**Regional School District #4**
**Chester – Deep River – Essex – Region 4**

## CHESTER BOARD OF EDUCATION

## AGENDA

| | |
|---|---|
| To: | Members of the Chester Board of Education |
| Subject: | **Board of Education meeting on May 23, 2019** |
| Time: | This Board meeting will begin promptly at **7:00 p.m** |
| Place: | Library, Chester Elementary School |

Please contact Jennifer Bryan at Central Office via email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement
We, the communities of Chester, Deep River, Essex and Region 4,
engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.** – Chair, David Fitzgibbons

2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

    2.1. Minutes from the Regular Meeting of March 28, 2019 *(encl #1)*
    2.2. Accounts Payable report *(encl #2)*

3. **Student report** – General update by CES students

4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

5. **Other items**

    5.1. Principal's Update – *T. Stoddard*
        a. General update

6. **Reports**
    6.1 **Financial Status Report** – (*K. Allen*)

        a. Year to Date Budget Status and Cafeteria Status Report *(encl #3)*

6.2 **Committee reports.** (Chair)

b. <u>Joint PK-12 Committees</u> *(comm. chairs)* – Policy – *TBD,* Curriculum – *T. Dickson,* , Finance, *TBD*

| Finance | Policy | Curriculum |
|---|---|---|
| ~~Sept. 25, 2018~~<br>~~Oct. 16th added as well~~ | ~~Sept. 17, 2018~~<br>~~Re-set to Oct. 15th~~ | ~~Sept. 17, 2018~~ |
| ~~Nov. 27, 2018~~ | ~~Nov. 12, 2018~~<br>~~Re-set to Nov. 27th~~ | ~~Nov. 12, 2018~~<br>~~Set on 2nd Mon~~ |
| ~~Jan 29, 2019~~ | ~~Jan. 28 2019~~<br>~~Set on 4th Mon.~~ | ~~Jan. 29, 2019~~<br>~~Set on 4th Tues.~~ |
| Feb. TBD **2019** | | |
| ~~Mar. 19, 2019~~<br>~~re-set to Mar. 25th~~ | ~~Mar. 18, 2019~~<br>~~cancelled~~ | ~~Mar. 26, 2019~~ |
| ~~May 01, 2019~~<br>~~cancelled~~ | ~~Apr. 24, 2019~~<br>~~added~~ | |
| May 28, **2019** | May 20, **2019** | May 14, **2019**<br>Set on 2nd Tues. |
| Sept. 24, **2019** | Sept. 16, **2019** | Sept. 17, **2019** |
| Nov. 19, **2019**<br>Set on 3rd Tues. | Nov. 18, **2019** | Nov. 19, **2019** |

c. Supervision District Committee Update – *C. Fearon, D. Fitzgibbons, J. Stack*

d. LEARN Committee Update – *C. Fearon*

e. Ad Hoc School Security Advisory Committee

6.3 **Assistant Superintendent's report** (*K. Martineau*)

a. General update

6.4 **Superintendent's report.** *(R. Levy)*

a. District update

a.1 Critical Thinking and Creative Problem Solving – *standing item*

b. Information and Communication

b.1 Discussion regarding any pending policies - *standing item*

None to discuss

## 7. Public Comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

## 8. Executive Session – Personnel – Evaluation of Superintendent and Exit Interview

## 9. Future Agenda Items

9.1 Next Joint BOE meeting is Thurs., June 06, 2019

9.2 Next Chester BOE regular meeting is September 26, 2019

9.3 BOE Self evaluation (TBD)

## 10. Adjournment

# Regional School District 4
## Chester – Deep River – Essex – Region 4
### Boards of Education Committees – School Year 2018-19 (Updates in Progress)

**Joint BOE Standing Committees** (standing committees have regularly scheduled meetings)

| | |
|---|---|
| ***Joint PK-12 Policy Sub-Committee** | R4(Sandmann/Clymas/Grow) CH(Iselin/Scherber) DR(Resnisky/Campbell) ES (Seidman/McCluskey) |
| ***Joint PK-12 Curriculum Sub-Comm.** | R4(Cavanaugh/Brookhart) CH(Bibbiani/Fearon) DR(T.Dickson/Grunko) ES(Rotella/McCann) |
| ***Joint PK-12 Finance Sub-Committee** | R4 (Gioco/Clark/Daniels) CH (Stack/Englert) DR (Munawar/Berardis) ES (Fitton/Watson) |
| **Supervision District Committee** (2 yr terms end in Nov. of the year listed after each name) | R4 (Cavanaugh 19 / Gioco 19 / Clark 19) CH (Fearon 19 /Fitzgibbons 19 / Stack 19)<br>DR (Weglarz 19 / Ferretti 19 / Morrissey 19) ES (Fitton 19 /McCluskey 19 / Seidman 19) |

**Joint Ad Hoc Committees** (ad hoc committees meet for a designated period or as needed)

| Personnel & Negotiations | | Contract duration | Initiate negotiations |
|---|---|---|---|
| - Joint BOE Teacher negotiations | R4 (Daniels/Brookhart Alt.) CH (Stack/Englert Alt.)<br>DR (Morrissey/Weglarz Alt.) ES (Fitton/Watson) | Expires 7/2019 | 6/2018 |
| - Joint BOE Administrator negotiations | Same as ABOVE for Teacher negotiations | Expires 7/2020 | 9/2019 |
| - Joint BOE Paraeducator negotiations | Same as BELOW for Net Tech et al. | Expires 7/2020 | 3/2019 |
| - Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) | R4 (Daniels/Brookhart Alt.) CH (Fitzgibbons, Stack)<br>DR (Campbell/Ferretti Alt.) ES (Fitton/Watson) | Expires 7/2021 | 3/2021 |
| - Cafeteria (all schools) | | Expires 7/2020 | 3/2020 |
| Public Relations & Community Outreach | R4(TBD/TBD), CH (Bibbiani), ES (Seidman), DR (Wegalarz/TBD) | | |
| Technology | R4(Gioco), CH(Englert), ES (Seidman), DR (Munawar) | | |
| School Calendar | R4(Brookhart/Daniels), CH (Englert), ES (McCluskey), DR (Weglarz) | | |
| LEARN Joint BOE representative(s) | R4(Cavanaugh), CH(Myers), ES(Rotella), DR(Munawar) | | |
| School Security Advisory Committee | R4(TBD), CH(Greenberg-Ellis), DR(Weglarz), ES(Fitton) | | |
| Tuition Committee | R4(Grow), CH (Stack), DR (Morrissey), ES (McCluskey/Seidman Alt.)) | | |
| RFP Transportation Bid Review | R4(Cavanaugh), CH (Englert), DR (Weglarz), ES (Seidman/Fitton) | | |
| RFP Legal Bid Review | R4(Daniels), CH (Bibbiani), DR (Weglarz), ES (Seidman/Fitton) | | |

