

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE
NEXT SUPERVISION DISTRICT MEETING
REGIONAL SUPERVISION DISTRICT COMMITTEE
February 23, 2017**

A regular meeting of the Regional Supervision District Committee was held on Thursday, February 23, 2017 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION: Charlene Fearon, David Fitzgibbons
DEEP RIVER BOARD OF EDUCATION: Michelle Grow, Miriam Morrissey, Nelle Andrews
ESSEX BOARD OF EDUCATION: Lon Seidman
REGION 4 BOARD OF EDUCATION: Jane Cavanaugh, Jennifer Clark

Also in attendance: Dr. Ruth Levy, Superintendent; Kristina Martineau, Assistant Superintendent, Garth Sawyer, Business Manager, and Kelley Frazier, Substitute Committee Clerk.

Audience of Citizens: none present

CALL TO ORDER

Committee Chair David Fitzgibbons called the meeting to order at 6:38 p.m._

CONSENT AGENDA

Upon a motion made by Michelle Grow and seconded Miriam Morrissey the Committee unanimously **VOTED** to approve the consent agenda consisting of the Minutes from the regular meeting of December 1, 2016 and the Accounts Payable Report.

OTHER ITEMS

Presentation of Supervision District 2015-16 Audit Report

Mr. Sawyer discussed the 2015-16 audit report. There were no items that were not in compliance. If you have any questions or concerns regarding the audit please contact the auditors or Mr. Sawyer.

Discussion and Possible VOTE to approve Superintendent's recommendation for the return of surplus Supervision Funds from FY 2015-16 audit contributions.

Upon a motion made by Michelle Grow and seconded by Miriam Morrissey the Regional Supervision District Committee unanimously **VOTED** to return to the participating Towns of Regional Supervision District the end of years surplus for FY2015-16 to the member towns based on 2015-16 contributions.

Upon a motion made by Michelle Grow and second by Miriam Morrissey the Supervision District Committee unanimously **VOTED** to amend the motion include to return \$27,969 to the three district towns in the percentages that is agreed upon by the three participating towns of Supervision District.

Upon a motion made by Miriam Morrissey and seconded by Michelle Grow the Regional Supervision District unanimously **VOTED** to approve the recommended Supervision District budget transfers for 2016-17.

PUBLIC COMMENT

None present

REPORTS

Financial Status Report

Supervision District Financial Status Update

Mr. Sawyer gave a brief update. This will be discussed further in the Joint Board meeting.

Reports and Communication (BOE Chairs from Chester, Deep River, Essex & Region 4)

Chester – It will be a challenging budget year.

Region 4 – Currently their budget increase is 3.37%.

Essex – The budget currently has a decrease of 3.35%.

Deep River – The budget currently has a reduction of 1.83%.

Committee Reports

Finance will be held on March 28, 2017.

Curriculum will be held on March 20, 2017.

Policy will be held on March 20, 2017.

ASSISTANT SUPERINTENDENT'S REPORT

Held until the Joint BOE meeting

SUPERINTENDENT'S REPORT

District Update

Held until the Joint BOE Meeting.

Information and Communication

Superintendent Levy's main district report was held until the Joint Board meeting.

PUBLIC COMMENT

None present

EXECUTIVE SESSION – PERSONNEL

Upon a motion duly made and seconded, the Committee moved into Executive Session at 6:50pm to discuss the Superintendent's recommendation regarding staff non-renewals.

The Board came out of Executive Session at 6:58p.m.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Superintendent's recommendations regarding staff non-renewals as presented.

ADJOURNMENT

On motion duly made and seconded, the Supervision District Committee unanimously VOTED to adjourn at 6:59pm.

Respectfully Submitted,

Kelley S. Frazier, Substitute Clerk