

SUPERVISION DISTRICT

Supporting the Chester, Deep River, Essex, and Region 4 Schools

Approved Budget for School Year 2016 / 2017



A Mission-Driven Learning Community with a PK-12 Line of Sight

Ruth Levy, Ed. D. Superintendent

Sarah Smalley, Director of Pupil Services

Kristina Martineau, Assistant Superintendent

Garth Sawyer, Business Manager



Regional School District 4
Chester – Deep River – Essex – Region 4

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SUPERVISION DISTRICT

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Regional School District 4
Chester – Deep River – Essex – Region 4

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SUPERVISION DISTRICT
What is Supervision District?

The Boards of Education of Chester, Deep River, Essex, and Region 4 endeavor to work together as multiple Boards of Education to support the Region’s mission and strategic goals. High-achieving school districts intentionally align school goals, district goals, and Board goals to cultivate a mission-driven organization. The development of a cohesive educational program pre-kindergarten through grade twelve is a fundamental condition for educational excellence.

The Supervision District is unique to the educational system in Chester, Deep River, and Essex due to the complex multiple-board organizational structure. It is a key element facilitating regional cohesiveness. The Supervision District Committee provides oversight of the budget for the Central Administrative Office, which consists of the Superintendent, Assistant Superintendent, Director of Pupil Services, Director of Technology, and the Business Manager.

The Supervision District provides essential shared services to all of the Region’s schools including administrative and fiscal services, curricular organization, professional development, the provision of special services, legal support, personnel services, student transportation, and best practices. The Supervision District also provides teachers and staff who work, or are available to work, in any of the Region’s schools such as special education, preschool services, gifted and talented support, summer school, and elementary world language, music, and art teachers.

Chartered through an agreement in 1964 among the Boards of Education of Chester, Deep River, Essex, and Region 4, and modified in 2000, the Supervision District was established to fund those programs and services best shared across our schools. A committee composed of three members each from the Chester, Deep River, Essex, and Region 4 Boards of Education govern the Supervision District. The town Boards of Education govern each town’s elementary school. The Region 4 Board of Education governs John Winthrop Middle School and Valley Regional High School. The Supervision District Committee chair rotates annually among the chairs of the Boards of Education.



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Mission and Vision Statement

Our Mission ~

We, the schools of Chester, Deep River, Essex and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

Our Vision Statement ~

Our schools endeavor to develop an educational program of excellence where all students achieve at high levels and best instructional strategies are pursued in an environment of inquiry, collaboration, support and trust.



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SUPERVISION DISTRICT

Average Daily Membership

What is Average Daily Membership (ADM)?

The Supervision District provides essential shared services to the Chester, Deep River, Essex, and Region 4 schools. The costs associated with Supervision District are assigned to member districts using a three-way allocation for shared elementary services. A four-way allocation is used for services shared by all member districts including Region 4. The allocations are based on the Average Daily Membership (ADM) among the participating Boards of Education. Average Daily Membership for the subsequent budget year is determined by the total number of students in each district grades K-6 or 7-12 based upon the Connecticut State Department of Education October 1 census of actual enrollment in the current year. Preschool special needs students (minus typical peers) are counted and assigned to the home district. Students educated out of district assigned to the home district (special education, vocational agriculture) not including students attending Technical High Schools and Adult Education.

Average Daily Membership for the 2016/2017 Budget

- Average Daily Membership based upon a three-way allocation to the elementary districts

| | <u>Chester</u> | <u>Deep River</u> | <u>Essex</u> |
|-----------------------|----------------|-------------------|--------------|
| School Year 2016/2017 | 23.31% | 33.99% | 42.70% |
| School Year 2015/2016 | 23.29% | 33.13% | 43.58% |
| Change | 0.02% | 0.86% | -0.88% |

Average Daily Membership based upon a four-way allocation to all member districts

| | <u>Chester</u> | <u>Deep River</u> | <u>Essex</u> | <u>Region 4</u> |
|-----------------------|----------------|-------------------|--------------|-----------------|
| School Year 2016/2017 | 11.48% | 16.74% | 21.03% | 50.75% |
| School Year 2015/2016 | 11.51% | 16.38% | 21.55% | 50.56% |
| Change | -0.03% | 0.36% | -0.52% | 0.19% |



*Regional School District 4
Chester – Deep River – Essex – Region 4*

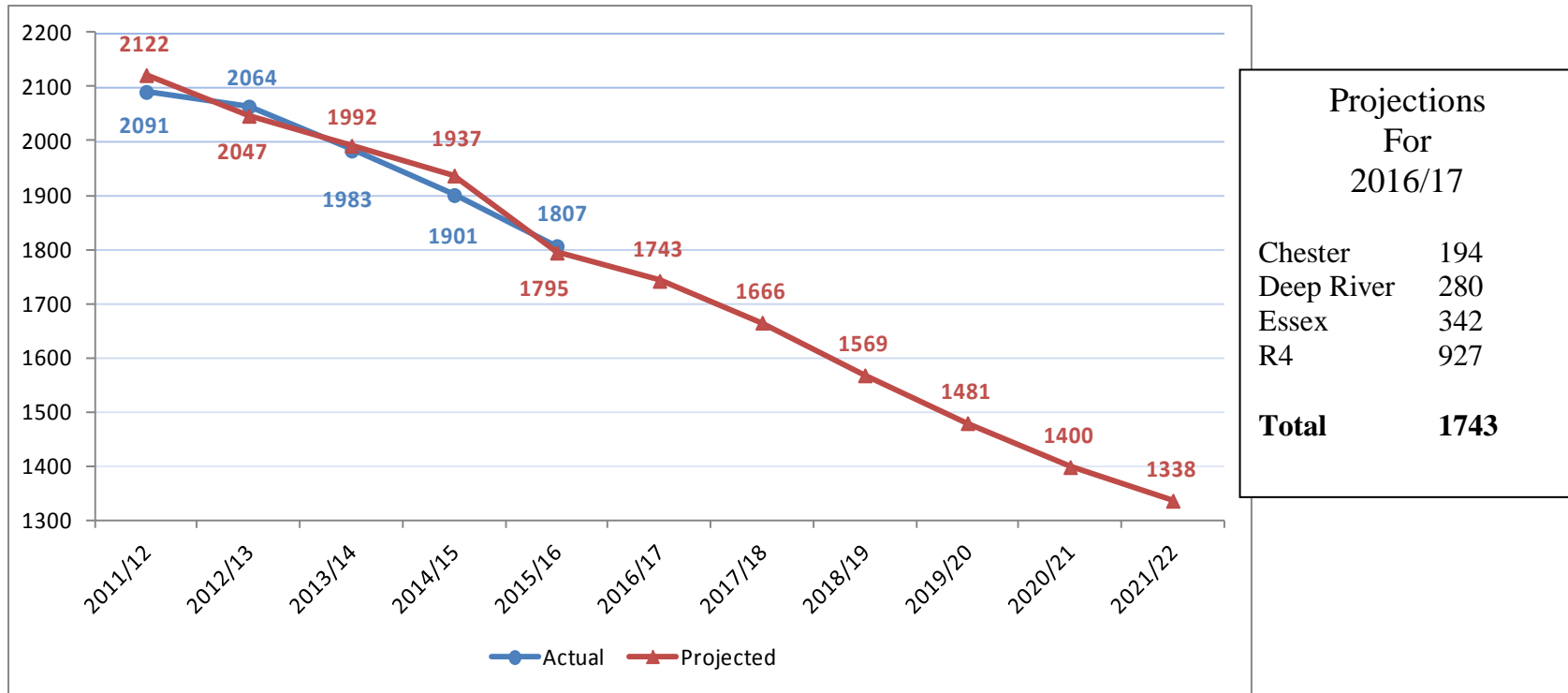
Approved Budget for School Year 2016 / 2017

