



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

Please note  
earlier start time  
of 6:00 p.m.

**REGIONAL SUPERVISION DISTRICT COMMITTEE**

**AGENDA**

Date: August 11, 2015

To: Members of the Regional Supervision District Committee  
Subject: **Committee meeting August 20, 2015**  
Time: Committee meeting will begin at **6:00 p.m.**  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office- email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order. 6:00 p.m.** – Lon Seidman – Chair (yearly rotation at December mtg. – goes to Essex until Dec. 2015)
2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1 Minutes from the Regular Meeting of June 04, 2015 (*encl #1*)
  - 2.2 Accounts Payable report (*encl #2*)
3. **Other Items** – None needed
4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
5. **Reports.**
  - 5.1 Financial Status Report (G. Sawyer)
    - a. Supv. Dist. Financial Status Update - Current Statue and End of Year update for 2014-15 (*encl #3*)
  - 5.2 Reports and Communication (BOE chair from Chester, Deep River, Essex & Region 4)

5.3 Joint PK-12 Committees – Policy – *J. Clark*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*  
 (hold for Joint BOE meeting)

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 29, 2015	Sept. 28, 2015 Set on last <b>Mon</b>	Sept. 28, 2015 Set on last <b>Mon</b>
Nov. 17, 2015 3 <sup>rd</sup> Tues. b/c of holiday	Nov. 16, 2015	Nov. 16, 2015
Jan 19, <b>2016</b> Set on 3 <sup>rd</sup> Tues.	Jan. 25, <b>2016</b> Set on last Mon.	Jan. 25, <b>2016</b> Set on last Mon
Mar. 29, <b>2016</b>	Mar. 21, <b>2016</b>	Mar. 21, <b>2016</b>
No May Mtg.	May 16, <b>2016</b>	May 16, <b>2016</b>
Sept. 27, <b>2016</b>	Sept. 19, <b>2016</b>	Sept. 19, <b>2016</b>
Nov. 29, <b>2016</b>	Nov. 14, <b>2016</b> 2 <sup>nd</sup> Mon. due to holiday	Nov. 14, <b>2016</b> 2 <sup>nd</sup> Mon. due to holiday

5.4 **Assistant Superintendent’s report.**

- a. District update. (hold for Joint BOE meeting)

5.5 **Superintendent’s report.**

- a. District update. (hold for Joint BOE meeting)
- b. Information and communication.
  - b.1 Update on Summer Hiring for Supervision District – *R. Levy*

6. **Public comment.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

7. **Future agenda items**

- 7.1 Next regular Supervision District Committee meeting – October 01, 2015
- 7.2 Beginning of Year Transportation Report by First Student – *F. Kulick (Oct.)*
- 7.3 Possible First Reading of Proposed District School Calendar for 2016-17 (*Oct.*)
- 7.4 Superintendent Presents Major Budget Drivers for 2016-17 (*Oct.*)
- 7.5 BOE & Community Input on 2016-17 Budget (on-going)

8. **Executive Session** – Presentation of Superintendent’s Goals

9. **Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2015-16 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Clark/Fitzgibbons/Alt. Riley) CH(Henick/Fearon) DR(Corcoran/Andrews) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Wichtowski/Monaghan/ Cavanaugh Alt.) CH(Fitzgibbons/Bibbiani/Fearon Alt.) DR(Berardis/Grabowski/ Grow Alt.) ES(Rotella/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Rankin) CH (Fitzgibbons/Sonn) DR (Olson/Daniels) ES (Watson/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Wichtowski 15 / Riley 15 / Fitzgibbons 15) CH (King 15 /Fitzgibbons 15 / Henick 15) DR (Grow 15 / Olson 15 / Morrissey 15) ES (Fitton 15 /McCluskey 15 / Seidman 15)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (TBD/Riley) CH (King/ Fitzgibbons/Alston Alt.) DR (Morrissey / Daniels) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 7/2017
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2017
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (King/Alston) DR (Olson/Daniels) ES (Fitton/Watson)	Expires 6/2015	3/2015
		Expires 6/2017	3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (King/Bibbiani) ES (Seidman) DR (TBD)		
Pre-Employment Screening Study Committee	R4(TBD) CH (TBD) ES (TBD) DR (TBD)		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King) ES (TBD) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Morrissey)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Olson/Morrissey		
PTO	Grow		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/Tomlinson		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Tomlinson/Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SUPERVISION DISTRICT COMMITTEE

Welcome to tonight's meeting of the Supervision District Committee. We appreciate your interest and attendance.

### WHO WE ARE:

The Supervision district is chartered through an agreement established in 1964 among the Boards of Education of Chester, Deep River, Essex and Region 4, and modified in 2000, to fund those programs and services that are best shared across the five schools in our communities. The Supervision District provides our communities the economies of scale of a larger multi-school district yet allows each town the autonomy to manage its own elementary school.

<b>Wendy King</b> (CH) 2015	<b>Jim Olson</b> (DR) 2015	<b>Lon Seidman, Chair</b> (ES) 2015
<b>David Fitzgibbons</b> (CH) 2015	<b>Michelle Grow</b> (DR) 2015	<b>Loretta McCluskey, Treasurer</b> (ES) 2015
<b>Arthur Henick</b> (CH) 2015	<b>Miriam Morrissey</b> (DR) 2015	<b>DG Fitton</b> (ES) 2015
<b>Elaine Fitzgibbons</b> (R4) 2015	<b>Chris Riley</b> (R4), Vice Chair 2015	<b>Lauri Wichtowski</b> (R4) 2015

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools  
**Kristina Martineau**, Assistant Superintendent of Schools

**Garth Sawyer**, Business Manager  
**Sarah Smalley**, Director of Pupil Services

Our committee clerk is **Jennifer Bryan**.

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Committee to listen to you, the Committee may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Committee to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Committee meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Committee may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4, Chester, Deep River and Essex.