**Individual BOE Ad Hoc Committees** (ad hoc committees meet for a designated period or as needed)

| | | | |
|---|---|---|---|
| **Chester BOE** | | | |
| Facilities | Englert | | |
| Internal Marketing | TBD | | |
| PTO | Greenberg-Ellis | | |
| CATV Advisory Council (Cable TV) | For Discussion | | |
| **Deep River BOE** | | | |
| Facilities (Buildings and Grounds) | Morrissey/Ferretti | | |
| PTO | rotating | | |
| School Improvement Team | Weglarz/Ciaglo | | |
| CATV Advisory Council (Cable TV) | TBD | | |
| **Essex BOE** | | | |
| Building | Seidman | | |
| PTO | Rotating | | |
| School Improvement Team | TBD | | |
| Essex Foundation | McCluskey / Fitton | | |
| Communications | Rotating | | |
| CATV Advisory Council (Cable TV) | Fitton | | |
| **Region 4 BOE** | | | |
| Personnel & Negotiations | | Contract duration | Initiate negotiations |
| ▪ R4 Secretaries/Nurses | Daniels/Brookhart Alt. | Expires 7/2020 | 3/2020 |
| ▪ R4 Custodians | Daniels/Brookhart Alt. | Expires 7/2021 | 3/2021 |
| R4 Audit & Finance | Gioco/TBD | | |
| School Improvement Team | TBD/TBD/TBD | | |
| R4 Grounds and Buildings Maintenance and Oversight Committee | Fitton/Gioco/Grow/Clark | | |
| R4 Building Committee | TBD/TBD | | |
| R4 Educational Foundation | TBD | | |
| Region 4 Extra compensation points committee | Clark (only 1 rep needed) | | |
| Public Relations & Outreach | TBD | | |
| R4 Safety | TBD | | |
| R4 Advisory Council (PTO) | For Discussion | | |
| R4 Facilities Study Committee | TBD | | |

# CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

| | | | | | |
|---|---|---|---|---|---|
| **Theresa Myers** (on ballot in 2019) | 2021 | **Rebecca Greenberg-Ellis** (on ballot in 2019) | 2021 | **Becky Iselin**, Co-Secretary | 2021 |
| **Robert Bibbiani** Co-Secretary | 2021 | **Maria Scherber** | 2021 | **John Stack**, Vice-Chair | 2019 |
| **Tom Englert** | 2021 | **Charlene Fearon** | 2019 | **David Fitzgibbons**, Chair | 2019 |

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site (www.reg4.k12.ct.us).

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools, Region 4 – Chester – Deep River - Essex
**Kristina Martineau, Ed.D.**, Assistant Superintendent of Schools
**Kimberly Allen**, Business Manager
**Tyson Stoddard**, Principal

Our board clerk is Ms. Kelley Frazier.

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website (www.reg4.k12.ct.us).

### EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.

Encl #1

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT BOARD OF EDUCATION MEETING**
**CHESTER ELEMENTARY SCHOOL**
**MARCH 28, 2019 7:00pm**

The meeting of the Chester Board of Education was held on Thursday, March 28, 2019. In attendance were David Fitzgibbons, Tom Englert, Becky Iselin, John Stack, Charlene Fearon, Theresa Myers, Maria Scherber, Rebecca Greenberg-Ellis and Rob Bibbiani. Also in attendance were Dr. Ruth Levy, Superintendent, Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Tyson Stoddard, Principal and Kelley Frazier, Clerk. Absent:

**CALL TO ORDER**
Chairman David Fitzgibbons called the meeting to order at 7:00pm.

**CONSENT AGENDA**
Upon a motion made by Rob Bibbiani and seconded by Rebecca Greenberg-Ellis the Chester Board of Education **VOTED** unanimously to approve the minutes from the January 24, 2019 regular meeting and the Accounts Payable report.

**STUDENT REPORT**
STEAM Students presented their projects. Invention: Carter Dean, Experiment: Ethan Dean and Linnea Winkley, Catapult: Nathan Mezick and Rube Goldberg: Gavin Nadolny-Pallatto. The Board thanked the students for coming.

**PUBLIC COMMENT**
No Comment

**OTHER ITEMS:**
**Update on Search for a Superintendent**
Supervision District recently met and agreed to hire a consultant firm to work with the search committee. All board members are able to participate in this process in some way. Email Mr. Fitzgibbons if interested. Mr. Fitzgibbons detailed the process.

**Principal's Update**
**General Update**
Mr. Stoddard gave a brief update of the events happening at Chester Elementary. The math coach and the reading and language consultant gave a presentation on data collections and analysis at CES.

**Possible VOTE to Adopt Proposed 2019-20 Chester Elementary Budget for Presentation to the Town.**
On a motion made by Maria Scherber and seconded by Rob Bibbiani the Chester School Board of Education unanimously **VOTED** to approve the 2019-2020 budget of $4,868,977(four million, eight hundred sixty eight thousand, nine hundred seventy-seven dollars) and to recommend this be brought to the Town of Chester.

## REPORTS:

**Financial Status Report – Ms. Allen**
Year to Date Budget Status and Cafeteria Status Report
Ms. Allen gave a brief update on the financial status for Chester Elementary School. Trends indicate a surplus at the end of the year but this may change due to unanticipated special education costs. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

**Cafeteria Report – Ms. Allen**
Ms. Allen gave an update on the status of the cafeteria budget. Reporting has changed to include more detailed information and revenue history.

**Possible VOTE to Approve Request for Transfer of Funds**
Upon a motion made by Rebecca Greenberg-Ellis and seconded by Maria Scherber the Chester Elementary Board of Education unanimously **VOTED** to approve the transfer of funds as recommended by the Business Manager.

**Committee Reports**
**Finance** – There were policy reviews. Assets were discussed. Guidelines for tracking is being reviewed.
**Curriculum** – Next meeting is in May
**Policy** – Meeting was cancelled

**OTHER COMMITTEE REPORTS**
**Supervision District Committee Update**
The search for a new Superintendent is underway.

**LEARN**
Discussion centered on changing the age to enter Kindergarten. There is a need for a plan for the shifting enrollment. The Marine Science Magnet has been named a school of distinction.

**Joint Ad Hoc School Security Advisory Committee**
A five year plan will be developed. The Committee will continue to meet monthly to transitioning to reviewing school climate and what needs to be done next year.

**Assistant Superintendent's Report**
**General Update**
Ms. Martineau noted that K-6 teachers met and discussed the Math assessments which occur in the spring. Discussions regarding using assessments as a tool. Specials are being reviewed. Work is being done on the development of a new report card.

**SUPERINTENDENT'S REPORT**
**District Update**
**Critical and Creative Problem Solving**
Budgets are being completed. The Regionalization Cooperative Agreement is being worked on and will move forward for action in the legislature. The Governor may come and look at our district and how our three towns have come together. The E Courses for ALICE have been completed by ¾ of the staff. The rollout is being discussed during Professional Development and faculty meetings. A letter will be sent out to families to make them aware of this training.

**Information and Communication**
**Discussion of Joint BOE Policy Committee's Recommendation of the Following Policies:**
Policies were discussed. Questions should be sent to Dr. Levy.
#3260 Business-Sales and Disposal of Books, Equipment and Supplies
#5118 Students – Non Resident Attendance AND Related Policy #3240 Tuition Fee
#3324 Business-Ordering Goods and Services (Purchase Orders)

## PUBLIC COMMENT
Ms. Lenz wanted to thank Dr. Levy for her years of service in our district.

**EXECUTIVE SESSION –PERSONNEL-Discussion Superintendent's Recommendations Regarding Staff Non-Renewals**
**Pending Litigation**
Upon a motion duly made and seconded the Chester Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:30pm. Ms. Martineau and Mr. Stoddard were invited to stay.

The Board came out of Executive Session at 8:42pm.

