

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE
June 05, 2014 MEETING
REGIONAL SUPERVISION DISTRICT COMMITTEE**

April 03, 2014

A regular meeting of the Regional Supervision District Committee was held on Thursday, April 03, 2014 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	Dave Fitzgibbons, Arthur Henick, Wendy King (arrived 6:50 p.m.)
DEEP RIVER BOARD OF EDUCATION:	Christine Daniels, Jim Olson
ESSEX BOARD OF EDUCATION:	Lon Seidman, Loretta McCluskey, DG Fitton
REGION 4 BOARD OF EDUCATION:	Chris Riley, Laurie Wichtowski

Also in attendance: Dr. Ruth Levy, Superintendent; Dr. Joanne Beekley, Assistant Superintendent; Garth Sawyer, Business Manager, and Jennifer Bryan, Committee Clerk.

Audience of Citizens: none

CALL TO ORDER

Committee Chair Christine Daniels called the meeting to order at 6:31 p.m.

CONSENT AGENDA

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Minutes from the regular meeting of February 27, 2014, and the Accounts Payable Report.

OTHER ITEMS

None needed

PUBLIC COMMENT -

None present

REPORTS AND COMMUNICATION

Financial Status – Business Manager Garth Sawyer reviewed the highlights of the Supervision District financial status updates for the current year.

Mr. Sawyer reviewed recommended budget transfers between line items in the current budget.

On motion duly made and seconded, the Committee unanimously VOTED to approved the following recommended budget transfers for 2013-14:

Object 100: Salaries	Increase of \$14,796
Object 200: Fringe Benefits	Increase of \$ 3,304
Object 300: Purchased Services	Decrease of (\$12,231)
Object 400: Rentals and Repairs	Decrease of (\$ 17)
Object 600: Supplies	Decrease of (\$ 5,840)
Object 800: Other Objects	Decrease of (\$ 12)

Net Amount of Increases vs. (Decreases) \$0

Mr. Sawyer reviewed the Supervision District audit report for 2012-13 showing an unqualified report with no deficiencies.

The Committee unanimously VOTED to accept the Supervision District Audit Report for 2012-13 as presented and to return to the participating Towns of the Regional Supervision District the end of year surplus for FY2012-2013. The amount of the reimbursement is for \$12,737 and shall be returned in the following manner per the relevant Average Daily Membership (ADM) calculations to the towns of Chester, Deep River, and Essex as follows:

Chester	\$3,107
Deep River	\$3,984
Essex	<u>\$5,646</u>
Total	\$12,737

Individual BOE reports

Chester – Board Vice-Chair David Fitzgibbons reported that the Chester BOE recently presented their proposed 2014-15 budget to the Town Boards of Selectmen and Finance. It was well received.

Deep River – Board Chair Christine Daniels reported that the PTO is working with the school to replace and add new equipment to the outdoor playscape. The annual Tip-a-Teacher event will be held on April 29th from 4:30 – 9:00 p.m. at Oliver’s and will benefit the Deep River Food Pantry and Wounded Warriors. She also reported that the Board had recently presented their proposed 2014-15 budget to the Town. The Town has asked the BOE to reduce their budget proposal by \$15,000. The Board will be holding a future budget workshop to address that request.

Essex – Board Chair Lon Seidman reported that they too had recently presented their proposed 2014-15 budget to the Town. He said the presentation was well received and uneventful. The Board’s proposal includes adding more funds into their Building Sinking Fund.

Region 4 – Board Chair Chris Riley reported that the Region 4 Board had recently voted to return over \$220,000 to the 3 member towns following the completion of the 2012-13 audit. The Board will hold a public hearing on their proposed 2014-15 budget on Monday, April 7th.

ASSISTANT SUPERINTENDENT’S REPORT

Held until the Joint BOE meeting

SUPERINTENDENT’S REPORT

Information and Communication

Superintendent Ruth Levy presented a recommendation by the Joint BOE Calendar Committee to revise the district-wide calendar for 2014-15 by adding 2 additional “snowflake days” (emergency make-up days) prior to a set graduation date in order to comply with state statutes.

On motion duly made and seconded, the Committee unanimously VOTED to approve the recommendation to revise the 2014-15 district-wide calendar as presented.

PUBLIC COMMENT – no one present

FUTURE AGENDA ITEMS

1. Next Regular Supervision District Meeting: June 05, 2014
2. Vote to appoint legal counsel for 2014-15 (June)
3. Vote to appoint auditing firm for 2013-14 financial reports (June)

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 6:55 p.m.

Respectfully Submitted,

Chris Riley, Secretary,
Jennifer Bryan, Clerk