



**Regional School District #4**  
**Chester – Deep River – Essex – Region 4**  
**Joint Board of Education Committee Agenda**

To: Members of the Chester, Deep River, Essex, and Region 4 Boards of Education  
Subject: **February 26, 2015 Joint Board Committee Meeting**  
Time: Joint Board Committee Meetings begin promptly at **7:00 p.m.**  
Place: John Winthrop Middle School Library

Please contact Jennifer Bryan at Central Office [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

**AGENDA**

**1. Call to order. 7:00 p.m.**

1.1 The Appointed Chair of the Supervision District Committee acts as the Chair of the Joint Board of Education Committee meeting and calls the meeting to order. (The Vice-Chair of the Supervision District is the alternate in the absence of the Supervision District Chair).

\* **Chair of Supervision District rotates each Dec. – Essex BOE Chair is now the Supv. Dist. Chair**

1.2 The Chester, Deep River, Essex, and Region 4 Board of Education Chairs call their respective Boards to order and report a quorum (# of BOE members needed for a quorum)

Chester (5 members), Deep River (5 members), Essex (4 members), Region 4 (5 members)

1.3 Regarding Action Items: the Chair of the Joint Board of Education meeting follows parliamentary procedure on items requiring a vote of the Joint Board of Education. All discussion shall be held with the Joint Board. The Chair of the Joint Board shall call for and record a vote by the respective Boards of Education in alphabetical order. Items are approved only with an affirmative majority vote of each respective Board of Education

**2. Consent agenda**

2.1 VOTE to approve Minutes of Regular Joint Board Meeting of December 04, 2014 (*encl #1*)

**3. Public comment**

The public is reminded to state name and town for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

**4. Other Items –**

Discussion and possible VOTE to approve the submission of a grant(s) – *Pam Murphy, Dir. of Technology*

**5. Reports**

5.1 Superintendent's report

a. High Level Financial Status Updates for all Boards – (*encl #2,#3*) - *G. Sawyer*

b. Information and communication items

b.1 Presentation and VOTE to approve the 2015-16 Supervision District Budget for a total appropriation of Six million, seven hundred eighty-five thousand, two hundred fifty-five dollars (\$6,785,255)

b.2 Discussion and possible VOTE regarding possibility of RFP for legal services (*tabled from Dec. 4<sup>th</sup>, Joint BOE meeting*)

b.3 Possible 2015-16 District Calendar Revision (informational)

5.2 Committee reports.

- a. Joint PK-12 Committees – Policy – *J. Clark*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
Sept. 30, 2014	Sept. 21, 2014	Sept. 16, 2014
Nov. 18, 2014 Wed. due to holiday	Nov. 18, 2014	Nov. 18, 2014
Jan. 26, 2015 To be re-set to date TBD	Jan. 20, 2015	Jan. 20, 2015
Mar. 31, 2015	Mar. 24, 2015 Set on 4 <sup>th</sup> Tuesday.	Mar. 24, 2015 Set on 4 <sup>th</sup> Tuesday
No May Mtg.	May 19, 2015	May 19, 2015
Sept. 29, 2015	Sept. 15, 2015	Sept. 15, 2015
Nov. 24, 2015	Nov. 17, 2015	Nov. 17, 2015

- b. Policy committee report (8 members). (*J. Clark*)

- b.1 Second Reading and VOTE on Policy #6412.101 Wellness Policy (*encl #4*)
- b.2 Second Reading and VOTE on Policy #4117.4 Non-renewal/Suspension (*encl #5*)
- b.3 Second Reading and VOTE on Policy #4118.23/4218.23 Conduct (*encl #6*)
- b.4 Second Reading and VOTE on Policy #4121 Substitute Teachers (*encl #7*)
- b.5 Second Reading and VOTE on Policy #4131 Staff Development (*encl #8*)
- b.6 VOTE to remove Policy #4131.1 Exchange Teaching from the Policy Manual (*encl #9*)
- b.7 VOTE to remove Policy #4112.4/4212.4 Health Examination from the Policy Manual (*encl #10*)
- b.8 First Reading on Policy #4132 Publication or Creation of Materials (*encl #11*)

*Please note: A Second Reading and Vote on Policy #4112.8/4212.8 Nepotism has been tabled for further review by the Policy Committee*

- c. Finance committee report (8 members). (*M. Watson*)
- d. Curriculum committee (8 members). (*D. Fitzgibbons*)
- e. Regionalization Plan – *R. Levy*
- f. Ad hoc committees (as needed).

5.3 Assistant Superintendent's report.

- a. Update on Professional Development
- b. Update on Parent Survey

**6. Public comment**

The public is reminded to state name and address for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

## **7. Future agenda items**

- 7.1 Next Regular Joint BOE Meeting, April 16, 2015 @ 7:00 p.m.
- 7.2 Second Reading and VOTE on pending policies (Apr.)
- 7.3 Executive Session for Superintendent to Present Self-Evaluation (Apr)
- 7.4 Vote on Meeting Nutritional Guidelines for Healthy Foods Certification and Reimbursement (Apr.)
- 7.5 First Reading and possible VOTE regarding Technology Plan - (Apr.)

## **8. Adjournment.**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2014-15 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)	
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Clark/Fitzgibbons/Alt. Riley) CH(Henick/Fearon) DR(Corcoran/Andrews) ES (Seidman/McCluskey)
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Wichtowski/Monaghan/ Cavanaugh Alt.) CH(Fitzgibbons/Bibbiani/Fearon Alt.) DR(Berardis/Grabowski/ Grow Alt.) ES(Rotella/Conrad Alt.)
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Rankin/ Tomlinson Alt.) CH (Fitzgibbons, Sonn) DR (Olson/Daniels) ES (Watson/Conrad)
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Wichtowski 15 / Riley 15 / Fitzgibbons 15) CH (King 15 /Fitzgibbons 15 / Henick 15) DR (Grow 15 / Olson 15 / Morrissey 15) ES (Fitton 15 /McCluskey 15 / Seidman 15)

<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (TBD/Riley) CH (King/ Fitzgibbons/Alston Alt.) DR (Morrissey / Daniels) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2017	9/2016
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2017	3/2016
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (King/Alston) DR (Olson/Daniels) ES (Fitton/Watson)	Expires 6/2015  Expires 6/2017	3/2015  3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (King/Bibbiani) ES (Seidman) DR (TBD)		
Transportation	As needed		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King) ES (TBD) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Morrissey)		

<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Olson/Morrissey		
PTO	Grow		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/Tomlinson		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Tomlinson/Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		