

## **Regional School District No. 4 Board of Education – Special Meeting –December 16, 2010**

A special meeting of the Regional School District No. 4 Board of Education was held on Thursday December 16, 2010, in Central Office, with the following Board members in attendance:

Pamela Christman, Richard Strauss, Mary-Beth Harrigan, Jennifer Clark , Duane Gates & Chris Riley

Also in attendance:

Administrators: Superintendent Dr. Ruth Levy; Assistant Superintendent Ian Neviaser

Guests: Scott Trenholm and Jeffrey Walsh of CCR (Certified Public Accountants and Business Advisors)

### **CALL TO ORDER**

Pamela Christman (acting Chairman in the absence of Linda Hall) called the meeting to order at 6:04 p.m.

### **ITEMS**

Scott Trenholm presented the 2010 Audit Results for Regional School District #4. A report of basic financial statements and supplemental schedules was provided along with a summarized report that included financial highlights and management recommendations. The opinion of the audit of financial statements was considered unqualified “clean”. Regarding the compliance and internal control at the financial statement level, no noncompliance was reported however, significant deficiencies were noted on segregation of duties and cash receipts. The report on compliance and internal control at the federal award level was found to be unqualified “clean”. Government-wide financials, governmental fund financials, and general fund financials were discussed.

Management recommendations included prior year unresolved student activity accounts (to assure segregation of duties and internal controls). The Board is currently working on resolving this issue. New recommendations included IT password parameters, network server firewalls and vulnerability assessment.

On motion duly made and seconded the Board VOTED to accept the 2009-10 Region 4 Audit Report. Jennifer Clark abstained.

After a brief discussion, on motion duly made and seconded the Board VOTED on the Region 4 Audit and Finance Committee’s recommendation to return to the participating Towns of Regional School District 4 the end of year surplus for FY 2009-2010 in the amount of \$33,690 and the appropriations be returned as follows according to FY2009-2010 ADM formula:

Town of Chester	\$9,106
Town of Deep River	\$10,471
Town of Essex	\$14,113

Jennifer Clark abstained.



The selection process for the Interim VRHS Associate Principal for the remainder of the school year was discussed. The interview process will start the first week of January. The goal is to hire by the third week of January. Board representatives to serve on the selection committee will include Duane Gates and Chris Riley.

On motion duly made and seconded the Board unanimously VOTED to adjourn at 7:04 p.m.

Respectfully Submitted,

Mary-Beth Harrigan, Secretary