



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION**

**AGENDA**

Date: December 18, 2014

To: Members of the Regional School District No. 4 Board of Education  
Subject: **Board of Education meeting Thursday, January 08, 2015**  
Time: Board meetings begin promptly at 7:00 p.m.  
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

**Mission Statement**

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**1. Call to order 7:00 p.m.** – Superintendent, Ruth Levy

**2. Consent agenda**

The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion

- 2.1. Minutes from the regular meeting of November 06, 2014 (*encl #1*)
- 2.2. Minutes from the special meeting of November 17, 2014 (*encl #2*)
- 2.3. Minutes from the special meeting of December 17, 2014 (*encl #3*)
- 2.4. Accounts Payable report (*encl #4*)

**3. Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

**4. Other Items**

- 4.1. Board and Community Input on 2015-16 Region 4 Budget
- 4.2. Presentation of 2013-14 Region 4 Audit Report and VOTE to accept report - *Mahoney Sabol & Company, LLP*
- 4.3. Region 4 Student Representatives Report
  - a. Middle School Representatives (rotating)
  - b. Seniors: Elias Mueller and Jenna Taylor
  - c. Juniors: TBD / TBD
- 4.4. Principal Updates
  - a. Valley Regional High School –*Principal, Kristina Martineau*
    - a.1 Student Capstone Presentation
    - a.2 NEASC Update
  - b. John Winthrop Middle School – *Principal, William Duffy*

4.5 Superintendent's report – *R. Levy*

- a. District update
- b. Information and communication
  - b.1 Discussion regarding any pending policies – *standing item*
    - b.1.a. Policy #4112.8/4212.8 Nepotism (*encl. #5*)
    - b.1.b. Policy #4117.4 Non-renewal/Suspension (*encl. #6*)
    - b.1.c. Policy #4118.23/4218.23 Conduct (*encl. #7*)
    - b.1.d. Policy #4121 Substitute Teachers (*encl #8*)
    - b.1.e. Policy #4131 Staff Development (*encl #9*)
    - b.1.f. Policy #6142.101 Wellness Policy (*encl #10*)

c. Presentation of Major Budget Drivers for Region No. 4 Budget for 2015-16

**5. Reports**

5.1 Financial Status Report (G. Sawyer)

- a. Financial Status Updates
  - a.1 Financial Status Update (*encl #11*)
  - a.2 Cafeteria Account Update (*encl #12*)

5.2 Committee reports. (BOE chair)

- a. Joint PK-12 Committees – Policy – *J. Clark*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 30, 2014	Sept. 21, 2014	Sept. 16, 2014
Nov. 18, 2014 <small>moved due to holiday</small>	Nov. 18, 2014	Nov. 18, 2014
Jan 26, 2015 <small>Set on last Mon.</small>	Jan. 20, 2015	Jan. 20, 2015
Mar. 31, 2015	Mar. 24, 2015 <small>Set on 4<sup>th</sup> Tuesday.</small>	Mar. 24, 2015 <small>Set on 4<sup>th</sup> Tuesday</small>
No May Mtg.	May 19, 2015	May 19, 2015
Sept. 29, 2015	Sept. 15, 2015	Sept. 15, 2015
Nov. 24, 2015	Nov. 17, 2015	Nov. 17, 2015

b. Other committee reports

- b.1 Region 4 Audit and Finance Committee update – *Chair or Garth Sawyer*
- b.2 Supervision District Committee update – *C. Riley, E. Fitzgibbons, L. Wichtowski*
- b.3 LEARN Committee update – *E. Fitzgibbons*
- b.4 Declining Enrollment Task Force – *R. Levy*

5.3 Assistant Superintendent's report - *J. Beekley*

- a. General update
- b. Discussion regarding questions for upcoming parent survey

**6. Public comment**

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**7. Future Agenda Items**

- 7.1 Region 4 Regular Meeting (March 5, 2015 @ 7:00 p.m.)
- 7.2 BOE and Community input for 2015-16 budget (on-going)
- 7.3 Region 4 Budget Workshops for 2015-16 budget Jan. 28<sup>th</sup>, Feb. 05<sup>th</sup>, Feb. 25<sup>th</sup> at CO at 6:00 p.m.
- 7.4 BOE Self-evaluation (TBD)

**8. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2014-15 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Clark/Fitzgibbons/Alt. Riley) CH(Henick/Fearon) DR(Corcoran/Andrews) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Wichtowski/Monaghan/ Kavanaugh Alt.) CH(Fitzgibbons/Bibbiani/Fearon Alt.) DR(Berardis/Grabowski/ Grow Alt.) ES(Rotella/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 ( Gioco/Rankin/ Tomlinson Alt.) CH (Fitzgibbons/Sonn) DR (Olson/Daniels) ES (Watson/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Wichtowski 15 / Riley 15 / Fitzgibbons 15) CH (King 15 /Fitzgibbons 15 / Henick 15) DR (Grow 15 / Olson 15 / Morrissey 15) ES (Fitton 15 /McCluskey 15 / Seidman 15)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (TBD/Riley) CH (King/ Fitzgibbons/Alston Alt.) DR (Morrissey / Daniels) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2017	9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2017	3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (King/Alston) DR (Olson/Daniels) ES (Fitton/Watson)	Expires 6/2015	3/2015
		Expires 6/2017	3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (King/Bibbiani) ES (Seidman) DR (TBD)		
Transportation	As needed		
Technology	R4(TBD) CH(TBD) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King) ES (TBD) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Morrissey)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b>Chester BOE</b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b>Deep River BOE</b>			
Facilities	Daniels/Olson/Morrissey		
PTO	Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b>Essex BOE</b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b>Region 4 BOE</b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/Tomlinson		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Tomlinson/Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	TBD (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

## REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION

Welcome to tonight's meeting of the Regional 4 Board of Education. We appreciate your interest and attendance.

### WHO WE ARE:

We are fellow residents of Chester, Deep River and Essex, elected by the communities to serve 6-year terms without compensation.

<b>Elaine Fitzgibbons (CH)</b>	2015	<b>Jane Cavanaugh (DR)</b>	2019	<b>Chris Riley, Chair (ES)</b>	2015
<b>Ann Monaghan (CH), Vice-chair</b>	2015	<b>Lauri Wichtowski (DR)</b>	2015	<b>Leigh Rankin (ES)</b>	2019
<b>Mario Gioco (CH), Treasurer</b>	2019	<b>James Olson (DR)</b>	2015	<b>Jennifer Clark, Secretary (ES)</b>	2015

Our contact information is listed on the District web site: [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) Our annual goals are also listed.

We are assisted in the meeting by our school administration:

**Ruth I. Levy, Ed.D.**, Superintendent of Schools

**Joanne D. Beekley, Ed.D.**, Assistant Superintendent of Schools

**Garth Sawyer**, Business Manager

**Sarah Smalley**, Director of Pupil Services

**Kristina Martineau**, Principal, VRHS

**William Duffy**, Principal, JWMS

And our student representatives:

Junior Student Representative: TBD

Junior Student Representative: TBD

Senior Student Representative: **Elias Mueller**

Senior Student Representative: **Jenna Taylor**

Our board clerk is **Jennifer Bryan**

### HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

### REGULAR MEETINGS:

Our regular meetings are normally held on the first Thursday of every other month, September through June. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

### EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

### SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4.