Upon a motion duly made and seconded the Chester Elementary Board of Education unanimously **VOTED** to approve the Staff Non-Renewal

**FUTURE AGENDA ITEMS**

- Next Joint BOE meeting April 4, 2019
- Next Chester Meeting is May 16, 2019 @ 7:00pm

**ADJOURNMENT**
On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:43p.m.

Respectfully Submitted,

Kelley Frazier, Board Clerk

## REPORTS
**Financial Status Report – Ms. Allen**
Ms. Allen gave a brief update on the financial status for Chester Elementary School. Trends indicate a surplus at the end of the year. Ms. Allen will remain vigilant of any unforeseen circumstances and will keep the Board informed of any developments as they arise.

**Cafeteria Report – Ms. Allen**

Ms. Allen gave an update on the status of the cafeteria budget. Revenue has been received through November, but the federal government closure could affect this.

**Committee Reports**
**Finance** - Next meeting is January 29, 2019.
**Curriculum** – Next meeting is January 29, 2019.
**Policy** – Next meeting is January 28, 2019.

**Supervision District Committee Update**
There have been several budget workshops. This budget will go to Public Hearing on February 4, 2019. Mr. Stack discussed the consolidation of services. A list of consolidated items are being requested by Board members. Efficiencies will be realized if Network Techs are moved into Supervision District. It would also allow having multiple techs tackle big issues. Art, Music and FLES are in Supervision District currently. It is suggested that PE also be moved into Supervision District. Mr. Stack asked members to explain how services are being regionalized to the public. The Supervision District Board agrees that Chester Elementary is not in jeopardy. The FLES curriculum will be reviewed. The Library media specialist is increasing their time to include upper elementary grades. Mr. Stack asked that the Library Media Specialist be called Information Science or Information Technology.

**LEARN**
No update.

**Joint Ad Hoc School Security Advisory Committee**
All five schools have been prioritized as to their security needs. Additional training will be done. Central Office updates will be under Region 4 budgets.

**Assistant Superintendent's Report**
**General Update**
Ms. Martineau gave a brief update. The language of assessment is being reviewed. K-12 standards for all content areas is also being reviewed and adjusted as to student needs. Progress Reports and Report Cards will better communicate student progress.

**Superintendent's Report**
**District Update**
**Critical and Creative Problem Solving**
On February 25th the Wellness Committee and Tri Town will host the Choose Love program featuring Jessie Lewis. This is from 6:30 until 8:00pm at John Winthrop. Dr. Levy is working with Mr. Seidman and Senator Needleman on legislative issues. Bill 57 and Bill 454 are being researched regarding consolidation of schools. Board members are invited to the CABE Legislative breakfast on February 1st at 7:30am. The Chester Board would like legislatures to voice their opinion on Bill 54 and Bill 454.

**Information and Communication**
**Discussion Regarding any Pending Policies**

**First Reading of Joint BOE Policy Committee's Recommended Revisions to the Following Policies**
Policies were discussed. The second read will be at the Joint Board of Education meeting.
#5141.4 Students – Reporting Suspected Abuse
#5131.81 Students – Use of Private Technology
#3323 Business – Soliciting Prices

**PUBLIC COMMENT**
No Comment.

**FUTURE AGENDA ITEMS**

- Next Joint BOE meeting February 21, 2019
- Next Chester BOE Meeting is March 21, 2019 @ 7:00pm
- Chester BOE Workshops Jan 31st, Feb 12th, Mar 5th @ 6:00pm at Central Office
- BOE and Community Input for 2019-20 (On-Going)
- BOE Self Evaluation (TBD)

**PUBLIC COMMENT**
No Comment

**ADJOURNMENT**
On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:11p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

Encl #2



CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR | NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|---|
| 418801 | 03/26/2019 | PRTD | 2836 | SYNCB/AMAZON | 96024 | 497864644373 | 03/25/2019 | 19100392 | CH032519 | 224.94 |
| Invoice: 497864644373 | | | | | | | LANGUAGE ARTS TEXTS | | | |
| | | | | | | | CHECK | 418801 | TOTAL: | 224.94 |
| 418802 | 03/26/2019 | PRTD | 5390 | CATHERINE ANOUAR | 96025 | 0032519 | 03/25/2019 | 19100202 | CH032519 | 340.30 |
| Invoice: 0032519 | | | | | | | REIMB. FOR POSTAGE & STAMPS | | | |
| | | | | | | | CHECK | 418802 | TOTAL: | 340.30 |
| 418803 | 03/26/2019 | PRTD | 7353 | BLICK ART MATERIALS | 96026 | 1293847 | 03/25/2019 | 19100368 | CH032519 | 581.34 |
| Invoice: 1293847 | | | | | | | ART SUPPLIES | | | |
| | | | | | | | CHECK | 418803 | TOTAL: | 581.34 |
| 418804 | 03/26/2019 | PRTD | 2146 | CITIZENS BANK - HEAL | 96027 | 040119 | 03/25/2019 | 19100219 | CH032519 | 45,477.00 |
| Invoice: 040119 | | | | | | | APR 2019 HLTH INSURANCE CONTRIB. | | | |
| | | | | | | | CHECK | 418804 | TOTAL: | 45,477.00 |
| 418805 | 03/26/2019 | PRTD | 7307 | HILARY CLARK | 96030 | 022119 | 03/25/2019 | 19100426 | CH032519 | 80.16 |
| Invoice: 022119 | | | | | | | REIMB. FOR SCIENCE SUPPLIES | | | |
| | | | | | | | CHECK | 418805 | TOTAL: | 80.16 |
| 418806 | 03/26/2019 | PRTD | 2168 | DEEP RIVER HARDWARE | 96031 | 482532 | 03/25/2019 | 19100177 | CH032519 | 109.26 |
| Invoice: 482532 | | | | | | | MAINT. REPAIR ITEMS | | | |
| | | | | | | | CHECK | 418806 | TOTAL: | 109.26 |
| 418807 | 03/26/2019 | PRTD | 6719 | EVERSOURCE | 96032 | 031819 | 03/25/2019 | 19100140 | CH032519 | 3,142.87 |
| Invoice: 031819 | | | | | | | ELECTRICITY SVC-2/15/19-3/18/19 | | | |
| | | | | | | | CHECK | 418807 | TOTAL: | 3,142.87 |
| 418808 | 03/26/2019 | PRTD | 6678 | FRONTIER | 96033 | 031919 | 03/25/2019 | 19100141 | CH032519 | 187.36 |
| Invoice: 031919 | | | | | | | TELEPHONE SVC-3/19/19-4/18/19 | | | |
| | | | | | | | CHECK | 418808 | TOTAL: | 187.36 |
| 418809 | 03/26/2019 | PRTD | 3316 | GOVCONNECTION, INC | 96034 | 56629370 | 03/25/2019 | 19100385 | CH032519 | 889.92 |
| Invoice: 56629370 | | | | | | | PROJECTORS AND PROJ. LAMPS | | | |