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**Total: Chester, Deep River, Essex, and Region 4
Actual Enrollment and Projections grades K-12**

2011/12 – 2021/22

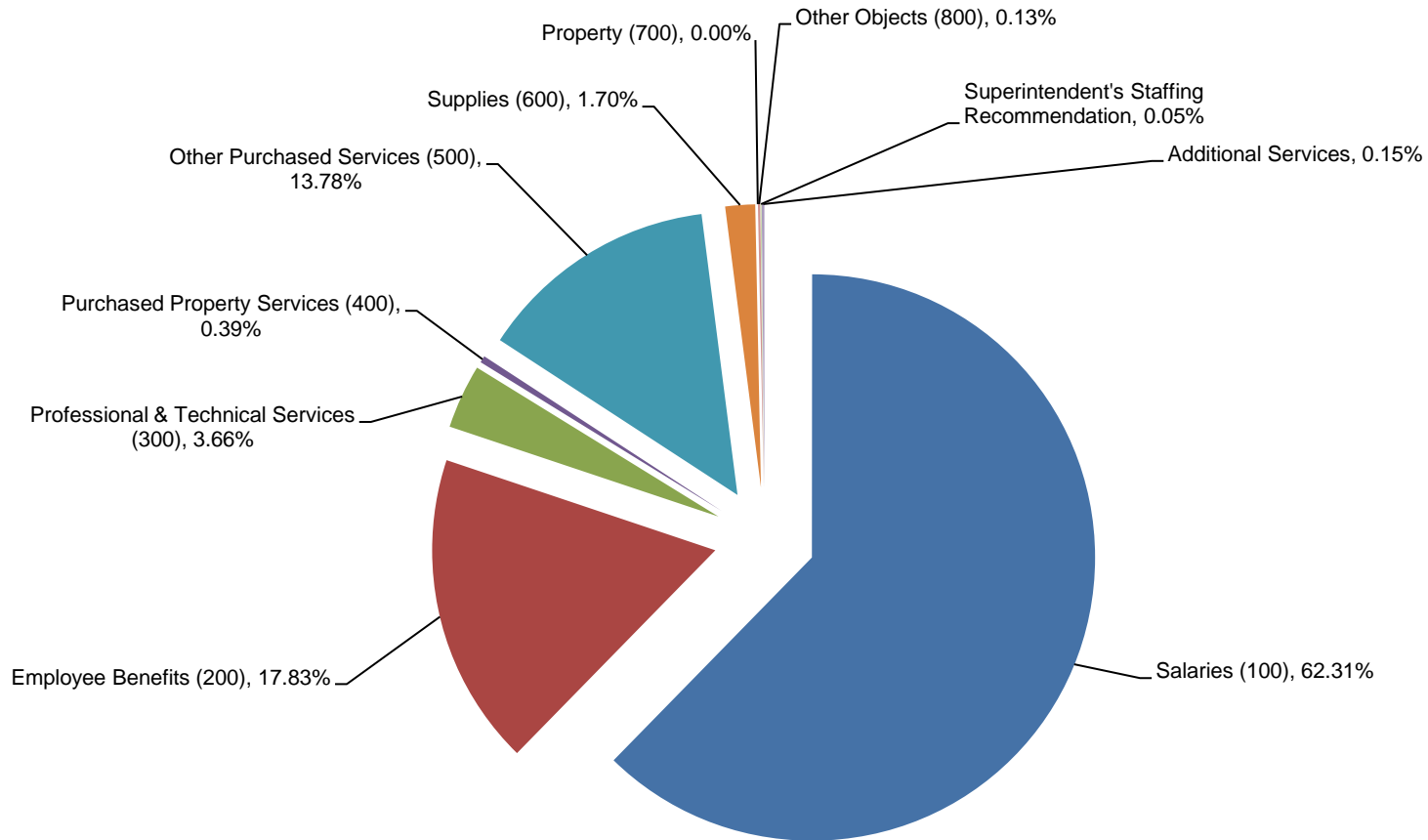
(actual enrollment based upon SDE October 1 census report PSIS)





