

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE  
June 06, 2019 MEETING  
REGIONAL SUPERVISION DISTRICT COMMITTEE**

**April 04, 2019**

A regular meeting of the Regional Supervision District Committee was held on Thursday, April 04, 2019 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	David Fitzgibbons, Charlene Fearon
DEEP RIVER BOARD OF EDUCATION:	Paula Weglarz, Miriam Morrissey, Bob Ferretti (6:32 arrival)
ESSEX BOARD OF EDUCATION:	Lon Seidman, DG Fitton, Loretta McCluskey
REGION 4 BOARD OF EDUCATION:	Jennifer Clark, Jane Cavanaugh

Also in attendance: Dr. Ruth Levy, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager, and Jennifer Bryan, Committee Clerk.

Audience of Citizens: none present

**CALL TO ORDER**

Committee Chair Lon Seidman called the meeting to order at 6:30 p.m. (the position of Committee Chair rotates yearly among BOE Chairs, and moved to Essex this year.)

**CONSENT AGENDA**

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Minutes from the regular meeting of February 21, 2019, Minutes from the Special Meeting of February 25, 2019, Minutes from the Special Meeting of March 09, 2019, and the Accounts Payable Report

**OTHER ITEMS –**

Chair Seidman gave an update on the search for a new Superintendent. All qualified bidders who responded to the Supervision District Committee's RFP for an executive search firm were invited to give a presentation to the Supervision District Committee at a special meeting on March 30th. The Supervision District Committee voted to award the contract to Dr. Joseph Erardi of JE Consulting, who will be here this evening at the Joint Board meeting to introduce himself to everyone.

**PUBLIC COMMENT** – No one present - None made

**REPORTS AND COMMUNICATION**

Business Manager Kim Allen reviewed the highlights of the Supervision District Budget Status Report.

Mrs. Allen presented recommended budget transfers for 2018-19.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Supervision District budget transfers for 2018-19 as recommended. (see attached)

## Individual BOE reports

Chester – Board Chair David Fitzgibbons reported that the Chester BOE unanimously VOTED to move their budget to the town for consideration. They will be presenting it to the Chester Board of Finance and Board of Selectmen early next week.

Deep River – Board Chair Paula Weglarz reported that the Deep River Board recently voted to move their budget to the town. They will present it to their Board of Finance next Tuesday.

Essex – Board Chair Lon Seidman reported that the Essex Board has already presented their budget to the Essex Board of Finance and were given a favorable reception. Governor Lamont recently visited the Collaborative Preschool Program, which is housed at Essex Elementary, as part of his interest in learning about the different ways that towns currently share services, and in what ways towns may be helped or encouraged to share more in the future.

Region 4 – Board Chair Jennifer Clark reported that the Region 4 Board continues to work on their budget for next year. They've held multiple workshops and two public comment periods. They will be revisiting it again at the end of the Joint Board meeting this evening.

## **ASSISTANT SUPERINTENDENT'S REPORT**

Held until the Joint BOE meeting

## **SUPERINTENDENT'S REPORT**

### **Information and Communication**

Superintendent Levy's main district report was held until the Joint Board meeting.

**PUBLIC COMMENT** – none present - no comments were made

On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session at 6:42 p.m. to for the Superintendent to present her self-evaluation.

The Committee moved out of Executive Session at 7:00 p.m.

## **FUTURE AGENDA ITEMS**

- Next regular Supervision District Committee meeting – June 06, 2019 @ 6:30 p.m. in JWMS library
- End-of-Year Transportation Report - *F. Kulick* (June)
- Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated June, 2013 (June)

## **ADJOURNMENT:**

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 7:00 p.m.

Respectfully Submitted,

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DG Fitton, Secretary,  
Jennifer Bryan, Clerk

Encl #6  
REVISED

# REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

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**To:** Ruth Levy, Superintendent  
**From:** Kim Allen, Business Manager  
**Date:** April 4, 2019  
**Re:** Supervision Requested Budget Transfers – 2018-2019

I would like to make the following request to the Board for 2018-2019 budget transfers. Please contact me prior to the next BOE meeting with any questions so that I will be prepared to answer them at the meeting.

Object 100:	Salaries	Decrease	\$36,409
Object 200:	Fringe Benefits		
Object 300:	Purchased Services	Increase	\$36,409
Object 400:	Rentals & Repairs		
Object 500:	Other Outside Services		
Object 600:	Supplies		
Object 700:	Equipment		
Object 800:	Other Miscellaneous		

Total Transfers 0.00

**Explanation:**

- Higher than anticipated contractual course reimbursement (\$6,349)
- New module to automate some of the HR functions and will allow us to integrate with MUNIS payroll. This module sets the framework for more integration in the future and additional electronic processes.(\$15,060)
- Superintendent Search Contract (\$15,000)