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR | NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | CHECK 418809 TOTAL: | | | 889.92 |
| 418810 | 03/26/2019 | PRTD | 5959 | LEAF | 96035 | 9263510 | 03/25/2019 | 19100125 | CH032519 | 525.00 |
| Invoice: 9263510 | | | | | | | MAR 2019 WORKROOM COPIER LEASE | | | |
| | | | | | | | CHECK 418810 TOTAL: | | | 525.00 |
| 418811 | 03/26/2019 | PRTD | 2267 | CLASSROOM DIRECT/SCH | 96037 | 308103268844 | 03/25/2019 | 19100367 | CH032519 | 258.17 |
| Invoice: 308103268844 | | | | | | | ART SUPPLIES | | | |
| | | | | | | | CHECK 418811 TOTAL: | | | 258.17 |
| 418812 | 03/26/2019 | PRTD | 2518 | TREASURER SUPERVISIO | 96038 | 040119 | 03/25/2019 | 19100004 | CH032519 | 110,017.00 |
| Invoice: 040119 | | | | | | | APR 2019 SHARE OF SUPERV. BUDGET | | | |
| | | | | | | | CHECK 418812 TOTAL: | | | 110,017.00 |

NUMBER OF CHECKS 12 *** CASH ACCOUNT TOTAL *** 161,833.32

| | COUNT | AMOUNT |
|---|---|---|
| TOTAL PRINTED CHECKS | 12 | 161,833.32 |

*** GRAND TOTAL *** 161,833.32

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER JNL / SRC ACCOUNT / EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC / LINE DESC | T OB | DEBIT | CREDIT |
|---|---|---|---|---|---|---|---|---|
| 2019 9 351 | | | | | | | | |
| APP 1000-2000 | | | | | CHESTER ACCOUNTS PAYABLE | | 161,833.32 | |
| 03/26/2019 | CH032519 | DP | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 1000-1040 | | | | | CHESTER CASH | | | 161,833.32 |
| 03/26/2019 | CH032519 | DP | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| | | | | | JOURNAL 2019/09/351 TOTAL | | 161,833.32 | 161,833.32 |

JOURNAL ENTRIES TO BE CREATED

| FUND ACCOUNT | YEAR | PER | JNL | EFF DATE ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|---|---|---|---|---|---|---|
| 1000 CHESTER | 2019 | 9 | 351 | 03/26/2019 | | |
| 1000-1040 | | | | CHESTER CASH | | 161,833.32 |
| 1000-2000 | | | | CHESTER ACCOUNTS PAYABLE | 161,833.32 | |
| | | | | FUND TOTAL | 161,833.32 | 161,833.32 |

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR | NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|---|
| 418813 | 04/09/2019 | PRTD | 7526 | AMERICAN FLOOR MATS | 96290 | 957249 | 04/08/2019 | 19100429 | CH040819 | 44.67 |
| Invoice: 957249 | | | | | | | DRINKING FOUNTAIN FLOOR MAT | | | |
| | | | | | | | CHECK | 418813 | TOTAL: | 44.67 |
| 418814 | 04/09/2019 | PRTD | 5390 | CATHERINE ANOUAR | 96291 | 040319 | 04/08/2019 | 19100202 | CH040819 | 72.00 |
| Invoice: 040319 | | | | | | | POSTCARD & 2 CENT STAMPS | | | |
| | | | | | | | CHECK | 418814 | TOTAL: | 72.00 |
| 418815 | 04/09/2019 | PRTD | 7353 | BLICK ART MATERIALS | 96292 | 1331330 | 04/08/2019 | 19100368 | CH040819 | 220.96 |
| Invoice: 1331330 | | | | | | | PAINT DRYING RACK | | | |
| | | | | | | | CHECK | 418815 | TOTAL: | 220.96 |
| 418816 | 04/09/2019 | PRTD | 2146 | CITIZENS BANK - HEAL | 96294 | 050119 | 04/08/2019 | 19100219 | CH040819 | 45,477.00 |
| Invoice: 050119 | | | | | | | MAY 2019 HEALTH INSURANCE CONTRIB | | | |
| | | | | | | | CHECK | 418816 | TOTAL: | 45,477.00 |
| 418817 | 04/09/2019 | PRTD | 6593 | CRYSTAL ROCK LLC | 96296 | 17730296 040219 | 04/08/2019 | 19100186 | CH040819 | 47.96 |
| Invoice: 17730296 040219 | | | | | | | MAR 2019 FILTERED WATER SVC | | | |
| | | | | | | | CHECK | 418817 | TOTAL: | 47.96 |
| 418818 | 04/09/2019 | PRTD | 3912 | CTAHPERD | 96295 | 1595 | 04/08/2019 | 19100419 | CH040819 | 55.00 |
| Invoice: 1595 | | | | | | | P.E. CONFERENCE | | | |
| | | | | | | | CHECK | 418818 | TOTAL: | 55.00 |
| 418819 | 04/09/2019 | PRTD | 2534 | DE LAGE LANDEN | 96298 | 62979201 | 04/08/2019 | 19100077 | CH040819 | 440.00 |
| Invoice: 62979201 | | | | | | | MARCH 2019 DOWNST. COPIER LEASE | | | |
| | | | | | 96329 | 63230681 | 04/08/2019 | 19100077 | CH040819 | 203.00 |
| Invoice: 63230681 | | | | | | | APR 2019 OFFICE COPIER LEASE | | | |
| | | | | | | | CHECK | 418819 | TOTAL: | 643.00 |
| 418820 | 04/09/2019 | PRTD | 2332 | FIRST STUDENTS INC | 96301 | 11562893 | 04/08/2019 | 19100263 | CH040819 | 100.91 |
| Invoice: 11562893 | | | | | | | BUS TRANSPORT. FOR GR. 6 TO JWMS | | | |
| | | | | | | | CHECK | 418820 | TOTAL: | 100.91 |

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|
| 418821 | 04/09/2019 | PRTD | 3316 GOVCONNECTION, INC | 96302 | 56633145 | 04/08/2019 | 19100385 | CH040819 | 917.52 |
| Invoice: 56633145 | | | | | | TONER | | | |
| | | | | | | CHECK 418821 TOTAL: | | | 917.52 |
| 418822 | 04/09/2019 | PRTD | 7696 GRE FUND III PROJECT | 96339 | 040119 | 04/08/2019 | 19100420 | CH040819 | 576.22 |
| Invoice: 040119 | | | | | | MARCH 2019 SOLAR ENERGY SVCS | | | |
| | | | | | | CHECK 418822 TOTAL: | | | 576.22 |
| 418823 | 04/09/2019 | PRTD | 2217 KONE INC. | 96304 | 959209474 | 04/08/2019 | 19100057 | CH040819 | 827.25 |
| Invoice: 959209474 | | | | | | 4/1-6/30/19 ELEVATOR SVC | | | |
| | | | | | | CHECK 418823 TOTAL: | | | 827.25 |
| 418824 | 04/09/2019 | PRTD | 6411 SCHOLASTIC LIBRARY P | 96305 | 19081326 | 04/08/2019 | 19100078 | CH040819 | 1,517.00 |
| Invoice: 19081326 | | | | | | BOOKFLIX & TRUEFLIX RENEWALS | | | |
| | | | | | | CHECK 418824 TOTAL: | | | 1,517.00 |
| 418825 | 04/09/2019 | PRTD | 2267 CLASSROOM DIRECT/SCH | 96306 | 208122643778 | 04/08/2019 | 19100321 | CH040819 | 42.52 |
| Invoice: 208122643778 | | | | | | CHART PAPER, PARCHMENT PAPER, CALENDAR | | | |
| | | | | | | CHECK 418825 TOTAL: | | | 42.52 |
| 418826 | 04/09/2019 | PRTD | 7478 SCHOOLHOUSE EDUCATIO | 96307 | 032219 | 04/08/2019 | 19100427 | CH040819 | 321.84 |
| Invoice: 032219 | | | | | | #FARFM02 FAR SCREENING FORM KIT | | | |
| | | | | | | CHECK 418826 TOTAL: | | | 321.84 |
| 418827 | 04/09/2019 | PRTD | 5776 THERMOMEDICS, LLC | 96308 | 2404 | 04/08/2019 | 19100128 | CH040819 | 4,420.00 |
| Invoice: 2404 | | | | | | 4/1-6/30/19 MAINT. CONTRACT | | | |
| | | | | | | CHECK 418827 TOTAL: | | | 4,420.00 |
| 418828 | 04/09/2019 | PRTD | 2518 TREASURER SUPERVISIO | 96310 | 040119CES | 04/08/2019 | 19100310 | CH040819 | 2,931.21 |
| Invoice: 040119CES | | | | | | 1/1-3/31/19 PT SALARY REIMB. | | | |
| | | | | 96313 | 050119 | 04/08/2019 | 19100004 | CH040819 | 110,017.00 |
| Invoice: 050119 | | | | | | MAY 2019 SHARE OF SUPERV. BUDGET | | | |
| | | | | | | CHECK 418828 TOTAL: | | | 112,948.21 |