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SUPERVISION DISTRICT

2016-2017 Analysis of Approved Budget by Object





Regional School District 4
 Chester – Deep River – Essex – Region 4
 Approved Budget for School Year 2016/2017
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| BUDGET SUMMARY EXPENDITURES BY OBJECT CODE | 2013-14 Original Budget | 2013-14 Actual Expense | 2014-15 Original Budget | 2014-15 Actual Expense | 2015-16 Original Budget | 2015-16 Projection | 2016-17 Approved Budget | Object Description |
|--|-------------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|-----------------------|-------------------------------|--|
| Salaries (100) | 4,018,736 | 4,039,888 | 4,170,658 | 4,102,807 | 4,250,965 | 4,292,978 | 4,279,749 | Includes regular and extra compensatory wages for employees |
| Employee Benefits (200) | 1,103,022 | 1,091,521 | 1,118,977 | 1,152,855 | 1,181,958 | 1,180,791 | 1,224,716 | Contractual Benefits for employees including medical, life insurance, annuities and FICA/Medicare. Additionally, includes Worker's & Unemployment Compensation |
| Professional & Technical Services (300) | 232,219 | 210,544 | 240,163 | 244,198 | 256,140 | 246,479 | 251,140 | Primarily legal, consulting, rehabilitative, and professional development services performed by outside contractors. |
| Purchased Property Services (400) | 25,683 | 22,185 | 26,683 | 26,073 | 26,683 | 23,558 | 26,683 | Expenditures from these accounts are used for upkeep and repairs of school buildings and equipment. |
| Other Purchased Services (500) | 866,193 | 875,849 | 888,976 | 862,497 | 917,659 | 907,104 | 946,176 | Expenditures from these accounts are used primarily for student transportation for all districts, communications, travel, and conferences. |
| Supplies (600) | 165,885 | 172,004 | 166,690 | 164,481 | 142,690 | 124,262 | 116,590 | Includes supplies, materials, textbooks, utilities such as propane heat and diesel fuel for the student buses. |
| Property (700) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Funds from these accounts are used for new and replacement equipment. |
| Other Objects (800) | 9,160 | 8,538 | 9,160 | 8,074 | 9,160 | 8,961 | 9,148 | These accounts are used to budget for professional memberships. |
| TOTAL | 6,420,898 | 6,420,529 | 6,621,307 | 6,560,985 | 6,785,255 | 6,784,133 | 6,854,202 | 1.02% Operational & Contractual Increase \$68,947 |
| Superintendent's Staffing Recommendation | | | | | | | 3,230 | 0.05% |
| Additional Services | | | | | | | 10,000 | 0.15% |
| SUBTOTAL | 6,420,898 | 6,420,529 | 6,621,307 | 6,560,985 | 6,785,255 | 6,784,133 | 6,867,432 | 1.21% |
| Revenues * | 30,000 | 33,500 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | |
| GRAND TOTAL | 6,390,898 | 6,387,029 | 6,591,307 | 6,530,985 | 6,755,255 | 6,754,133 | 6,837,432 | 1.22% Increase with Additions \$82,177 |

* The regular education typical peers would pay a tuition to participate in the preschool program.

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**SUPERVISION CONTRACTUAL & OPERATIONAL INCREASE BUDGET
 2016-2017**

| <u>Budget Drivers</u> | | <u>Amount of Increase</u> | <u>Increase to Total Budget</u> | |
|-------------------------|---|---------------------------|---------------------------------|--|
| <u>Increases</u> | | | | |
| Various Salary | Salary Contractual Increase | \$ 162,105 | 2.40% | Contractual increases for existing staff. |
| 5113 | Special Education Teacher | \$ 27,364 | 0.40% | Grant funded portion of special education position no longer available. Needs to be funded through Supervision going forward. |
| Various | Benefits Contractual Increase | \$ 72,788 | 1.07% | Contractual increases for existing staff. |
| 5250 | Unemployment Compensation | \$ 3,000 | 0.04% | Anticipated increase in costs due to reduction in force. |
| 5260&5520 | Worker Comp & Prop/Liab Insurance | \$ 6,929 | 0.10% | Estimated increase in costs for the districts insurance policies. |
| 5510 | Transportation | \$ 18,942 | 0.28% | Contractual Bus increase of 2.8% |
| 5530 | Communications | \$ 6,000 | 0.09% | Increase in cost for districtwide IP phone system, cell phones, and land lines needed for alarm systems. Last year of lease purchase will reduce by \$40,000 in 17-18. |
| | Operational & Contractual Increase | <u>\$ 297,128</u> | <u>4.38%</u> | |
| <u>Decreases</u> | | | | |
| Various | 1.0 Special Education Teacher | \$ (77,690) | -1.14% | Reduction of 1.0 Special Education position. |
| Various | 0.4 Region 4 Speech Pathologist | \$ (41,535) | -0.61% | Funding of Region 4 Speech Pathologist will be moved to the Region 4 budget. |
| Various | 3.0 Special Education Paras | \$ (79,940) | -1.18% | Reduction of 1 para position and return the cost of 2 positions to elementary district budgets in order to maintain equity in Supervision funded para-educators |
| 5626 | Diesel Fuel for Bussing | \$ (26,400) | -0.39% | Reduction in per gallon rate locked in for 16-17 |
| Various | Other minor decreases made to bring to current level. | \$ (2,616) | -0.04% | This is the net result of the minor increases and decreases among the other various accounts |
| | Operational & Contractual Decrease | <u>\$ (228,181)</u> | <u>-3.36%</u> | |
| | Operational & Contractual Net Increase | <u>\$ 68,947</u> | <u>1.02%</u> | |



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Positions & Upgrades

| | FTE | Position | Salary | Benefits | Total | Justification | |
|----------------|------------|--------------------------|---------------|-----------------|--------------|---|-------|
| Pupil Services | 0.0 | Nurse Supervisor Stipend | 3,000.00 | 230.00 | 3,230.00 | To coordinate and disseminate relevant medical information and updates. Coordinate increased training requirements at all buildings, as well as assist in hiring and training of nurse substitutes. | 0.05% |
| Math | 1.0 | 1.0 New, K-8 Math Coach | 0.00 | 0.00 | 0.00 | Coordinate K-8 mathematics instruction, professional development, and curricular alignment. 50% funded through Supervision and 50% through grants. Removed \$38,941 request. | 0.00% |
| TOTAL | 1.0 | | 3,000.00 | 230.00 | 3,230.00 | | |

Additional Services for the Supervision Budget

| <u>Object</u> | <u>Program</u> | <u>Amount</u> | <u>Description</u> | |
|---------------|--------------------|------------------|--------------------|-------|
| 5330 | Strategic Planning | \$ 10,000 | | 0.15% |
| | Total | \$ 10,000 | | |



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| Supervision Budget | | | | | | | | 2016-2017 |
|---|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| By Function Code | | 2013-2014 | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 | 2015-2016 | Approved |
| | | Budget | Actual | Budget | Projection | Budget | Projection | Budget |
| 1101 ART | | | | | | | | |
| TOTAL BY ART DEPARTMENT | | 234,450 | 228,673 | 232,124 | 237,453 | 245,857 | 245,825 | 256,448 |
| To provide art teachers for the three elementary schools. Supplies and equipment are provided in individual district budgets. | | | | | | | | |
| 1104 FOREIGN LANGUAGE/FLES | | | | | | | | |
| TOTAL BY FOREIGN LANGUAGE/FLES DEPARTMENT | | 193,446 | 193,290 | 196,117 | 194,281 | 197,912 | 188,051 | 181,487 |
| To provide foreign language teachers for the three elementary schools. Supplies and equipment are provided in individual district budgets. | | | | | | | | |
| 1109 MUSIC | | | | | | | | |
| TOTAL BY MUSIC DEPARTMENT | | 430,992 | 444,045 | 453,732 | 487,504 | 511,271 | 507,778 | 537,778 |
| To provide music teachers for the three elementary schools. Supplies and equipment are provided in individual district budgets. | | | | | | | | |
| 1115 SUBS R/P | | | | | | | | |
| TOTAL BY SUBS R/P DEPARTMENT | | 21,530 | 24,933 | 24,530 | 34,869 | 24,760 | 28,877 | 26,586 |
| To provide coverage for when teachers are absent from school. | | | | | | | | |
| 1116 SUMMER PROGRAM | | | | | | | | |
| TOTAL BY SUMMER PROGRAM | | 32,510 | 33,856 | 33,454 | 35,695 | 34,532 | 34,011 | 34,372 |
| To provide enrichment and remedial support services during the summer for all four districts. | | | | | | | | |
| 1207 TECHNOLOGY SERVICES | | | | | | | | |
| TOTAL BY TECHNOLOGY SERVICES DEPARTMENT | | 189,082 | 195,706 | 197,028 | 204,763 | 227,342 | 211,917 | 231,993 |
| To provide for a Director of Technology to coordinate region-wide technology services. Includes annual maintenance and support costs for region-wide management information systems such as MUNIS accounting system, Powerschool Student Database, Subfinder, virus and other protective software. Includes proposed technology trainer position. | | | | | | | | |



