



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**ESSEX BOARD OF EDUCATION**

**AGENDA**

Date: October 27, 2017

To: Members of the Essex Board of Education  
Subject: Board of Education meeting **November 9, 2017**  
Time: Board meetings begin promptly at 7:00 p.m.  
Place: Media Center, Essex Elementary School

Please contact Jennifer Bryan at Central Office - email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program.  
We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

1. **Call to order 7:00 p.m.** – Superintendent, Ruth Levy
2. **Election of Officers** for 1 yr. terms – Supt. Levy shall open the floor for nominations for the office of chairman  
  
The newly elected Chair shall open the floor for nominations for the following offices:  
Vice-Chairman  
Secretary  
Committee Appointments (Any Standing / Any Ad Hoc Committees as needed)
3. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1. Minutes from the regular meeting of September 14, 2017 (*encl #1*)
  - 3.2. Accounts Payable Report (*encl #2*)
4. **Student report** – General update by EES students
5. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
6. **Other Items:**
  - 6.1. Community and Board input on 2018-19 Budget
  - 6.2. Principal's Update - *J. Tousignant*
    - a. General Update

## 7. Reports.

### 7.1. Financial Status Report - *K. Allen*

- a Year to Date Budget Status Report (*encl #3*)

### 7.2 Committee reports. (*Chair*)

- a. Joint PK-12 Committees – Policy – *L. Rankin*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

| <b>Finance</b>  | <b>Curriculum</b>  | <b>Policy</b>   |
|---|--|---|
| <del>Sept. 27, 2016</del><br>Re-set to Oct. 4                     | <del>Sept. 19, 2016</del><br>Re-set to Sept. 26th                | <del>Sept. 19, 2016</del><br>Re-set to Sept. 26th                   |
| <del>Nov. 29, 2016</del>  | <del>Nov. 14, 2016</del><br>cancelled                            | <del>Nov. 14, 2016</del><br>cancelled                               |
| <del>Jan 31, 2017</del><br>cancelled<br>Re-set to<br>Apr 05, 2017 | <del>Jan. 23, 2017</del><br>Set on 4 <sup>th</sup> Mon cancelled | <del>Jan. 23, 2017</del><br>Set on 4 <sup>th</sup> Mon. - cancelled |
| <del>No May Mtg.</del>  | <del>Mar. 20, 2017</del>   | <del>Mar. 20, 2017</del>  |
| <del>Sept. 26, 2017</del>   | <del>May 15, 2017</del><br>cancelled                             | <del>May 15, 2017</del><br>cancelled                                |
| <del>Nov. 28, 2017</del>  | <del>Sept. 18, 2017</del>  | <del>Sept. 18, 2017</del>   |
| <del>Nov. 28, 2017</del>  | <del>Nov. 27, 2017</del><br>Set on 4 <sup>th</sup> Mon           | <del>Nov. 27, 2017</del><br>Set on 4 <sup>th</sup> Mon              |

- b. Supervision District Committee update – *L. Seidman*
- c. Other committee reports
  - c.1 LEARN Committee update – *C. Rotella*
  - c.2 Ad hoc Joint BOE Cafeteria Committee – *R. Levy*

### 7.3 Assistant Superintendent's report. (*K. Martineau*)

- d. General Update

### 7.4 Superintendent's report. (*R. Levy*)

- a. District update
  - Critical Thinking and Creative Problem Solving – *standing item*
- b. Information and Communication
  - b.1 Discussion regarding any pending policies - *standing item*
    - #5131.21 Physical Restraint and Seclusion of Students (*encl #4*)
  - b.2 Jonathan Costa Workshop Reminder – *Thurs., Nov. 30<sup>th</sup> 5-8 p.m. Central Office*

- 8. Public comment** - The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

## 9. Future agenda items

- 9.1 Next Joint BOE meeting is December 07, 2017 @ 7:00 p.m. @ JWMS
- 9.2 Next Essex BOE regular meeting January 11, 2018 @ 7:00 p.m.
- 9.3 Essex Budget Workshops: Jan. 23<sup>rd</sup>, Feb. 13<sup>th</sup>, Feb. 28<sup>th</sup>, 2018 @ 6:00 p.m. @ Central Office
- 9.4 BOE and Community input for 2018-19 budget (on-going)
- 9.5 Presentation of Major Budget Drivers for 2018-19 (TBD)
- 9.6 BOE Self-evaluation (TBD)

## 10. Adjournment.



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2017-18 (Updates in Progress)**

| <b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)      |   |
|---|---|
| <b>*Joint PK-12 Policy Sub-Committee</b>  | R4(Fitzgibbons/Rankin) CH(Stack/Henick/ Scherber alt.) DR(T. Ciaglo/TBD) ES (Seidman/McCluskey)   |
| <b>*Joint PK-12 Curriculum Sub-Comm.</b>  | R4(Jim Olson/Lori Ann Clymas) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(T.Dickson/P.Weglarz/Kornacki Alt.) ES(Rotella/Conrad Alt.)                                      |
| <b>*Joint PK-12 Finance Sub-Committee</b>   | R4 (Gioco/Hollister) CH (Stack/Englert) DR (Munawar/Morrissey) ES (Watson/Conrad)   |
| <b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name) | R4 (Cavanaugh 17 / Riley 17 / Clark 17) CH (Fearon 17 /Fitzgibbons 17 / Henick 17) DR (Grow 17 / Andrews 17 / Morrissey 17) ES (Fitton 16 /McCluskey 17 / Seidman 16) |

