

**ESSEX ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
REMOTE MEETING  
NOVEMBER 12, 2020 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting

*(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)*

<b>Attendance:</b>	<u>ESSEX BOE</u>		<u>Administration:</u>		<u>Other:</u>
(√ = attended)	Lon Seidman	√	Brian White	√	
	Loretta McCluskey	√	Kristina Martineau	√	
	Mark Watson	√	Sarah Smalley	√	
	Nancy Johnston	√	Kelly Sterner	√	
	Cassandra Sweet	√	Jennifer Tousignant	√	
	DG Fitton	√			

**CALL TO ORDER**

The meeting was called to order by Mr. Seidman at 7:00p.m.

**ELECTION OF OFFICERS**

Mr. White opened the floor for the nominations for the office of chairman.

A motion was made by DG Fitton to nominate Lon Seidman as the Chairman of the Essex Elementary Board of Education. Loretta McCluskey seconded the motion. The motion passed unanimously.

Chairman Seidman opened the floor for the following nominations:

A motion made by Lon Seidman to nominate DG Fitton as the Vice Chair of the Essex Elementary Board of Education. Loretta McCluskey seconded the motion. The motion passed unanimously.

A motion made by DG Fitton to nominate Loretta McCluskey as the Secretary of the Essex Elementary Board of Education. Mark Watson seconded the motion. The motion passed unanimously.

Committee dates will be discussed for future meetings.

**CONSENT AGENDA**

Upon a motion duly made by DG Fitton seconded by Mark Watson the Essex Board of Education unanimously **VOTED** to approve the Accounts Payable report.

Upon a motion duly made by Loretta McCluskey seconded by Lon Seidman the Essex Board of Education **VOTED** to approve the minutes from the special meeting of September 21, 2020.  
Abstentions: DG Fitton

**PUBLIC COMMENT**

No Comment

## **REPORTS and OTHER ITEMS:**

### **Superintendent's Report**

#### **District Update**

Mr. White gave a brief report. Remote learning will continue until November 30, 2020. He recognized teachers and staff for their tireless effort.

#### **Information and Communication**

A December 1<sup>st</sup> special Joint Board of Education meeting has been scheduled. Data for budgets will be discussed. A Supervision District budget workshop will occur December 16<sup>th</sup>. Kelly Sterner and Kristina Martineau were thanked for their work in the district as they move to other opportunities.

### **Assistant Superintendent's Report**

#### **General Update**

Ms. Martineau discussed the survey results which teachers completed for professional development. The focus was the social and emotion wellness of students and how to bring meaningful learning to the students during Covid.

#### **Grants Update**

Funding has been received for Covid relief. Ms. Martineau discussed other grant funding received and how these funds will be used.

### **Presentation of 2018-2019 Performance Profile Report for EES**

Ms. Martineau discussed the 2018-2019 Performance Profile Report for EES.

### **Director of Pupil Services Report**

Ms. Smalley did not have a report.

### **Finance Office Report**

#### **Current Year to Date Financial Status Update**

Finance Director Kelly Sterner reviewed her board enclosures and answered questions from board members. Trending is as expected. Excess cost funds have not been received but will offset some of the expenses.

#### **Cafeteria Fund Update**

The reports were reviewed. A Grab and Go program is being utilized. All food offerings are free. There is a lower participation rate.

#### **Medical Reserve Tracking**

Ms. Sterner discussed these trends. The RFP for group medical/prescription and dental services will be received by November 20<sup>th</sup>.

#### **Update on EAP**

Ms. Sterner discussed the cost and services to provide an Employee Assistance Plan. This service will be provided through Anthem Blue Cross Blue Shield.

### **ADM Calculation Methodology**

Ms. Sterner gave an overview of the methodology for the ADM calculation.

**Principal's Update**

A brief update was given. Ms. Tousignant discussed how things have changed in the school community. The PTO is making things fun for families.

**Committee Reports**

**Finance** – Next Meeting is January 27, 2021

**Curriculum** – Next meeting is January 16, 2021

**Policy** – Next meeting is January 27, 2021

**Supervision District:**

The budget is in process.

**Other Committee Reports****LEARN Committee Report**

No report. Nancy Johnston will attend the Learn meetings when they reconvene.

**Discussion regarding and Pending Policies**

None Pending.

**PUBLIC COMMENT**

No Comment

**FUTURE AGENDA ITEMS**

7.1 Next Joint BOE Meeting is December 1, 2020 @ 7:00pm

7.2 Next Essex BOE Regular Meeting is January 14, 2021 @ 7:00pm

**ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:16p.m.

Respectfully Submitted,

Kelley Frazier, Secretary