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| Supervision Budget | | | | | | | | 2016-2017 |
|--|--|------------------|------------------|------------------|-------------------|------------------|-------------------|------------------|
| By Function Code | | 2013-2014 | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 | 2015-2016 | Approved |
| | | Budget | Actual | Budget | Projection | Budget | Projection | Budget |
| 1208 EARLY RETIREMENT | | | | | | | | |
| TOTAL BY EARLY RETIREMENT DEPARTMENT | | 26,069 | 26,069 | 9,500 | 10,000 | 0 | 0 | 0 |
| To provide for early retirement offerings. | | | | | | | | |
| 1210 GIFTED & TALENTED | | | | | | | | |
| TOTAL BY GIFTED AND TALENTED DEPARTMENT | | 90,283 | 90,205 | 91,693 | 91,275 | 92,821 | 92,695 | 94,382 |
| To provide gifted and talented teachers for the four districts. Supplies and equipment are provided in individual district budgets. | | | | | | | | |
| 1211 MENTORS | | | | | | | | |
| TOTAL MENTORS | | 2,303 | 2,102 | 2,324 | 2,119 | 1,286 | 564 | 0 |
| Stipends for BEST mentors needed for new teachers. | | | | | | | | |
| 1212 ELL | | | | | | | | |
| TOTAL BY ELL DEPARTMENT | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| To provide English as a Second Language teacher for the four districts. Supplies and equipment are provided in individual district budgets. | | | | | | | | |
| 1215 SPECIAL EDUCATION | | | | | | | | |
| TOTAL BY SPECIAL EDUCATION DEPARTMENT | | 1,518,074 | 1,521,042 | 1,557,587 | 1,511,495 | 1,559,671 | 1,610,995 | 1,497,405 |
| To provide a Director of Pupil Services and Supervisor of Pupil Services to support regionwide services. Also includes Special Education teachers and para-educators for the three elementary schools. Supplies and equipment are provided in individual district budgets. | | | | | | | | |
| 1290 PRE-K | | | | | | | | |
| TOTAL BY PRE-K DEPARTMENT | | 301,389 | 294,841 | 297,813 | 279,836 | 306,584 | 306,905 | 322,930 |
| To provide for a coordinated prekindergarten program for the three towns. Para-educators for the program are funded through the IDEA Grant on an ongoing basis. Currently located at Essex Elementary School. | | | | | | | | |



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| Supervision Budget | | | | | | | | 2016-2017 |
|---|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| By Function Code | | 2013-2014 | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 | 2015-2016 | Approved |
| | | Budget | Actual | Budget | Projection | Budget | Projection | Budget |
| 2113 SOCIAL WORK | | | | | | | | |
| TOTAL BY SOCIAL WORK DEPARTMENT | | 139,580 | 137,922 | 140,617 | 137,533 | 145,110 | 144,269 | 155,958 |
| To provide social work services for Deep River and Chester elementary schools. | | | | | | | | |
| 2135 OCCUPATIONAL THERAPY | | | | | | | | |
| TOTAL BY OCCUPATIONAL THERAPY DEPARTMENT | | 145,784 | 149,310 | 147,456 | 152,583 | 156,721 | 157,746 | 162,672 |
| To provide occupational therapy services for all four districts. | | | | | | | | |
| 2140 PSYCHOLOGY | | | | | | | | |
| TOTAL BY PSYCHOLOGY DEPARTMENT | | 223,400 | 222,585 | 226,632 | 222,754 | 232,711 | 231,483 | 243,706 |
| To provide psychological services for all four districts. | | | | | | | | |
| 2150 SPEECH/HEARING | | | | | | | | |
| TOTAL BY SPEECH/HEARING DEPARTMENT | | 403,068 | 407,784 | 419,719 | 415,037 | 430,852 | 432,800 | 412,751 |
| To provide speech and hearing services for all four districts. | | | | | | | | |
| 2213 STAFF TRAINING/ PROFESSIONAL DEVELOPMENT | | | | | | | | |
| TOTAL BY STAFF TRAINING/PROF DEVELOPMENT | | 90,069 | 56,498 | 100,069 | 96,662 | 100,069 | 91,167 | 95,069 |
| Services performed by persons qualified to assist teachers and supervisors to enhance the quality of the teaching process. Professional development for PK-12 activities. | | | | | | | | |
| 2222 LIBRARY | | | | | | | | |
| TOTAL BY LIBRARY DEPARTMENT | | 460 | 448 | 460 | 448 | 460 | 409 | 448 |
| To provide regionwide library dues. | | | | | | | | |



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| Supervision Budget | | | | | | | | 2016-2017 |
|--|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| By Function Code | | 2013-2014 | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 | 2015-2016 | Approved |
| | | Budget | Actual | Budget | Projection | Budget | Projection | Budget |
| 2310 BOE TECHNICAL SERVICES | | | | | | | | |
| TOTAL BY BOE TECHNICAL DEPARTMENT | | 50,061 | 63,306 | 47,159 | 51,763 | 45,900 | 56,407 | 58,200 |
| To provide legal, audit, medical advisor and other purchased technical services for supervision district as well as general liability insurance. | | | | | | | | |
| 2321 SUPERINTENDENT OFFICE | | | | | | | | |
| TOTAL BY SUPERINTENDENT DEPARTMENT | | 965,154 | 965,662 | 1,050,808 | 1,060,381 | 1,074,548 | 1,088,884 | 1,145,260 |
| To provide coordinated central office services for all four districts. | | | | | | | | |
| 2510 FISCAL SERVICES | | | | | | | | |
| TOTAL BY FISCAL SERVICES DEPARTMENT | | 414,298 | 415,633 | 425,465 | 423,280 | 434,384 | 434,191 | 454,464 |
| To provide coordinated fiscal services for all four districts. | | | | | | | | |
| 2600 PLANT OPERATIONS | | | | | | | | |
| TOTAL BY PLANT OPERATIONS DEPARTMENT | | 34,075 | 36,484 | 34,015 | 37,140 | 33,826 | 28,503 | 34,343 |
| Plant Operations for the Central Office Building. | | | | | | | | |
| 2700 TRANSPORTATION | | | | | | | | |
| TOTAL TRANSPORTATION | | 914,821 | 910,135 | 933,006 | 874,114 | 928,638 | 890,656 | 921,180 |
| To provide daily in-district student transportation for all four districts. | | | | | | | | |
| GRAND TOTAL | | 6,420,898 | 6,420,529 | 6,621,307 | 6,560,985 | 6,785,255 | 6,784,133 | 6,867,432 |
| Revenues * | | 30,000 | 33,500 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| GRAND TOTAL | | 6,390,898 | 6,387,029 | 6,591,307 | 6,530,985 | 6,755,255 | 6,754,133 | 6,837,432 |
| * The regular education typical peers would pay a tuition to participate in the preschool program. | | | | | | | | |