| <b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)       |  |                          |                              |
|--|--|--------------------------|------------------------------|
| Personnel & Negotiations   |  | <u>Contract duration</u> | <u>Initiate negotiations</u> |
| - Joint BOE Teacher negotiations   | R4 (Rankin/Riley) CH (Fitzgibbons) DR (Morrissey) ES (Fitton / Watson)       | Expires 6/2019           | 6/2018                       |
| - Joint BOE Administrator negotiations   | Same as ABOVE for Teacher negotiations                                       | Expires 7/2017           | 9/2016                       |
| - Joint BOE Paraeducator negotiations  | Same as BELOW for Net Tech et al.  | Expires 7/2017           | 3/2016                       |
| - Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) | R4 (Riley, Olson) CH (Fitzgibbons, Stack) DR (Ciaglo) ES (Fitton/Watson)     | Expires 6/2018           | 3/2018                       |
| - Cafeteria (all schools)  |  | Expires 6/2017           | 3/2017                       |
| Public Relations & Community Outreach  | R4(Riley/Fitzgibbons) CH (Bibbiani) ES (Seidman) DR (Wegalarz/Grow)          |                          |                              |
| Technology   | R4(Gioco) CH(TBD) ES (Seidman) DR (Munawar)                                  |                          |                              |
| Cafeteria  | R4(Cavanaugh,Olson,Rankin) CH (Englert/TBD) ES (Rotella) DR (Ciaglo/Dickson) |                          |                              |
| School Calendar  | R4 (Clark) CH (TBD) ES (McCluskey) DR (Grow)                                 |                          |                              |
| Space Utilization  | R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Grow)                                   |                          |                              |
| District Governance (PK-12 Organization)   | R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Grow)                                 |                          |                              |
| LEARN Joint BOE representative(s)  | R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Kornacki/Alt. Morrissey)        |                          |                              |

| <b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed) |                           |                          |                              |
|---|---------------------------|--------------------------|------------------------------|
| <b><u>Chester BOE</u></b>   |                           |                          |                              |
| Facilities  | TBD                       |                          |                              |
| Internal Marketing  | TBD                       |                          |                              |
| PTO   | Ropiak                    |                          |                              |
| CATV Advisory Council (Cable TV)  | For Discussion            |                          |                              |
| <b><u>Deep River BOE</u></b>  |                           |                          |                              |
| Facilities  | Morrissey/Grow            |                          |                              |
| PTO   | Weglarz                   |                          |                              |
| School Improvement Team   | Weglarz/Ciaglo            |                          |                              |
| CATV Advisory Council (Cable TV)  | TBD                       |                          |                              |
| <b><u>Essex BOE</u></b>   |                           |                          |                              |
| Building  | Seidman                   |                          |                              |
| PTO   | Rotating                  |                          |                              |
| School Improvement Team   | TBD                       |                          |                              |
| Essex Foundation  | McCluskey / Fitton        |                          |                              |
| Communications  | Rotating                  |                          |                              |
| CATV Advisory Council (Cable TV)  | Fitton                    |                          |                              |
| <b><u>Region 4 BOE</u></b>  |                           |                          |                              |
| Personnel & Negotiations  |                           | <u>Contract duration</u> | <u>Initiate negotiations</u> |
| ▪ R4 Secretaries/Nurses   | Riley/Alt. TBD            | Expires 6/2017           | 3/2017                       |
| ▪ R4 Custodians   | Riley/Alt. TBD            | Expires 6/2018           | 3/2018                       |
| R4 Audit & Finance  | Rankin/Gioco              |                          |                              |
| School Improvement Team   | TBD/TBD/TBD               |                          |                              |
| R4 Grounds Maintenance Oversight Committee  | TBD/TBD                   |                          |                              |
| R4 Building Committee   | Fitzgibbons/TBD           |                          |                              |
| R4 Educational Foundation   | TBD                       |                          |                              |
| Region 4 Extra compensation points committee  | Riley (only 1 rep needed) |                          |                              |
| Public Relations & Outreach   | Riley                     |                          |                              |
| R4 Safety   | Fitzgibbons               |                          |                              |
| R4 Advisory Council (PTO)   | For Discussion            |                          |                              |
| R4 Facilities Study Committee   | Riley                     |                          |                              |

# ESSEX BOARD OF EDUCATION

Welcome to tonight's meeting of the Essex Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Essex, elected by the community to serve 6 years (2 at each biennial election) without compensation.

|                                      |      |                        |      |                               |      |
|--------------------------------------|------|------------------------|------|-------------------------------|------|
| <b>Loretta McCluskey</b> , Secretary | 2017 | <b>Carolyn Rotella</b> | 2019 | <b>Lon Seidman</b> , Chair    | 2021 |
| <b>Mark Watson</b>                   | 2017 | <b>Adam Conrad</b>     | 2019 | <b>DG Fitton</b> , Vice-Chair | 2021 |

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

|  |  |
|--|--|
| <b>Ruth I. Levy, Ed.D.</b> , Superintendent of Schools, Region 4 | <b>Jennifer Tousignant</b> , Principal |
| <b>Kristina Martineau</b> , Assistant Superintendent             |  |
| <b>Kimberly Allen</b> , Business Manager                         |  |

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board will not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the second Thursday of every other month, unless there is a conflict with school vacation or a holiday. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Region 4. Our agenda is posted a week ahead of time on the bulletin board next to the cafeteria entrance and on the school website at ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Essex.