

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE NEXT  
REGIONAL SUPERVISION DISTRICT COMMITTEE**

**June 7, 2018 6:30pm**

A regular meeting of the Regional Supervision District Committee was held on Thursday, June 7, 2018 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION (BOE): Charlene Fearon, David Fitzgibbons, John Stack  
DEEP RIVER BOARD OF EDUCATION: Nelle Andrews, Miriam Morrissey, Paula Weglarz  
ESSEX BOARD OF EDUCATION: Loretta McCluskey (6:36pm Arrival), DG Fitton  
REGION 4 BOARD OF EDUCATION: Jane Cavanaugh, Mario Gioco, Jennifer Clark

Also in attendance: Dr. Ruth Levy, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager and Kelley Frazier, Substitute Committee Clerk.

Audience of Citizens: 3 Present

**CALL TO ORDER**

Committee Chair Weglarz called the meeting to order at 6:32 p.m.\_

**CONSENT AGENDA**

Upon a motion made by DG Fitton and seconded by David Fitzgibbons the Committee unanimously **VOTED** to approve the consent agenda consisting of the Minutes from the regular meeting of April 5, 2018 and the Accounts Payable Report.

Mr. Fitton and Mr. Fitzgibbons rescinded their motion.

Upon a motion made by DG Fitton and seconded Miriam Morrissey the Committee **VOTED** to approve the consent agenda consisting of the Minutes from the regular meeting of April 5, 2018. Abstentions: Jane Cavanaugh

Discussion ensued regarding the time gap in the reporting for the Accounts Payable report. Ms. Morrissey requested information that is missing.

Upon a motion made by Miriam Morrissey and seconded DG Fitton the Committee **VOTED** to approve the consent agenda consisting of the Accounts Payable reporting available. Abstentions: Jane Cavanaugh

**OTHER ITEMS**

End of Year Transportation Report – F. Kulick

Mr. Kulick discussed the bus fleet. The VoAg route will not be shared with Westbrook next year. Things went well this year. There has been a shortage of drivers. Spare drivers have now been found. The legislation has changed and it is taking between 12-16 weeks to get the hiring letter from the state for new drivers. The State has abolished all waivers and now applicants have to pay over \$100. All school bus drivers must hold a Commercial Driver's License and a CDL. This is making it difficult to find candidates. Region 4 drivers have achieved one year of accident free driving. There are 10, 84 passenger buses. None of the buses are overcrowded. The percent utilization is above 60 percent but less than 80 percent. Buses are replaced by contract requirements. Dr. Levy thanked Mr. Kulick for a very good year of bus transportation.

## **PUBLIC COMMENT**

Rich Strauss from Chester commented on the proposed Policy #3160 revision. The reason for the change is so funds are not returned to the towns. He would like clarification of the wording of the policy. He noted that he does agree with the changes to the policy. He is concerned how the fund will be managed. He also noted that the requirements for making the appropriation is not clear in the policy. He feels that the Boards are not following state statutes and he feels that the towns need to be informed. He recommends sharing this policy with the Board of Finance (BOF) from each town.

## **REPORTS**

Financial Status Current Status

Held until Joint BOE meeting.

### **Supervision District Budget Status Report**

There is a \$59,000 surplus projected. A separate financial system is required for the Medicare system.

Reports and Communication (BOE chair from Chester, Deep River, Essex and Region 4)

Chester – The budget was approved. The Board of Education, Board of Finance and Board of Selectmen came together with a shared understanding of what is important.

Deep River – The budget was approved. People are interested in what we will do long term.

Essex – The budget was approved. Essex is expecting over 30 students in Kindergarten for next year.

Region 4 – The referendum passed. The top 10 percent of the graduating class attended the last meeting. John Winthrop is reorganizing. There will be 2 teams moving forward. Safety and security were discussed. A security assessment will be done. Policy #3160 was reviewed. Policy #9132 applies to Region 4 only, but it was discussed.

Chester - The town budget did pass at the town meeting. The budget was scrutinized for fiscal responsibility. Board of Selectmen (BOS) and Board of Finance (BOF) members were part of the process. He thanked the administration, faculty and the citizens of Chester who have made supporting the education budget a priority. We need to look to the future to determine how to continue this excellence.

## **Committee Reports**

Finance - Next meeting in September.

Curriculum – Next meeting in September.

Policy – Next meeting in September.

## **ASSISTANT SUPERINTENDENT’S REPORT**

Held until the Joint BOE meeting

## **SUPERINTENDENT’S REPORT**

### **District Update**

Held until the Joint BOE Meeting.

## **Information and Communication**

Superintendent Levy’s main district report was held until the Joint Board meeting.

## **Discussion and regarding any pending policies**

### **First Reading and possible VOTE to approve the Joint BOE Policy Committee’s Recommended Revision to the Following Policy**

- #3160 Transfer of Funds Between Categories; Amendments (applies to Supervision District and Region 4 Boards Only). Review has been done by the Finance and Policy Committee. This will be voted on in August. All questions should be directed to Dr. Levy or Leigh Rankin.

**Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program dated February 13, 2008*. The Original contract expires **June 30, 2012** per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than **June 30, 2018**.**

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Supervision District Committee unanimously **VOTED** to extend the site of the preschool for one year.

**Vote on Superintendent's Recommendation to appoint Shipman and Goodwin as legal counsel for Supervision District for 2018-19.**

This will go out for bid next year. Mr. Stack asked for confirmation of the bill rate. Rates are negotiated. He would like a discussion to be held with Shipman and Goodwin to negotiate the rate.

Upon a motion made by DG Fitton and seconded by Loretta McCluskey the Supervision District Committee unanimously **VOTED** to appoint Shipman and Goodwin as legal counsel for Supervision District for 2018-2019. Nays: Mario Gioco

#### **PUBLIC COMMENT**

Mr. Strauss, Chester, requested the minutes from the Policy Committee and the Finance Committee which discussed Policy #3160. None are available. Minutes are required by state statute for all committees.

#### **FUTURE AGENDA ITEMS**

7.1 Next regular Supervision District Committee meeting – Monday August 27, 2018 @6:00pm @ Central Office

7.2 Presentation of Superintendent's Goals (Aug)

#### **ADJOURNMENT**

On motion duly made and seconded, the Supervision District Committee unanimously **VOTED** to adjourn at 7:07pm.

Respectfully Submitted,

Kelley S. Frazier, Substitute Clerk