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| Object | Description | 2013-2014 Original Budget | 2013-2014 Actual Expense | 2014-2015 Original Budget | 2014-2015 Actual Expense | 2015-2016 Original Budget | 2015-2016 Projected | 2016-2017 Approved Budget | Object Description |
|--|--|---------------------------------|--------------------------------|---------------------------------|--------------------------------|---------------------------------|------------------------|---------------------------------|--|
| OBJECT 100 - SALARIES: | | | | | | | | | |
| 5111 | Administration | 740,551 | 745,610 | 772,788 | 770,225 | 797,060 | 803,497 | 833,168 | Includes salaries of the Superintendent, Assistant Superintendent, Business Manager, Director of Technology, Supervisor of Pupil Services and 80% of the Director of Pupil Services (the remaining 20% is paid from IDEA Special Ed. Grant money). |
| 5113 | Teachers | 2,621,586 | 2,633,990 | 2,679,385 | 2,612,037 | 2,728,772 | 2,763,805 | 2,759,603 | Contractual salaries for special education and special area teachers. |
| 5114 | Bookkeepers/Secretaries | 394,079 | 393,005 | 407,492 | 407,500 | 417,682 | 416,567 | 430,643 | Salaries for Bookkeepers and Secretaries in the Central Office |
| 5115 | Custodial Service | 8,299 | 7,588 | 8,239 | 7,782 | 8,050 | 7,837 | 8,292 | Part-time custodial service for the Central Office. |
| 5119 | Para Educators | 143,992 | 148,362 | 153,309 | 158,782 | 157,252 | 162,551 | 97,735 | Wages for special education para-educators. |
| 5120 | Managemnt System Admin. & Tech Intergration Specialist | 54,887 | 55,361 | 107,651 | 99,537 | 110,893 | 109,671 | 118,358 | Salary for Management System Administrator and Technology Integration Specialist |
| 5121 | Expert / Master Teachers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Stipend for Master teacher position. |
| 5123 | Substitute Teachers | 20,000 | 23,144 | 23,000 | 32,390 | 23,000 | 26,932 | 24,750 | To provide coverage for when teachers are absent from school. |
| 5124 | Substitute Secretary/Para-Educators | 3,000 | 1,512 | 3,000 | 607 | 3,000 | 130 | 3,000 | To provide coverage for when secretaries and para-educators are absent. |
| 5133 | Extra-Curricular | 2,073 | 2,072 | 2,094 | 2,092 | 1,056 | 556 | 0 | Stipend for one TEAM mentors. |
| 5134 | Secretary OT | 3,000 | 1,975 | 3,000 | 755 | 3,000 | 232 | 3,000 | Overtime necessary for projects to remain on a timely basis. |
| 5135 | Board of Education Clerk | 1,200 | 1,200 | 1,200 | 1,100 | 1,200 | 1,200 | 1,200 | To provide wages for Board of Education Clerk. |
| 5141 | Early Retirement | 26,069 | 26,069 | 9,500 | 10,000 | 0 | 0 | 0 | The District's participation in the teacher early retirement program. |
| TOTAL SALARIES | | 4,018,736 | 4,039,888 | 4,170,658 | 4,102,807 | 4,250,965 | 4,292,978 | 4,279,749 | |
| OBJECT 200 - EMPLOYEE BENEFITS: | | | | | | | | | |
| 5210 | Health Insurance | 824,615 | 809,483 | 839,151 | 863,260 | 887,923 | 885,571 | 916,226 | To provide contractual health insurance to supervision employees. |
| 5214 | Life Insurance | 6,335 | 7,727 | 6,335 | 7,161 | 7,335 | 7,335 | 7,235 | To provide contractual life insurance to supervision employees. |
| 5215 | Disability Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | To provide contractual disability insurance to the Superintendent. |
| 5222 | MERF | 86,995 | 90,454 | 89,550 | 98,235 | 101,349 | 100,613 | 105,417 | To provide contractual contribution to the State's Municipal Employees Retirement Fund for non-certified employees. |
| 5223 | FICA/Medicare | 117,253 | 120,455 | 124,961 | 125,832 | 129,371 | 129,916 | 128,229 | Required by statute for all non-certified personnel and certified personnel hired after 4/1/1986. |
| 5250 | Unemployment Compensation | 16,200 | 8,946 | 2,000 | 315 | 2,000 | 324 | 5,000 | Payments for actual unemployment claims filed by former Supervision District employees. |
| 5260 | Worker's Compensation | 27,124 | 26,062 | 28,480 | 31,532 | 28,480 | 31,532 | 33,109 | Premium payments, required by statute, for all Supervision employees. |
| 5291 | Annuities | 24,500 | 28,394 | 28,500 | 26,520 | 25,500 | 25,500 | 29,500 | Contractual contributions to annuity contracts. |
| TOTAL EMPLOYEE BENEFITS | | 1,103,022 | 1,091,521 | 1,118,977 | 1,152,855 | 1,181,958 | 1,180,791 | 1,224,716 | |



