curriculum development.

Joint PK-12 Policy Committee

The next meeting is February 12, 2013.

Facilities

Ms. Rutty discussed the roof replacement.

Upon a motion made by David Fitzgibbons and seconded by Laurie Rubinow, the Board unanimously **VOTED** to approve the capital expenditures of \$27,000 for FY2013-14 and \$27,000 for FY2014-15 for partial replacement of the roof of the Chester Elementary School. The motion passed.

Parks and Recreation has asked to use the building during their summer camp program if needed due to inclement weather. The school currently has storage for Parks and Rec. Mr. Barile needs to be aware of the programs that will be taking place to ensure safety and the integrity of our buildings.

Upon a motion made by Sean Savoy and seconded by Lianne Rutty the Board unanimously **VOTED** to approve building use by the Chester Parks and Recreation department for their summer camp on Tuesday and Thursdays under the supervision of Mr. Barile and /or the Superintendent.

There will be a walk around done during the February break for the installation of the solar panels. The installation will be discussed at this time in greater detail. Ms. Rutty noted that the electrical savings for the renovations is \$3,086.

LEARN

There was discussion of some of the legislative updates. The new Three Rivers LEARN school gave a presentation. This school is open for juniors and seniors.

Supervision District

Ms. King updated the Board on the budget discussions for Supervision District. This budget will be discussed further tomorrow night at a budget workshop.

ASSISTANT SUPERINTENDENT'S REPORT – J. Beekley

General Update

Dr. Beekley noted that there was an encore presentation for parents on the Common Core State Standards. She noted that it is important for parents to understand this. Preparation is taking place for CMT and CAPT testing. The English/Language Arts units are moving forward nicely to meet the requirements for Common Core State Standards. Training is happening for core people who will train others in the building. We continue to move forward on teacher and administrator evaluations.

SUPERINTENDENT'S REPORT - R. Levy

District Update

Information and Communication – School Safety

Dr. Levy discussed Safety Resource Officers. Dr. Levy noted that it was remarkable to see her team come together to support our district after Sandy Hook. She discussed the letter sent to all parents explaining the new procedure for visitors in all of our buildings. She explained that we have many good procedures and policies in place to provide safety in our schools. She said that she has had law enforcement in our schools every day. She noted that all safety procedures will be reviewed again. A security audit will be done. There was a meeting with Troop F, all three Selectmen and local law enforcement to discuss safety. On February 4th there will be a District Committee Oversight Team meeting which will be responsible for review the security audit information. The group will look at the physical aspect as well as outside and around the school and will make recommendations of enhancements. There will be additional education, training and crisis management for staff and students. Dr. Levy has invited Troop F to do drills in our schools over Winter break. It will be mandatory for all staff members to wear ID's. These ID's will have safety procedures on the back of the ID's.

Dr. Levy noted that all five budgets are being developed. Supervision District now has a 1.88% but may be revised as the budget is finalized. The insurance has decreased due to lower claims. The request for an IT trainer has been removed from the budget for one year. The pupil services supervisor position is included in the budget. Chester's budget at this time looks very good. Dr. Levy discussed the Supervision budget approval process. Each Board must approve the Supervision District budget.

Dr. Levy said that there is no news on the grant for the Cooperative Agreement. This will be discussed further.

PUBLIC COMMENT

None

ADJOURNMENT

On a motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:15p.m.

Our next regular meeting is March 25, 2013.

Respectfully Submitted,

Kelley Frazier, Board Clerk

FUTURE AGENDA ITEMS

- 8.1 BOE Community Input on 2013-14 Budget (Ongoing)
- 8.2 Review Strategic School Profile (when available from State)-J. Beekley
- 8.3 CES BOE 2013-14 Budget Workshops (Feb 6th, Feb 14th, Mar 19th)
- 8.4 Vote to Adopt CES Budget for 2013-14 (Mar)
- 8.5 Vote on Staff Non-Renewals(Mar)
- 8.6 Present CES 2013-14 Budget at Town Meeting (TBD)