

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
BOARD OF EDUCATION MEETING  
CHESTER ELEMENTARY SCHOOL  
SEPTEMBER 26, 2019 7:00pm**

The meeting of the Chester Board of Education was held on Thursday, September 26, 2019. In attendance were David Fitzgibbons, Tom Englert, John Stack, Theresa Myers, Rebecca Greenberg-Ellis, Charlene Fearon and Rob Bibbiani. Also in attendance were Brian J. White, Superintendent, Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Tyson Stoddard, Principal and Kelley Frazier, Clerk. Absent: Maria Scherber

**CALL TO ORDER**

Chairman David Fitzgibbons called the meeting to order at 7:00pm.

**CONSENT AGENDA**

Upon a motion made by Tom Englert and seconded by John Stack the Chester Board of Education **VOTED** unanimously to approve the minutes from the regular May 23, 2019 regular meeting and the Accounts Payable report as written.

**STUDENT REPORT**

Report held until November 2019 meeting.

**PUBLIC COMMENT**

Mr. Fitzgibbons discussed public comment and the guidelines for the Board and Public during this part of the meeting.

**REPORTS AND OTHER ITEMS:**

**SUPERINTENDENT'S REPORT**

**District Update –Information and Communication**

It has been a great opening to the school year. CES held a meet and greet with the Superintendent. A grant was received for security improvements.

**Introduction of New Teachers at CES**

Mr. Stoddard introduced new staff at Chester Elementary School.

**Assistant Superintendent's Report**

**General Update**

Ms. Martineau noted that content areas with an emphasis on priority standards were focused on over the summer. Curriculum was reviewed along with learning and assessment practices across all grade levels. The K-5 Report Card Committee has been reviewing the Connecticut standards. The Committee will develop a timeline for the pilot and implementation phases. Assessments are being discussed. Our curriculum has been aligned with the Next Generation Science standards for all grade levels. Professional Development for the three days before the start of the year was well received.

### **Director of Pupil Services Report – S. Smalley**

Ms. Smalley was not available this evening. Mr. White shared her report. Celebrate Learning was very successful this summer. He noted that he feels that Region 4 is progressive in meeting the needs of all students.

### **REPORTS:**

#### **Financial Status Report – Ms. Allen**

Chester ended the last fiscal year with a surplus unaudited of just under \$103,000. Ms. Allen will keep the Board apprised of changes as they occur. No transfers are needed at this time.

#### **Financial Status and Cafeteria Account Update**

Ms. Allen gave a brief update on the financial status for Chester Elementary School. A surplus of \$67,000 is expected. Various line item detail was discussed. Out placement numbers will be available after the October numbers are available. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

#### **Principal's Update**

##### **Update on 2019-20 School Year Opening**

Mr. Stoddard gave a brief update. It has been a great start to the school year. This summer the Parks and Rec program was held at the school. A new playscape was installed. Classrooms and building preparation for safety was done at the school. The need for tree work is being assessed. Teachers prepared for the year with the three days of professional development before the start of the school year. Academies begin next week. Parent-teacher conferences are coming in October. Fire drills are being conducted. Choose Love is the new social development curriculum.

#### **Possible VOTE to Accept the following donations to be used at the Discretion of Administration:**

**United Way of Central & Northeastern Connecticut 3 donations of 95.00; 224.65 and \$150.52 and the Deep River-Chester Lions Club 1 donation of \$100**

Upon a motion made by David Fitzgibbons and seconded by John Stack the Chester Elementary School Board of Education unanimously **VOTED** to accept donations from United Way of Central & Northeastern Connecticut 3 donations of \$95.00; \$224.65 and \$150.52 and the Deep River-Chester Lions Club 1 donation of \$100 to be used at the discretion of the Principal.

### **OTHER COMMITTEE REPORTS**

#### **Supervision District Committee Update**

##### **Committee Reports**

**Finance** – How to account for capital was discussed. There will be a change in how we look at capital, plan for capital and account for capital. Best practices will be reviewed. The reserve account for health insurance is low and will be reviewed.

**Curriculum** – Reviewed the standards for World Language and what it looks like at different levels.

**Policy** – Reviewed the policy on Suspension and Expulsion. The other policies were Region 4 specific.

## **OTHER COMMITTEE REPORTS**

### **Supervision District Committee Update**

Goals were discussed at the August meeting. The next meeting is in October.

### **LEARN Committee Update**

The September meeting was an election of the Board officers for the year. Bus routes for the northern part of the state was discussed.

### **Joint Ad Hoc School Security Advisory Committee**

Discussions held regarding threats from the outside and the inside. Threat assessments will be reviewed at all schools. Alice is a response to external threats. A shift in practice will be rolled out to make sure the parents and community are comfortable. The roll out of the Raptor software will be done in some district schools. This Ad hoc committee may become a standing committee. This will be discussed at the Joint Board meeting.

### **Discussion Regarding any Pending Policies**

First Reading of these policies were held at the June 6<sup>th</sup> Joint BOE meetings – the Second Readings and Possible VOTES to approve will be done at the October 3<sup>rd</sup> Joint Board of Education meeting

Policy #3300 Purchasing Authority

Policy #3453 Student Activity

Policy #5141.21 Administering Medication

## **PUBLIC COMMENT**

No Comment.

## **FUTURE AGENDA ITEMS**

- Next Joint BOE meeting October 3, 2019 at 7:00pm
- Next Chester BOE regular meeting is November 25, 2019 at 7:00pm
- BOE Self-evaluation (TBD)

## **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:03pm.

Respectfully Submitted,

Kelley Frazier, Secretary