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| Object | Description | 2013-2014 Original Budget | 2013-2014 Actual Expense | 2014-2015 Original Budget | 2014-2015 Actual Expense | 2015-2016 Original Budget | 2015-2016 Projected | 2016-2017 Approved Budget | Object Description |
|---|--|---------------------------------|--------------------------------|---------------------------------|--------------------------------|---------------------------------|------------------------|---------------------------------|--|
| OBJECT 300 - PURCHASED & TECHNICAL SERVICES: | | | | | | | | | |
| 5322 | Instructional Program Improvement | | | | | | | | |
| 1190 | Professional Development Programs | 44,000 | 19,419 | 54,000 | 53,577 | 54,000 | 45,083 | 51,000 | Services performed by persons qualified to assist teachers and supervisors to enhance the quality of the teaching process. Professional development for PK-12 activities. |
| 2213 | Curriculum Writing | 30,000 | 22,149 | 30,000 | 30,189 | 30,000 | 28,000 | 28,000 | Curriculum development and revision across all content areas. |
| 2310 | Teacher Course Reimbursement | 10,740 | 5,724 | 10,740 | 8,136 | 10,740 | 10,740 | 10,740 | Contractual reimbursement for courses. |
| | TOTAL INSTR. PROGRAM IMPROVE | 84,740 | 47,292 | 94,740 | 91,902 | 94,740 | 83,823 | 89,740 | |
| 5330 | Other Professional Services | | | | | | | | |
| 1116 | Summer School | 30,056 | 30,164 | 31,000 | 32,434 | 32,000 | 31,306 | 32,000 | To provide enrichment and remedial support services during the summer. |
| 1207 | Management Information Systems | 69,423 | 71,733 | 69,423 | 72,956 | 86,400 | 78,400 | 86,400 | Annual maintenance and support costs for the districts management information systems such as MUNIS accounting system, Powerschool Student Database, Subfinder, virus and other protective software. |
| 1215 | Occupational Therapy | 0 | 0 | 0 | 0 | 0 | 0 | 0 | To provide additional occupational therapy support for the Region's increasing student's needs. |
| 1290 | Preschool | 0 | 260 | 0 | 0 | 0 | 0 | 0 | To provide funds for preschool program for diagnostic testing |
| 2310 | Legal/Audit/Other Professional Serv | 48,000 | 61,095 | 45,000 | 46,906 | 43,000 | 51,450 | 43,000 | To provide Legal and Audit services for the Supervision District. Also includes the districtwide medical advisor services and enrollment projection services. |
| 2510 | Professional Services | 0 | 0 | 0 | 0 | 0 | 1,500 | 0 | To provide outside professional services for fiscal services transition. |
| | TOTAL OTHER PROF SERVICES | 147,479 | 163,252 | 145,423 | 152,296 | 161,400 | 162,656 | 161,400 | |
| TOTAL PURCHASED & TECHNICAL SERVICES | | 232,219 | 210,544 | 240,163 | 244,198 | 256,140 | 246,479 | 251,140 | |



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 SUPERVISION DISTRICT

| Object | Description | 2013-2014 Original Budget | 2013-2014 Actual Expense | 2014-2015 Original Budget | 2014-2015 Actual Expense | 2015-2016 Original Budget | 2015-2016 Projected | 2016-2017 Approved Budget | Object Description |
|--|--|---------------------------------|--------------------------------|---------------------------------|--------------------------------|---------------------------------|------------------------|---------------------------------|---|
| OBJECT 400 - PURCHASED PROPERTY SERVICES: | | | | | | | | | |
| 5412 | Electricity | 8,100 | 7,783 | 8,100 | 7,701 | 8,100 | 7,267 | 8,100 | To provide electrical energy to the Central Office. |
| 5430 | Repairs & Maintenance | | | | | | | | |
| 1207 | General Tech Repairs | 500 | 3,131 | 3,500 | 4,112 | 3,500 | 3,708 | 3,500 | To provide repairs to technology equipment |
| 2150 | Instructional Repairs | 500 | 0 | 500 | 0 | 500 | 0 | 500 | To provide repairs to Special Education equipment |
| 2321 | Superintendents Office Repairs | 2,000 | 659 | 1,000 | 1,675 | 1,000 | 0 | 1,000 | To provide repairs to the Central Office equipment |
| 2510 | Non-Instructional Repairs | 2,000 | 465 | 1,000 | 0 | 1,000 | 1,000 | 1,000 | To provide repairs to non-instructional district equipment |
| | TOTAL REPAIRS & MAINTENANCE | 5,000 | 4,255 | 6,000 | 5,787 | 6,000 | 4,708 | 6,000 | |
| 5440 | Leases | | | | | | | | |
| 1207 | Technology Lease | 3,531 | 2,531 | 3,531 | 3,531 | 3,531 | 2,531 | 3,531 | To provide the lease purchase of technology for the district. |
| 2321 | Central Office Rentals | 9,052 | 7,616 | 9,052 | 9,054 | 9,052 | 9,052 | 9,052 | Equipment lease agreements for the postage meter and Central Office copy machines. |
| | TOTAL LEASES | 12,583 | 10,147 | 12,583 | 12,585 | 12,583 | 11,583 | 12,583 | |
| TOTAL PURCHASED PROPERTY SERVICES | | 25,683 | 22,185 | 26,683 | 26,073 | 26,683 | 23,558 | 26,683 | |
| OBJECT 500 - OTHER PURCHASED SERVICES: | | | | | | | | | |
| 5510 | Daily Transportation | 628,479 | 625,741 | 642,141 | 644,013 | 658,195 | 662,747 | 676,720 | Contractual bus service for public elementary, middle and high schools. (15 regular). |
| 5513 | Sp Ed. In-District Transportation | 140,515 | 135,372 | 144,028 | 89,654 | 147,600 | 114,570 | 130,780 | Contractual bus service for special education transportation includes 3 pre-school and 1 "tri-town" mini bus. |
| 5515 | Sp Ed. Extended School Year | 13,827 | 14,475 | 14,837 | 14,481 | 14,843 | 15,603 | 32,080 | Provides transportation for the mandatory summer program. |
| 5520 | Comprehensive Insurance | 1,961 | 2,211 | 2,059 | 4,857 | 2,800 | 4,857 | 5,100 | Supervision's portion of premium payments for Property and Liability Insurance. |
| 5530 | Communications | 54,690 | 65,997 | 57,690 | 78,879 | 65,000 | 75,941 | 71,000 | Includes districtwide telephone, FAX and necessary repairs to inter-building computer lines and service. |
| 5540 | Advertising | 750 | 751 | 750 | 525 | 750 | 1,241 | 750 | Provides for typical advertising needs. |
| 5580 | Travel & Conference | | | | | | | | |
| 2213 | Professional Development | 2,800 | 7,512 | 2,800 | 2,450 | 2,800 | 5,331 | 2,800 | Conferences/training for Superintendent and Administrative Staff. |
| 2321 | Central Office Travel & Conference | 14,000 | 14,665 | 15,500 | 18,324 | 16,500 | 17,114 | 17,500 | Contractual travel and conference allowances for Central Office staff. |
| 2600 | Courier Service | 9,171 | 9,125 | 9,171 | 9,314 | 9,171 | 9,700 | 9,446 | Provides the inter-building and post office courier service. |
| | TOTAL TRAVEL & CONFERENCES | 25,971 | 31,302 | 27,471 | 30,088 | 28,471 | 32,145 | 29,746 | |
| TOTAL OTHER PURCHASED SERVICES | | 866,193 | 875,849 | 888,976 | 862,497 | 917,659 | 907,104 | 946,176 | |
| OBJECT 600 - SUPPLIES: | | | | | | | | | |
| 5610 | General Supplies | | | | | | | | |
| 2310 | Printing & Distribution of Regional Public | 0 | 0 | 0 | 0 | 0 | 0 | 0 | To provide funds for the printing and distribution of regional |
| 2321 | General Office Supplies | 16,000 | 16,451 | 16,000 | 18,383 | 16,000 | 15,191 | 16,000 | To provide the supplies necessary to conduct the business of the Central Office. |
| 2510 | Fiscal Services Supplies | 3,000 | 3,077 | 3,000 | 3,426 | 3,000 | 1,581 | 3,000 | To provide the supplies necessary to conduct the business of the Business Office. |
| | TOTAL GENERAL SUPPLIES | 19,000 | 19,528 | 19,000 | 21,809 | 19,000 | 16,772 | 19,000 | |