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|
| 418829 | 04/09/2019 | PRTD | 2438 TREASURER TOWN OF CH | 96315 | 040219 | 04/08/2019 | 19100416 | CH040819 | 28,000.00 |
| Invoice: 040219 | | | | | | CAFETERIA SUBSIDY | | | |
| | | | | | | CHECK | 418829 | TOTAL: | 28,000.00 |
| 418830 | 04/09/2019 | PRTD | 6886 TUMBLEWEED PRESS INC | 96317 | 90863 | 04/08/2019 | 19100431 | CH040819 | 550.00 |
| Invoice: 90863 | | | | | | TUMBLEPREMIUM RENEWAL | | | |
| | | | | | | CHECK | 418830 | TOTAL: | 550.00 |
| 418831 | 04/09/2019 | PRTD | 5775 VAN IWAARDEN ASSOCIA | 96318 | 040219 | 04/08/2019 | 19100311 | CH040819 | 1,900.00 |
| Invoice: 040219 | | | | | | ACTUARY SVC. FOR GASB 75 | | | |
| | | | | | | CHECK | 418831 | TOTAL: | 1,900.00 |
| 418832 | 04/09/2019 | PRTD | 4765 WB MASON CO., INC | 96320 | I64896935 | 04/08/2019 | 19100322 | CH040819 | 9.99 |
| Invoice: I64896935 | | | | | | SERVICE MAT | | | |
| | | | | 96321 | I65028337 | 04/08/2019 | 19100322 | CH040819 | 10.67 |
| Invoice: I65028337 | | | | | | COFFEE PODS FOR CES GUESTS | | | |
| | | | | 96324 | I64762205 | 04/08/2019 | 19100322 | CH040819 | 26.57 |
| Invoice: I64762205 | | | | | | TEACHER SUPPLIES | | | |
| | | | | 96326 | I64808750 | 04/08/2019 | 19100199 | CH040819 | 497.40 |
| Invoice: I64808750 | | | | | | COPY PAPER | | | |
| | | | | | | CHECK | 418832 | TOTAL: | 544.63 |

NUMBER OF CHECKS 20 *** CASH ACCOUNT TOTAL *** 199,226.69

| | COUNT | AMOUNT |
|---|---|---|
| TOTAL PRINTED CHECKS | 20 | 199,226.69 |

*** GRAND TOTAL *** 199,226.69

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER JNL / SRC ACCOUNT / EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC / LINE DESC | T OB | DEBIT | CREDIT |
|---|---|---|---|---|---|---|---|---|
| 2019 10 176 | | | | | | | | |
| APP 1000-2000 | | | | | CHESTER ACCOUNTS PAYABLE | | 199,226.69 | |
| 04/09/2019 | CH040819 | DP | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 1000-1040 | | | | | CHESTER CASH | | | 199,226.69 |
| 04/09/2019 | CH040819 | DP | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| | | | | | JOURNAL 2019/10/176 TOTAL | | 199,226.69 | 199,226.69 |

JOURNAL ENTRIES TO BE CREATED

| FUND / ACCOUNT | YEAR PER | JNL | EFF DATE / ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|---|---|---|---|---|---|
| 1000 CHESTER | 2019 10 | 176 | 04/09/2019 | | |
| 1000-1040 | | | CHESTER CASH | | 199,226.69 |
| 1000-2000 | | | CHESTER ACCOUNTS PAYABLE | 199,226.69 | |
| | | | FUND TOTAL | 199,226.69 | 199,226.69 |

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|
| 418833 | 04/30/2019 | PRTD | 6432 A&A OFFICE SYSTEMS, | 96624 | INV382529 | 04/29/2019 | 19100232 | CH042919 | 1,892.08 |
| Invoice: INV382529 | | | | | | COPIER MAINTENANCE-1/18-4/17/19 | | | |
| | | | | | | CHECK | 418833 | TOTAL: | 1,892.08 |
| 418834 | 04/30/2019 | PRTD | 2836 SYNCB/AMAZON | 96625 | 475366866433 | 04/29/2019 | 19100399 | CH042919 | 18.94 |
| Invoice: 475366866433 | | | | | | TIMES TABLES WORKBOOK | | | |
| Invoice: 957464968483 | | | | 96626 | 957464968483 | 04/29/2019 | 19100379 | CH042919 | 56.82 |
| | | | | | | COPIC MARKERS | | | |
| Invoice: 734957695946 | | | | 96627 | 734957695946 | 04/29/2019 | 19100386 | CH042919 | 148.67 |
| | | | | | | CLASSROOM SUPPLIES | | | |
| | | | | | | CHECK | 418834 | TOTAL: | 224.43 |
| 418835 | 04/30/2019 | PRTD | 6412 ASHLEIGH'S GARDEN | 96628 | 160965 | 04/29/2019 | 19100204 | CH042919 | 50.00 |
| Invoice: 160965 | | | | | | PLANTS FOR BAND CONCERT | | | |
| | | | | | | CHECK | 418835 | TOTAL: | 50.00 |
| 418836 | 04/30/2019 | PRTD | 3837 CES CAFETERIA | 96629 | CES 04092019 | 04/29/2019 | 19100203 | CH042919 | 217.65 |
| Invoice: CES 04092019 | | | | | | CATERING-VET DAY, KG ORIEN., STEAM, READ ACR. AMER | | | |
| | | | | | | CHECK | 418836 | TOTAL: | 217.65 |
| 418837 | 04/30/2019 | PRTD | 7413 CT DOUBLE PLAY, LLC | 96630 | 052219A | 04/29/2019 | 19100342 | CH042919 | 275.00 |
| Invoice: 052219A | | | | | | GR. 6 SOCIAL WELLNESS EVENT | | | |
| | | | | | | CHECK | 418837 | TOTAL: | 275.00 |
| 418838 | 04/30/2019 | PRTD | 2534 DE LAGE LANDEN | 96631 | 63373802 | 04/29/2019 | 19100077 | CH042919 | 440.00 |
| Invoice: 63373802 | | | | | | APR 2019 DOWNST. COPIER LEASE | | | |
| | | | | | | CHECK | 418838 | TOTAL: | 440.00 |
| 418839 | 04/30/2019 | PRTD | 2168 DEEP RIVER HARDWARE | 96632 | 482370 | 04/29/2019 | 19100177 | CH042919 | 5.98 |
| Invoice: 482370 | | | | | | CORNER BRACES | | | |
| | | | | | | CHECK | 418839 | TOTAL: | 5.98 |
| 418840 | 04/30/2019 | PRTD | 6719 EVERSOURCE | 96633 | 041719 | 04/29/2019 | 19100140 | CH042919 | 2,370.07 |
| Invoice: 041719 | | | | | | ELECTRICITY SVC-3/18-4/17/19 | | | |

