

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
ESSEX ELEMENTARY SCHOOL BOARD OF EDUCATION
May 10, 2018 7:00pm**

The regular meeting of the Essex Board of Education was held on Thursday, May 10, 2018. Lon Seidman, DG Fitton, Judie McCann, Carolyn Rotella and Adam Conrad. Also in attendance were Dr. Ruth Levy, Superintendent of Schools, Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Jennifer Tousignant, Principal and Kelley Frazier, Clerk. Absent: Loretta McCluskey

CALL TO ORDER

The meeting was called to order by Lon Seidman at 7:00p.m.

STUDENT REPORT

Charlie Whelen, Ella Brenneman, Clark Burlison, Luca Angelini, Kelsey O'Donnell and Christian Konstantino are sixth grade students who reported on their analysis of purchasing math workbooks versus making copies. The Fourth grade students who were finalists and went on to the Regional and State competition discussed their inventions. Elijah Arsenault presented The Safety Scope, Eleanor Beichner presented Fun Fetch, Owen Gallagher presented Sore No More and Ava Cannan presented Chicken Hands. Ava will be going to the National Convention in Michigan at the end of the month. Mr. Seidman thanked the students for presenting to the Board.

EXECUTIVE SESSION –STUDENT MATTER – Possible Tuition Student

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 7:21pm. Dr. Levy, Ms. Martineau and Ms. Tousignant were invited to stay.

Executive Session ended at 7:41pm.

CONSENT AGENDA

Upon a motion duly made by DG Fitton and seconded by Adam Conrad the Essex Board of Education unanimously **VOTED** to approve the minutes from the regular meeting of March 15, 2018 and the Accounts Payable report.

PUBLIC COMMENT

No Comment.

OTHER ITEMS:

Principal's Update

Ms. Tousignant gave a brief update. She thanked the Board for their support during the budget process. SBAC began this week. The end of year activities are very busy. Class assignments are being discussed. The Volunteer breakfast was successful. The Evening of the Arts was last Thursday. The Memorial Day Assembly is May 25th at 8:45am. There are 30 kindergarteners.

REPORTS:

Financial Status Report – Ms. Allen

Ms. Allen gave a brief update on the financial status for Essex Elementary School. A surplus of \$40,000 is anticipated. Snow removal was higher than anticipated. The installation of the dishwasher also was higher than anticipated. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

Discussion and Possible VOTE on Recommended Budget Transfers for 2017-18.

Upon a motion made by DG Fitton and seconded by Carolyn Rotella the Essex Board of Education unanimously **VOTED** to approved the recommended budget transfers as presented by the Business Manager.

Cafeteria Report – Ms. Allen

Ms. Allen gave an update on the status of the cafeteria budget. There is a process being implemented for the cafeteria charges.

Committee Reports

Finance - Next meeting is May 15, 2018

Curriculum – Next meeting is May 21, 2018. I/B will be presented.

Policy – Next meeting is May 21, 2018

OTHER COMMITTEE REPORTS

Supervision District Committee Update

No Update.

LEARN

No update.

Negotiations will begin in the near future.

Ad hoc Joint BOE Cafeteria Committee

No update.

Assistant Superintendent's Report

Ms. Martineau gave a brief update. The K-12 perspective will be discussed in June. The rubric Grades K-6 has been revised. This will allow students to demonstrate their learning in areas of study. Assessment design will be developed and will demonstrate where students are with the strategies they have learned. Elementary Principals have presented this to their staff. Groups will be working on the contact areas and assessment design.

SUPERINTENDENT'S REPORT

District Update – Critical Thinking and Creative Problem Solving

Information and Communication

Discussion Regarding and Pending Policies – standing item

None to discuss.

Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program dated February 13, 2008*. The Original contract expires June 30, 2012 per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30, 2018.

Upon a motion made by DG Fitton and seconded by Judie McCann, the Essex Elementary Board of Education unanimously **VOTED** to extend the contract of the preschool for one year.

Discussion and Possible VOTE to renew YMCA afterschool Care Contract on Yearly Basis

All members feel it is working well. There are 20-25 students who participate. Upon a motion made by DG Fitton and seconded by Carolyn Rotella, the Essex Elementary Board of Education unanimously **VOTED** to renew the YMCA Afterschool Care Contract for one year. Ayes: Adam Conrad, Judie McCann, Carolyn Rotella and DG Fitton. Abstentions: Mr. Seidman

Air Handler – Discussion and Possible Vote

Members agreed that this item needs to be replaced. This will come from the sinking fund.

Upon a motion made by DG Fitton and seconded by Carolyn Rotella the Essex Elementary Board of Education unanimously **VOTED** to send the request to purchase a new air handler to the Essex Board of Finance for approval.

PUBLIC COMMENT

No Comment.

EXECUTIVE SESSION –PERSONNEL-EVALUATION OF SUPERINTENDENT

Upon a motion duly made and seconded the Essex Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:18 pm. Dr. Levy was invited to stay.

The Board came out of Executive Session at 8:41pm.

FUTURE AGENDA ITEMS

- 10.1 Next Joint BOE meeting June 7, 2018
- 10.2 Next Essex BOE Meeting is September 13, 2018 @ 7:00pm
- 10.3 BOE Self-evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:57p.m.

Respectfully Submitted,

Kelley Frazier