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 SUPERVISION DISTRICT

| Object | Description | 2013-2014 Original Budget | 2013-2014 Actual Expense | 2014-2015 Original Budget | 2014-2015 Actual Expense | 2015-2016 Original Budget | 2015-2016 Projected | 2016-2017 Approved Budget | Object Description |
|-------------|---|---------------------------------|--------------------------------|---------------------------------|--------------------------------|---------------------------------|------------------------|---------------------------------|--|
| 5611 | <u>Instructional Supplies</u> | | | | | | | | |
| | 1215 Occupational Therapy Supplies | 900 | 155 | 722 | 344 | 722 | 850 | 722 | To provide for consumable materials and other supplies necessary to conduct special education and pupil services. |
| | 1290 Preschool Special Education Supplies | 1,400 | 3,699 | 3,113 | 3,106 | 3,113 | 3,410 | 3,413 | To provide for consumable materials and other supplies necessary to conduct the preschool special education program. |
| | 2113 Social Work Services Supplies | 1,430 | 0 | 500 | 0 | 500 | 400 | 500 | To provide for consumable materials and other supplies necessary to for the District's social workers. |
| | 2150 Speech & Language Supplies | 900 | 669 | 450 | 0 | 450 | 0 | 450 | To provide for consumable materials and other supplies necessary to for the District's speech and language program. |
| | 2310 Staff Recognition | 100 | 0 | 100 | 0 | 100 | 100 | 100 | To provide for funding for recognition and awards for staff special achievements. |
| | TOTAL INSTRUCTIONAL SUPPLIES | 4,730 | 4,523 | 4,885 | 3,450 | 4,885 | 4,760 | 5,185 | |
| | | | | | | | | | |
| 5613 | Maintenance Supplies | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | To provide for maintenance and cleaning supplies for Central Office. |
| 5624 | Heating Fuel | 7,505 | 10,988 | 7,505 | 11,343 | 7,505 | 2,699 | 7,505 | To provide gas to heat the Central Office. |
| 5626 | Diesel Fuel | 132,000 | 134,547 | 132,000 | 125,966 | 108,000 | 97,736 | 81,600 | To Provide the diesel fuel necessary for our daily transportation. |
| | | | | | | | | | |
| 5641 | <u>Textbooks & Workbooks</u> | | | | | | | | |
| | 1290 Preschool Special Education | 500 | 783 | 750 | 694 | 750 | 750 | 750 | To provide for the preschool special education program new and replacement textbooks, workbooks and periodicals used in the |
| | 2113 Social Work Services | 150 | 0 | 150 | 0 | 150 | 0 | 150 | To provide for the social work program new and replacement textbooks, workbooks and periodicals. |
| | 2140 Psychological Services | 0 | 0 | 400 | 0 | 400 | 0 | 400 | To provide for the pupil service programs new and replacement textbooks, workbooks, periodicals and testing supplies. |
| | 2150 Speech & Language | 0 | 0 | 0 | 0 | 0 | 0 | 0 | To provide for special education and pupil service programs new and replacement textbooks, workbooks and periodicals used in the |
| | TOTAL TEXTBOOK & WORKBOOKS | 650 | 783 | 1,300 | 694 | 1,300 | 750 | 1,300 | |
| | | | | | | | | | |
| 5642 | Professional Books | 1,000 | 635 | 1,000 | 219 | 1,000 | 545 | 1,000 | To provide professional materials for staff to support instructional improvement. |
| | TOTAL SUPPLIES | 165,885 | 172,004 | 166,690 | 164,481 | 142,690 | 124,262 | 116,590 | |
| | | | | | | | | | |
| | <u>OBJECT 700 - PROPERTY:</u> | | | | | | | | |
| 5730 | Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | To provide new and replacement equipment for the Central Office. |
| | TOTAL PROPERTY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | | | | | | | | | |



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 SUPERVISION DISTRICT

| Object | Description | 2013-2014 Original Budget | 2013-2014 Actual Expense | 2014-2015 Original Budget | 2014-2015 Actual Expense | 2015-2016 Original Budget | 2015-2016 Projected | 2016-2017 Approved Budget | Object Description |
|--|-------------------------------------|---------------------------------|--------------------------------|---------------------------------|--------------------------------|---------------------------------|------------------------|---------------------------------|--|
| OBJECT 800 - OTHER OBJECTS: | | | | | | | | | |
| 5810 | Dues & Fees | | | | | | | | |
| 2222 | Library Dues & Fees | 460 | 448 | 460 | 448 | 460 | 409 | 448 | To provide for Central Office and district-wide dues and fees. |
| 2321 | Superintendent's Office Dues & Fees | 8,075 | 7,465 | 8,075 | 7,001 | 8,075 | 7,927 | 8,075 | To provide for Central Office and district-wide dues and fees. |
| 2510 | Fiscal Services Dues & Fees | 625 | 625 | 625 | 625 | 625 | 625 | 625 | To provide for Fiscal Services dues and fees. |
| | TOTAL DUES & FEES | 9,160 | 8,538 | 9,160 | 8,074 | 9,160 | 8,961 | 9,148 | |
| 5811 | Undesignated Funds | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER OBJECTS | | 9,160 | 8,538 | 9,160 | 8,074 | 9,160 | 8,961 | 9,148 | |
| TOTAL | | 6,420,898 | 6,420,529 | 6,621,307 | 6,560,985 | 6,785,255 | 6,784,133 | 6,854,202 | 1.02% Operational & Contractual Increase |
| Superintendent's Staffing Recommendation | | | | | | | | 3,230 | 0.05% |
| Additional Services | | | | | | | | 10,000 | 0.15% |
| GRAND TOTAL | | 6,420,898 | 6,420,529 | 6,621,307 | 6,560,985 | 6,785,255 | 6,784,133 | 6,867,432 | 1.21% |
| Revenues * | | 30,000 | 33,500 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | |
| GRAND TOTAL | | 6,390,898 | 6,387,029 | 6,591,307 | 6,530,985 | 6,755,255 | 6,754,133 | 6,837,432 | 1.22% |
| * The regular education typical peers would pay a tuition to participate in the preschool program. | | | | | | | | | |