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR NAME | VOUCHER | INVOICE | INV DATE / INVOICE DTL DESC | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | CHECK 418840 TOTAL: | | | 2,370.07 |
| 418841 | 04/30/2019 | PRTD | 6678 FRONTIER | 96634 | 041919 | 04/29/2019 | 19100141 | CH042919 | 187.14 |
| Invoice: 041919 | | | | | | TELEPHONE SVC-4/19-5/18/19 | | | |
| | | | | | | CHECK 418841 TOTAL: | | | 187.14 |
| 418842 | 04/30/2019 | PRTD | 5959 LEAF | 96635 | 9354687 | 04/29/2019 | 19100125 | CH042919 | 525.00 |
| Invoice: 9354687 | | | | | | APR. 2019 WORKRM COPIER LEASE | | | |
| | | | | | | CHECK 418842 TOTAL: | | | 525.00 |
| 418843 | 04/30/2019 | PRTD | 2264 SCHOOL HEALTH CORPOR | 96636 | 3585954-00 | 04/29/2019 | 19100382 | CH042919 | 168.89 |
| Invoice: 3585954-00 | | | | | | HEALTH OFFICE SUPPLIES | | | |
| | | | | | | CHECK 418843 TOTAL: | | | 168.89 |
| 418844 | 04/30/2019 | PRTD | 7180 TREASURER - STATE OF | 96637 | CEN292193 | 04/29/2019 | 19100142 | CH042919 | 375.00 |
| Invoice: CEN292193 | | | | | | JAN-MAR 2019 INTERNET SVC | | | |
| | | | | | | CHECK 418844 TOTAL: | | | 375.00 |
| 418845 | 04/30/2019 | PRTD | 2436 TREASURER REGIONAL S | 96638 | 553727 | 04/29/2019 | 19100224 | CH042919 | 142.45 |
| Invoice: 553727 | | | | | | FEB 2019 LEGAL FEES | | | |
| | | | | | | CHECK 418845 TOTAL: | | | 142.45 |
| 418846 | 04/30/2019 | PRTD | 6586 NICOLE WAZ | 96639 | 041119 | 04/29/2019 | 19100432 | CH042919 | 7.66 |
| Invoice: 041119 | | | | | | REIMB. FOR FOOD FESTIVAL SUPPLIES | | | |
| | | | | | | CHECK 418846 TOTAL: | | | 7.66 |

NUMBER OF CHECKS 14 *** CASH ACCOUNT TOTAL *** 6,881.35

| | COUNT | AMOUNT |
|---|---|---|
| TOTAL PRINTED CHECKS | 14 | 6,881.35 |

*** GRAND TOTAL *** 6,881.35

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER JNL / SRC ACCOUNT / EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC / LINE DESC | T OB | DEBIT | CREDIT |
|---|---|---|---|---|---|---|---|---|
| 2019 10 383 | | | | | | | | |
| APP 1000-2000 | | | | | CHESTER ACCOUNTS PAYABLE | | 6,881.35 | |
| 04/30/2019 | CH042919 | DP | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| APP 1000-1040 | | | | | CHESTER CASH | | | 6,881.35 |
| 04/30/2019 | CH042919 | DP | | | AP CASH DISBURSEMENTS JOURNAL | | | |
| | | | | | JOURNAL 2019/10/383 TOTAL | | 6,881.35 | 6,881.35 |

04/30/2019 09:38 | REGIONAL SCHOOL DIST # 4 | P 4
9781dpea | A/P CASH DISBURSEMENTS JOURNAL | apcshdsb

JOURNAL ENTRIES TO BE CREATED

| FUND ACCOUNT | YEAR PER | JNL | EFF DATE ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|---|---|---|---|---|---|
| 1000 CHESTER | 2019 10 | 383 | 04/30/2019 | | |
| 1000-1040 | | | CHESTER CASH | | 6,881.35 |
| 1000-2000 | | | CHESTER ACCOUNTS PAYABLE | 6,881.35 | |
| | | | FUND TOTAL | 6,881.35 | 6,881.35 |

** END OF REPORT - Generated by Dawn Pearson **

CASH ACCOUNT: 1000 1040 CHESTER CASH

| CHECK NO | CHK DATE | TYPE | VENDOR | NAME | VOUCHER | INVOICE | INV DATE | PO | WARRANT | NET |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | INVOICE DTL DESC | | | |
| 418847 | 05/07/2019 | PRTD | 6412 | ASHLEIGH'S GARDEN | 96809 | 960951 | 05/06/2019 | 19100204 | CH050619 | 50.00 |
| Invoice: 960951 | | | | | | | BOUQUETS FOR SPRING ARTS FESTIVAL-5/2/19 | | | |
| | | | | | | | CHECK | 418847 | TOTAL: | 50.00 |
| 418848 | 05/07/2019 | PRTD | 6593 | CRYSTAL ROCK LLC | 96810 | 772694017730296 | 05/06/2019 | 19100186 | CH050619 | 47.96 |
| Invoice: 772694017730296 | | | | | | | APR 2019 FILTERED WATER SVC | | | |
| | | | | | | | CHECK | 418848 | TOTAL: | 47.96 |
| 418849 | 05/07/2019 | PRTD | 2197 | ESSEX HARDWARE CO | 96811 | 1049437 | 05/06/2019 | 19100160 | CH050619 | 95.44 |
| Invoice: 1049437 | | | | | | | TROWELS, SAND MIX, RESPIRATOR | | | |
| | | | | | | | CHECK | 418849 | TOTAL: | 95.44 |
| 418850 | 05/07/2019 | PRTD | 7243 | STATE OF CONNECTICUT | 96812 | 88231 | 05/06/2019 | 19100312 | CH050619 | 320.00 |
| Invoice: 88231 | | | | | | | BOILER BI-ANNUAL INSPECTION FEE | | | |
| | | | | | | | CHECK | 418850 | TOTAL: | 320.00 |
| 418851 | 05/07/2019 | PRTD | 2436 | TREASURER REGIONAL S | 96813 | 555070 | 05/06/2019 | 19100224 | CH050619 | 6,578.50 |
| Invoice: 555070 | | | | | | | MARCH 2019 LEGAL FEES | | | |
| | | | | | | | CHECK | 418851 | TOTAL: | 6,578.50 |
| 418852 | 05/07/2019 | PRTD | 2518 | TREASURER SUPERVISIO | 96814 | MAR2019 | 05/06/2019 | 19100143 | CH050619 | 155.79 |
| Invoice: MAR2019 | | | | | | | MAR 2019 CELL PHONE SVC. | | | |
| | | | | | 96815 | APR 2019 | 05/06/2019 | 19100143 | CH050619 | 155.79 |
| Invoice: APR 2019 | | | | | | | APR 2019 CELL PHONE SVC. | | | |
| | | | | | | | CHECK | 418852 | TOTAL: | 311.58 |
| 418853 | 05/07/2019 | PRTD | 2606 | WEST MAIN STREET SER | 96816 | 104120 | 05/06/2019 | 19100060 | CH050619 | 83.11 |
| Invoice: 104120 | | | | | | | DIESEL FOR EQUIPMENT | | | |
| | | | | | | | CHECK | 418853 | TOTAL: | 83.11 |

