



**Regional School District #4**  
**Chester – Deep River – Essex – Region 4**  
**Joint Board of Education Committee Agenda**

To: Members of the Chester, Deep River, Essex, and Region 4 Boards of Education  
Subject: **August 22, 2013 Joint Board Committee Meeting**  
Time: Joint Board Committee Meetings begin promptly at **7:00 p.m.**  
Place: John Winthrop Middle School Library

Please contact Jennifer Bryan at Central Office [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**AGENDA**

**1. Call to order. 7:00 p.m.**

- 1.1 The Appointed Chair of the Supervision District Committee acts as the Chair of the Joint Board of Education Committee meeting and calls the meeting to order. (The Vice-Chair of the Supervision District is the alternate in the absence of the Supervision District Chair).  
\* **Chair of Supervision District rotates each Dec. – Chester BOE Chair is now the Supv. Dist. Chair**
- 1.2 The Chester, Deep River, Essex, and Region 4 Board of Education Chairs call their respective Boards to order and report a quorum (# of BOE members needed for a quorum)  
Chester (5 members), Deep River (5 members), Essex (4 members), Region 4 (5 members)
- 1.3 Regarding Action Items: the Chair of the Joint Board of Education meeting follows parliamentary procedure on items requiring a vote of the Joint Board of Education. All discussion shall be held with the Joint Board. The Chair of the Joint Board shall call for and record a vote by the respective Boards of Education in alphabetical order. Items are approved only with an affirmative majority vote of each respective Board of Education

**2. Consent agenda**

- 2.1 VOTE to approve Minutes of Regular Joint Board Meeting of June 06, 2013 (*encl #1*)

**3. Public comment**

The public is reminded to state name and town for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

**4. Other Items**

- 4.1 Discussion and possible VOTE regarding submittal of Technology Grant – *P. Murphy*
- 4.2 Review of key provisions in cafeteria employees contract for 2013-17 – *A. Littlefield, Shipman & Goodwin*
- 4.3 Possible VOTE to ratify the Agreement between the Chester Board of Education, Deep River Board of Education, Essex Board of Education, Regional School District No. 4 Board of Education, and Local 1303-098 of Council No. 4 (Cafeteria Employees) for July 1, 2013 through June 30, 2017

4.4 Discussion regarding Cooperative Agreement – A. Littlefield, Shipman & Goodwin

**5. Reports**

5.1 Superintendent’s report

- a. High Level Financial Status Updates for all Boards – (encl #2) - G. Sawyer
- b. 2013-14 Initiatives – R. Levy
- c. Information and communication items
  - c.1 Update on Celebrate Learning Program – P. Foxen
  - c.2 Report on Educator Evaluation Plan – R. Levy
  - c.3 Legislative Updates (discussions at Sept. individual BOE meetings) – R. Levy (enclosure #3)
  - c.4 First reading for Calendar of BOE Meetings for Jan. – Dec. 2014 – R. Levy (enclosure #4)

5.2 Committee reports.

- a. Joint PK-12 Committees – Policy – E. Fitzgibbons, Curriculum – MB. Harrigan, Finance – TBD

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
<del>Nov. 27, 2012</del> canceled	<del>Nov. 20, 2012</del> canceled	<del>Nov. 20, 2012</del> canceled
<del>Jan 28, 2013</del> Re-set to TBD	<del>Jan. 16, 2013</del> Re-set to Jan 23 <sup>rd</sup>	<del>Jan. 16, 2013</del> Re-set to Feb 26 <sup>th</sup>
<del>Mar. 25, 2013</del> Moved to Mar. 11 <sup>th</sup>	<del>Mar. 18, 2013</del> Cancelled due to weather	<del>Mar. 18, 2013</del> Moved to 27 <sup>th</sup> Mar.
No May Mtg.	<del>May 21, 2013</del> Special time @ 6 p.m.	<del>May 21, 2013</del> Special time @ 6 p.m.
Sept. 24, 2013	<del>Sept. 17, 2013</del> Re-set to Oct. 15, 2013	<del>Sept. 17, 2013</del> Re-set to Oct. 15, 2013
Nov. 26, 2013	Nov. 19, 2013	Nov. 19, 2013

- b. Policy committee report (8 members). (E. Fitzgibbons)  
Next meeting October 15, 2013
- c. Finance committee report (8 members). (G. Sawyer)  
Next meeting September 24, 2013
- d. Curriculum committee (8 members). (M. Harrigan)  
Next meeting October 15, 2013
- e. Ad hoc committees (as needed).

5.3 Assistant Superintendent’s report.

- a. Update on Professional Development
- b. Update on Curriculum

**6. Public comment**

The public is reminded to state name and address for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

**7. Executive Session – Personnel**

- Presentation of Superintendent's Goals

**8. Future agenda items**

8.1 Next regular Joint BOE meeting October 03, 2013

8.2 Second Reading and VOTE on BOE meeting calendar for upcoming calendar year (Oct.)

**9. Adjournment.**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2013-14**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4 (Clark/Fitzgibbons) CH (Reyer/ Rutty) DR (Morrissey/Nelson-Oliveria) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/BerardisAlt.Grabowski) ES(Burzin/McCann/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Riley) CH (Savoie/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 13 / Hall 13 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 13 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 13)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Gates/Riley) CH (King, Fitzgibbons) DR (Morrissey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) - Cafeteria (all schools)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2015  Expires 6/2017	3/2015  3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (McCann) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Rutty), ES(TBD), DR(Grabowski)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	Rutty		
Internal Marketing	TBD		
PTO	Rutty		
School Improvement Team	Johnson		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Malcarne/Olson/ Morrissey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		