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 SUPERVISION DISTRICT

Budget Allocation - 2016-2017

| Obj # | Func # | Description | Budget Allocation - 2016-2017 | | | | Total |
|--|--------|---|-------------------------------|-------------------|------------------|------------------|------------------|
| | | | Chester | Deep River | Essex | Region #4 | |
| | 1 | | 0.00% | 0.00% | 0.00% | 100.00% | 100.00% |
| | 3 | | 23.31% | 33.99% | 42.70% | 0.00% | 100.00% |
| | 4 | | 11.48% | 16.74% | 21.03% | 50.75% | 100.00% |
| 100 | | Salaries | 842,683 | 1,185,275 | 1,440,455 | 811,336 | 4,279,749 |
| 200 | | Employee Benefits | 229,519 | 324,306 | 403,578 | 267,312 | 1,224,716 |
| 300 | | Purchased Services | 30,101 | 43,894 | 55,142 | 122,003 | 251,140 |
| 400 | | Purchased Property Services | 3,063 | 4,467 | 5,611 | 13,542 | 26,683 |
| 500 | | Other Purchased Services | 139,865 | 162,865 | 250,988 | 392,457 | 946,176 |
| 600 | | Supplies | 14,053 | 20,510 | 25,776 | 56,252 | 116,590 |
| 700 | | Property | - | - | - | - | - |
| 800 | | Other Objects | 1,050 | 1,531 | 1,924 | 4,643 | 9,148 |
| TOTAL 2016-17 BUDGET | | | 1,260,335 | 1,742,848 | 2,183,474 | 1,667,545 | 6,854,202 |
| | | Superintendent's Staffing Recommendation ** | 371 | 541 | 679 | 1,639 | 3,230 |
| | | Additional Services ** | 1,148 | 1,674 | 2,103 | 5,075 | 10,000 |
| | | Revenues | (6,993) | (10,197) | (12,810) | - | (30,000) |
| GRAND TOTAL 16-17 APPROVED BUDGET | | | 1,254,861 | 1,734,866 | 2,173,446 | 1,674,259 | 6,837,432 |
| | | | <u>Chester</u> | <u>Deep River</u> | <u>Essex</u> | <u>Region 4</u> | |
| 2015-16 Supervision District Allocation | | | 1,224,584 | 1,695,816 | 2,176,269 | 1,658,586 | 6,755,255 |
| \$ Change for 2016-17 | | | 30,277 | 39,050 | (2,823) | 15,673 | 82,177 |
| Local Budget Impact | | | | | | | |
| 2015-16 Local BOE Budget | | | 4,224,986 | 5,434,500 | 7,603,101 | 19,011,458 | 36,274,045 |
| % Impact to local budget for 2016-17 | | | 0.72% | 0.72% | -0.04% | 0.08% | 0.23% |

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 SUPERVISION DISTRICT

SUPERVISION DISTRICT STAFFING ANALYSIS

| LOCALLY FUNDED | | <u>15-16 Actual</u> | <u>16-17 Approved</u> | <u>Adjustments</u> |
|---------------------|--|---------------------|-----------------------|--------------------|
| <u>Position</u> | <u>Description</u> | | | |
| 5111 | Administration | | | |
| | Superintendent | 1.00 | 1.00 | 0.00 |
| | Assistant Superintendent | 1.00 | 1.00 | 0.00 |
| | Business Manager | 1.00 | 1.00 | 0.00 |
| | Director of Technology | 1.00 | 1.00 | 0.00 |
| | Director of Pupil Services | 0.80 | 0.80 | 0.00 |
| | Pupil Services Supervisor | 1.00 | 1.00 | 0.00 |
| | Total Administration | 5.80 | 5.80 | 0.00 |
| 5113 | Teachers | | | |
| | Art (PK-6) | 3.00 | 3.00 | 0.00 |
| | FLES (PK-6) | 2.00 | 2.00 | 0.00 |
| | Music (PK-6) | 5.50 | 5.50 | 0.00 |
| | Math Coach (K-8) | 0.00 | 0.00 | 0.00 |
| | Gifted and Talented (6-12) | 1.00 | 1.00 | 0.00 |
| | Special Education (K-6) | 13.30 | 12.80 | -0.50 |
| | Psychologists (PK-12) | 2.60 | 2.60 | 0.00 |
| | Social Workers (PK-6) | 1.80 | 1.80 | 0.00 |
| | Occupational Therapist (PK-12) | 1.40 | 1.40 | 0.00 |
| | Speech & Language (PK-12) | 4.70 | 4.30 | -0.40 |
| | ELL | 0.00 | 0.00 | 0.00 |
| | Preschool (PK) | 4.00 | 4.00 | 0.00 |
| | Total Teachers | 39.30 | 38.40 | -0.90 |
| 5114 | Secretaries/Bookkeepers | | | |
| | Fiscal Services | 3.00 | 3.00 | 0.00 |
| | Central Office | 4.00 | 4.00 | 0.00 |
| | Total Secretaries/Bookkeepers | 7.00 | 7.00 | 0.00 |
| 5115 | P/T Custodian | | | |
| | Central Office | 0.25 | 0.25 | 0.00 |
| 5119 | Para-educators | | | |
| | Elementary Special Education | 7.50 | 4.50 | -3.00 |
| 5120 | Technology | | | |
| | Management System Administrator | 1.00 | 1.00 | 0.00 |
| | Technology Integration Specialist | 1.00 | 1.00 | 0.00 |
| | Total Technology Personnel | 2.00 | 2.00 | 0.00 |
| | TOTAL LOCALLY FUNDED | 61.85 | 57.95 | -3.90 |
| GRANT FUNDED | | | | |
| | 5111 Administration | 0.20 | 0.20 | 0.00 |
| | 5113 Teachers | 1.60 | 1.10 | -0.50 |
| | 5119 Para-educators - Special Education | 8.50 | 8.50 | 0.00 |
| | TOTAL GRANT FUNDED | 10.30 | 9.80 | -0.50 |