NUMBER OF CHECKS 7 *** CASH ACCOUNT TOTAL *** 7,486.59

| | COUNT | AMOUNT |
|---|---|---|
| TOTAL PRINTED CHECKS | 7 | 7,486.59 |

*** GRAND TOTAL *** 7,486.59

JOURNAL ENTRIES TO BE CREATED

CLERK: 9781dpea

| YEAR PER JNL<br>SRC ACCOUNT<br>EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC | T OB | DEBIT | CREDIT |
|---|---|---|---|---|---|---|---|---|
| 2019 11 78 | | | | | | | | |
| APP 1000-2000<br>05/07/2019 | CH050619 | DP | | | CHESTER ACCOUNTS PAYABLE<br>AP CASH DISBURSEMENTS JOURNAL | | 7,486.59 | |
| APP 1000-1040<br>05/07/2019 | CH050619 | DP | | | CHESTER CASH<br>AP CASH DISBURSEMENTS JOURNAL | | | 7,486.59 |
| | | | | | JOURNAL 2019/11/78 | TOTAL | 7,486.59 | 7,486.59 |

JOURNAL ENTRIES TO BE CREATED

| FUND / ACCOUNT | YEAR PER | JNL | EFF DATE / ACCOUNT DESCRIPTION | DEBIT | CREDIT |
|---|---|---|---|---|---|
| 1000 CHESTER | 2019 11 | 78 | 05/07/2019 | | |
| 1000-1040 | | | CHESTER CASH | | 7,486.59 |
| 1000-2000 | | | CHESTER ACCOUNTS PAYABLE | 7,486.59 | |
| | | | FUND TOTAL | 7,486.59 | 7,486.59 |

** END OF REPORT - Generated by Dawn Pearson **

Encl #3

# REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX


**Ruth I. Levy, Ed.D.**
Superintendent of Schools
rlevy@reg4.k12.ct.us

**Sarah Smalley**
Director of Pupil Services
ssmalley@reg4.k12.ct.us

**Kristina Martineau, Ed.D.**
Assistant Superintendent of Schools
kmartineau@reg4.k12.ct.us

**Kim Allen**
Business Manager
kallen@reg4.k12.ct.us


**To:** **Ruth I. Levy, Ed.D., Superintendent**

**From:** **Kim Allen, Business Manager**

**Date:** **April 23, 2019**

**Re:** **Chester Elementary School 2018-2019 Budget Status Report through April 30, 2019**

---

Attached is the 2018-2019 status report through April 30, 2019

Salaries: Overall surplus

Line 5113 Teachers Salary surplus based on staff changes after budget approved.

Line 5115 Custodian Salary surplus based on ratified contract after budget approved.

Benefits: Overall surplus

Line 5223 FICA/MEDICARE surplus follows with salary surplus.

Line 5250 Unemployment Compensation lower than anticipated due to fewer filings.

Line 5260 Workers' compensation 18-19 renewal rates lower than budgeted.

Purchased Services: Expected surplus due to lower costs for professional development.

Rentals/Repairs: Expected deficit due to higher maintenance repair contract costs.

Other Outside Services: Overall surplus

Line 5561 In-state Tuition deficit to out placement tuition. Actual 18-19 rates not received until after budget approved.

Line 5580 Travel/Conference surplus will be used to offset tuition deficit.

Supplies: Currently expect to expend all allocated funds.

Equipment: Currently expect to expend all allocated funds.

Other: Currently expect a small surplus.

**CHESTER ELEMENTARY SCHOOL**
**FY2018-2019 STATUS REPORT**
**through APRIL 30, 2019**

| ACCOUNT DESCRIPTION | 2018-2019 ORIGINAL BUDGET | 2018-2019 TRANSFERS | 2018-2019 REVISED BUDGET | 2018-2019 EXPENDED | 2018-2019 ENCUMBERED | 2018-2019 AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| 5111 ADMINISTRATOR SALARY | 149,739 | 0 | 149,739 | 131,423.87 | 16,949.13 | 1,366 | 99.09% |
| 5113 TEACHER SALARY | 1,288,085 | (2,946) | 1,285,139 | 928,250.98 | 346,811.06 | 10,077 | 99.22% |
| 5114 SECRETARY SALARY | 96,230 | 0 | 96,230 | 83,469.76 | 12,290.88 | 469 | 99.51% |
| 5115 CUSTODIAN SALARY | 183,328 | 0 | 183,328 | 152,861.98 | 24,339.14 | 6,127 | 96.66% |
| 5116 NURSE SALARY | 51,735 | 0 | 51,735 | 38,425.63 | 13,462.37 | (153) | 100.30% |
| 5118 FOOD SERVICE SALARY | 28,000 | 0 | 28,000 | 28,000.00 | 0.00 | 0 | 100.00% |
| 5119 PARA-EDUCATOR SALARY | 249,676 | 0 | 249,676 | 189,031.92 | 47,638.18 | 13,006 | 94.79% |
| 5120 NETWORK TECHNICIAN SALARY | 46,597 | 0 | 46,597 | 41,821.26 | 3,204.85 | 1,571 | 96.63% |
| 5123 SUBSTITUTE TEACHER SALARY | 25,000 | 0 | 25,000 | 19,506.20 | 0.00 | 5,494 | 78.02% |
| 5124 SUB SECTY\ PARA-ED\CUST | 9,000 | 0 | 9,000 | 7,465.57 | 0.00 | 1,534 | 82.95% |
| 5133 COACH\MENTOR\EXTRA-CURRIC | 23,788 | 0 | 23,788 | 10,018.50 | 13,769.50 | 0 | 100.00% |
| 5134 SECRETARY OT\ BOE CLERK | 600 | 0 | 600 | 605.07 | 0.00 | (5) | 100.85% |
| 5135 CUSTODIAN OVERTIME SALARY | 6,000 | 0 | 6,000 | 6,649.22 | 0.00 | (649) | 110.82% |
| 5198 SUPERVISION DISTRICT SALARY | 887,966 | 0 | 887,966 | 813,950.00 | 74,016.00 | 0 | 100.00% |
| **Subtotal Salary** | **3,045,744** | **(2,946)** | **3,042,798** | **2,451,480** | **552,481** | **38,837** | **98.72%** |
| | | | | | | | |
| 5210 HEALTH INSURANCE | 545,732 | 0 | 545,732 | 500,247.00 | 45,485.00 | 0 | 100.00% |
| 5214 LIFE INSURANCE | 2,930 | 0 | 2,930 | 2,489.02 | 0.00 | 441 | 84.95% |
| 5223 FICA/MEDICARE | 73,912 | 0 | 73,912 | 53,097.16 | 10,815.00 | 10,000 | 86.47% |
| 5250 UNEMPLOYMENT COMPENSATION | 6,500 | 0 | 6,500 | 24.00 | 176.00 | 6,300 | 3.08% |
| 5260 WORKER'S COMPENSATION | 21,149 | 0 | 21,149 | 21,876.01 | 0.00 | (727) | 103.44% |
| 5291 ANNUITIES | 7,500 | 0 | 7,500 | 4,990.00 | 2,510.00 | 0 | 100.00% |
| 5298 SUPV DISTRICT FRINGE BENEFITS | 246,098 | 0 | 246,098 | 218,508.00 | 27,590.00 | 0 | 100.00% |
| **Subtotal Fringe Benefits** | **903,821** | **0** | **903,821** | **801,231** | **86,576** | **16,014** | **98.23%** |
| | | | | | | | |
| 5322 PROFESSIONAL DEVELOPMENT | 10,881 | 0 | 10,881 | 1,279.50 | 3,838.50 | 5,763 | 47.04% |
| 5330 OTHER PROFESSIONAL SERVICES | 46,515 | 0 | 46,515 | 27,456.08 | 19,058.62 | 0 | 100.00% |
| 5398 SUPV DISTRICT PURCHASED SVCS | 32,117 | 0 | 32,117 | 29,444.00 | 2,673.00 | 0 | 100.00% |
| **Subtotal Other Purchased Services** | **89,513** | **0** | **89,513** | **58,180** | **25,570** | **5,763** | **93.56%** |

