

Supervision District Committee Special Meeting  
March 09, 2019  
John Winthrop Middle School Library

Meeting was called to order at 9:01 a.m.

Present:

Chester: David Fitzgibbons, Charlene Fearon, John Stack  
Deep River: Paula Weglarz, Miriam Morrissey, Robert Ferretti  
Essex: Lon Seidman, DG Fitton, Loretta McCluskey  
R4: Jennifer Clark, Jane Cavanaugh

**RFP FOR SEARCH CONSULTANT:**

Members discussed the draft RFP for a search consultant. After discussion it was decided to add general payment terms to the section 2.6 of the proposal so as to understand the payment schedule to the consultant. Note an additional item related to the scheduling of presentations on June 30 was discussed and added at the end of the meeting.

MOTION: DG, SECOND: Jennifer Clark , vote unanimous.

**AUTHORIZATION AND COMPOSITION OF SUPERINTENDENT SEARCH COMMITTEE**

Members discussed Lon Seidman's initial proposal for the search committee composition and involvement of various constituencies.

Members felt the "round robin" search process Region 4 has used for other administrative hires should also be used for this process so as to involve more constituencies than can reasonably accommodated on the search committee.

Members agreed to a 14 member search committee consisting of the following:

Board of Education Members: 8 (two from each Board of Education

Teachers : 2, (appointed by the R4 teacher's union. 1 from elementary school 1 from secondary)

Administrators: 1 (appointed by the administrator's union)

Members of the Public: 3 (1 appointed by each town's board of selectmen)

Each constituency to make its appointments by April 1.

MOTION: David Fitzgibbons

SECOND: Paula Weglarz

VOTE UNANIMOUS

**GENERAL SUPERINDEPENDENT SEARCH DISCUSSION**

Members discussed the bid opening process and when to reconvene to hear presentations from qualifying firms. Members agreed to reconvene on **March 30, 2019 at 9 a.m.** to hear presentations from the firms and award the contract. Robert Ferretti suggested amending the RFP document to include the March 30 date for presentations.

MOTION: Ferretti

SECOND: DG

Vote Unanimous

Meeting adjourned at 10:14 a.m.

Respectfully submitted,

Lon Seidman