



**Regional School District #4**  
**Chester – Deep River – Essex – Region 4**  
**Joint Board of Education Committee Agenda**

To: Members of the Chester, Deep River, Essex, and Region 4 Boards of Education  
Subject: **December 06 , 2012 Joint Board Committee Meeting**  
Time: Joint Board Committee Meetings begin promptly at **7:00 p.m.**  
Place: John Winthrop Middle School Library

Please contact Jennifer Bryan at Central Office [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**AGENDA**

**1. Call to order. 7:00 p.m.**

1.1 The Appointed Chair of the Supervision District Committee acts as the Chair of the Joint Board of Education Committee meeting and calls the meeting to order. (The Vice-Chair of the Supervision District is the alternate in the absence of the Supervision District Chair).

\* **Chair of Supervision District rotates – Chester BOE Chair is now the Supervision District Chair**

1.2 The Chester, Deep River, Essex, and Region 4 Board of Education Chairs call their respective Boards to order and report a quorum (# of BOE members needed for a quorum)

Chester (5 members), Deep River (5 members), Essex (4 members), Region 4 (5 members)

1.3 Regarding Action Items: the Chair of the Joint Board of Education meeting follows parliamentary procedure on items requiring a vote of the Joint Board of Education. All discussion shall be held with the Joint Board. The Chair of the Joint Board shall call for and record a vote by the respective Boards of Education in alphabetical order. Items are approved only with an affirmative majority vote of each respective Board of Education

**2. Consent agenda**

2.1 VOTE to approve Minutes of Regular Joint Board Meeting of October 4, 2012 (*enclosure #1*)

**3. Public comment**

The public is reminded to state name and town for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

**4. Other Items**

4.1 Recognition of Jonathan Rapp and Thomas Peterlik for donations to Food Services Program

4.2 Insurance Discussion for budget planning – *Joe Spurgeon of Lindberg & Ripple & G. Sawyer*

4.3 Review of key provisions in teachers' contract for 2013-16 – *Kevin Murphy of Shipman & Goodwin*

4.4 Possible VOTE to ratify the Agreement between the Chester Board of Education, Deep River Board of Education, Essex Board of Education, Regional School District No. 4 Board of Education, the Region #4 Supervision District Committee and the Regional 4 Education Association for July 1, 2013 through June 30, 2016

4.5 Presentation of new district website prototype – *P. Murphy*

4.6 Appoint members to Joint BOE Committees for 1 year terms

## 5. Reports

### 5.1 Superintendent's report

- a. High Level Financial Status Updates for all Boards – (*enclosure #2*) - *G. Sawyer*
- b. Information and communication items
  - c.1 School Calendars for 2012-13 & 2013-14
  - c.2 Update on VRHS Manufacturing Program
  - c.3 Update on Pre-school and 6<sup>th</sup> Grade Study Committees
  - c.4 Charter and Magnet Schools (*enclosure #3*)

### 5.2 Committee reports.

- a. Policy committee report (8 members). (*E. Fitzgibbons*)
  - a.1 First Readings on the following policies:
    - #5145.51 Peer Sexual Harassment (*enclosure #4*)
    - #1230 Booster Clubs (*enclosure #5*)
    - #1330 Use of School Facilities (*enclosure #6*)
- b. Finance committee report (8 members). (*G. Sawyer*)
- c. Curriculum committee (8 members). (*M. Harrigan*)
- d. Ad hoc committees (as needed).
- e. Joint PK-12 Committees – Policy – *E. Fitzgibbons*, Curriculum – *MB. Harrigan*, Finance – TBD

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Nov. 27, 2012 canceled	Nov. 20, 2012 canceled	Nov. 20, 2012 canceled
Jan 28, 2013 Moved to Mon. wkshp conflict	Jan. 16, 2013 Moved to Wed. wkshp conflict	Jan. 16, 2013 Moved to Wed. wkshp conflict
Mar. 25, 2013 Moved to Mon. holiday conflict	Mar. 18, 2013 Moved to Mon. wkshp conflict	Mar. 18, 2013 Moved to Mon. wkshp conflict
No May Mtg.	May 21, 2013	May 21, 2013
Sept. 24, 2013.	Sept. 17, 2013	Sept. 17, 2013
Nov. 26, 2013	Nov. 19, 2013	Nov. 19, 2013

### 5.3 Assistant Superintendent's report.

- a. Update on Professional Development
- b. Update on Curriculum
- c. Review School Climate Survey Results

## 6. Public comment

The public is reminded to state name and address for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

7. **Executive Session – Personnel** – Mid-year evaluation of Superintendent

8. **Future agenda items**

8.1 Next regular Joint BOE meeting is February 28, 2012

8.2 Presentation and VOTE on proposed Supervision District 2013-14 budget (Feb)

9. **Adjournment.\***

**\*The Region 4 BOE will remain in order for the following business:**

- 2<sup>nd</sup> reading and VOTE on revised Policy #6146 Graduation Requirements  
(first reading at November 29<sup>th</sup> Region 4 meeting) – Region 4 enclosure only
- VOTE to accept the donation of the construction of dugouts for the baseball/softball field at Valley Regional High School as presented at the November 29<sup>th</sup> Region 4 Board meeting. All costs are to be covered by funds and materials collected by the Valley Baseball Boosters Club and all construction aspects are to be coordinated through Director of Facilities, Bruce Glowac.



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2012-13**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4 (Clark/Fitzgibbons) CH (Reyer/ Rutty) DR (Morrisey/Nelson-Oliveria) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/Berardis/Alt.Grabowski) ES(Burzin/McCann/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Riley) CH (TBD/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 12 / Hall 12 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 12 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 12)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Gates/Riley) CH (King, Fitzgibbons) DR (Morrisey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2013	6/2012
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2012	3/2012
- Cafeteria (all schools)		Expires 6/2013	3/2013
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (TBD) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Rutty), ES(TBD), DR(Grabowski)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	Rutty		
Internal Marketing	TBD		
PTO	Rutty		
School Improvement Team	Johnson		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Malcarne/Olson/ Morrissey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		