# CHESTER ELEMENTARY SCHOOL
## FY2018-2019 STATUS REPORT
## through APRIL 30, 2019

| ACCOUNT DESCRIPTION | 2018-2019 ORIGINAL BUDGET | 2018-2019 TRANSFERS | 2018-2019 REVISED BUDGET | 2018-2019 EXPENDED | 2018-2019 ENCUMBERED | 2018-2019 AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| 5411 WATER | 3,200 | 0 | 3,200 | 2,631.45 | 1,368.55 | (800) | 125.00% |
| 5412 ELECTRICITY | 63,928 | 0 | 63,928 | 41,639.48 | 22,288.52 | 0 | 100.00% |
| 5430 REPAIRS & MAINTENANCE | 72,174 | 2,946 | 75,120 | 63,973.38 | 11,581.84 | (435) | 100.58% |
| 5440 RENTALS | 61,625 | 0 | 61,625 | 12,849.01 | 48,775.99 | 0 | 100.00% |
| 5498 SUPV DIST PURCHASED PROPERTY | 2,699 | 0 | 2,699 | 2,474.00 | 225.00 | 0 | 100.00% |
| **Subtotal Rentals/Repairs** | **203,626** | **2,946** | **206,572** | **123,567** | **84,240** | **(1,235)** | **100.60%** |
| 5515 FIELD TRIPS | 13,245 | 0 | 13,245 | 3,027.56 | 9,997.76 | 220 | 98.34% |
| 5520 COMPREHENSIVE INSURANCE | 42,487 | 0 | 42,487 | 41,734.00 | 0.00 | 753 | 98.23% |
| 5530 COMMUNICATIONS | 5,700 | 0 | 5,700 | 4,215.43 | 1,464.57 | 20 | 99.65% |
| 5540 ADVERTISING | 500 | 0 | 500 | 0.00 | 0.00 | 500 | 0.00% |
| 5561 IN STATE TUITION | 13,000 | 0 | 13,000 | 16,045.13 | 0.00 | (3,045) | 123.42% |
| 5580 TRAVEL & CONFERENCE | 8,370 | 0 | 8,370 | 2,088.92 | 1,183.63 | 5,097 | 39.10% |
| 5598 SUPV DIST OTHR PURCH SERVICES | 144,274 | 0 | 144,274 | 132,251.00 | 12,023.00 | 0 | 100.00% |
| **Subtotal Outside Services** | **227,576** | **0** | **227,576** | **199,362** | **24,669** | **3,545** | **98.44%** |
| 5610 GENERAL SUPPLIES | 8,290 | 0 | 8,290 | 6,092.54 | 1,971.95 | 226 | 97.28% |
| 5611 INSTRUCTIONAL SUPPLIES | 79,244 | 0 | 79,244 | 56,812.03 | 23,924.27 | (1,492) | 101.88% |
| 5613 MAINTENANCE SUPPLIES | 23,000 | 0 | 23,000 | 20,790.23 | 2,260.64 | (51) | 100.22% |
| 5624 HEATING OIL | 27,860 | 0 | 27,860 | 26,610.07 | 1,249.93 | 0 | 100.00% |
| 5626 GASOLINE / FUEL OIL | 600 | 0 | 600 | 148.60 | 451.40 | 0 | 100.00% |
| 5641 TEXTBOOKS & WORKBOOKS | 24,805 | 0 | 24,805 | 21,596.52 | 2,581.56 | 627 | 97.47% |
| 5642 LIBRARY & PROFESSIONAL BOOKS | 10,067 | 0 | 10,067 | 8,584.45 | 1,482.55 | 0 | 100.00% |
| 5698 SUPERVISION DISTRICT SUPPLIES | 13,726 | 0 | 13,726 | 12,591.00 | 1,135.00 | 0 | 100.00% |
| **Subtotal Supplies** | **187,592** | **0** | **187,592** | **153,225** | **35,057** | **(691)** | **100.37%** |
| 5730 EQUIPMENT | 1,800 | 0 | 1,800 | 1,772.28 | 0.00 | 28 | 98.46% |
| **Subtotal Equipment** | **1,800** | **0** | **1,800** | **1,772** | **0** | **28** | **98.46%** |

# CHESTER ELEMENTARY SCHOOL
## FY2018-2019 STATUS REPORT
## through APRIL 30, 2019

| ACCOUNT DESCRIPTION | 2018-2019 ORIGINAL BUDGET | 2018-2019 TRANSFERS | 2018-2019 REVISED BUDGET | 2018-2019 EXPENDED | 2018-2019 ENCUMBERED | 2018-2019 AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| 5810 DUES & FEES | 2,823 | 0 | 2,823 | 2,377.80 | 150.00 | 295 | 89.54% |
| 5898 SUPV DISTRICT OTHER OBJECT | 1,054 | 0 | 1,054 | 966.00 | 88.00 | 0 | 100.00% |
| **Subtotal Other** | **3,877** | **0** | **3,877** | **3,344** | **238** | **295** | **92.39%** |
| **GRAND TOTAL** | **4,663,549** | **0** | **4,663,549** | **3,792,162** | **808,831** | **62,556** | **98.66%** |

**CHESTER CAFETERIA BUDGET**
**FY2018-2019 BUDGET STATUS REPORT**
**through APRIL 30, 2019**

| ACCOUNT DESCRIPTION | 2018-2019 YTD ACTUAL |
|---|---|
| Total Revenue | **78,380.59** |
| Expenditures | |
| Salary/Benefits | 65,217.92 |
| Repairs | 1,258.30 |
| General Supplies | 3,676.54 |
| Food | 32,310.72 |
| | **102,463.48** |
| Current Year Balance | **(24,082.89)** |

**Multi-Year Fund Summary**

| | | |
|---|---|---|
| Carryover Deficit (17/18) | (9,942.00) | *deficit per 17/18 audit |
| Payments Paid from Café to Town | 0.00 | |
| Carryover Balance | **0.00** | |
| GRAND BALANCE OWED FOR 18/19 | **(34,024.89)** | |