

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
CHESTER ELEMENTARY SCHOOL
MARCH 28, 2019 7:00pm**

The meeting of the Chester Board of Education was held on Thursday, March 28, 2019. In attendance were David Fitzgibbons, Tom Englert, Becky Iselin, John Stack, Charlene Fearon, Theresa Myers, Maria Scherber, Rebecca Greenberg-Ellis and Rob Bibbiani. Also in attendance were Dr. Ruth Levy, Superintendent, Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Tyson Stoddard, Principal and Kelley Frazier, Clerk. Absent:

CALL TO ORDER

Chairman David Fitzgibbons called the meeting to order at 7:00pm.

CONSENT AGENDA

Upon a motion made by Rob Bibbiani and seconded by Rebecca Greenberg-Ellis the Chester Board of Education **VOTED** unanimously to approve the minutes from the January 24, 2019 regular meeting and the Accounts Payable report.

STUDENT REPORT

STEAM Students presented their projects. Invention: Carter Dean, Experiment: Ethan Dean and Linnea Winkley, Catapult: Nathan Mezick and Rube Goldberg: Gavin Nadolny-Pallatto. The Board thanked the students for coming.

PUBLIC COMMENT

No Comment

OTHER ITEMS:

Update on Search for a Superintendent

Supervision District recently met and agreed to hire a consultant firm to work with the search committee. All board members are able to participate in this process in some way. Email Mr. Fitzgibbons if interested. Mr. Fitzgibbons detailed the process.

Principal's Update

General Update

Mr. Stoddard gave a brief update of the events happening at Chester Elementary. The math coach and the reading and language consultant gave a presentation on data collections and analysis at CES.

Possible VOTE to Adopt Proposed 2019-20 Chester Elementary Budget for Presentation to the Town.

On a motion made by Maria Scherber and seconded by Rob Bibbiani the Chester School Board of Education unanimously **VOTED** to approve the 2019-2020 budget of \$4,868,977(four million, eight hundred sixty eight thousand, nine hundred seventy-seven dollars) and to recommend this be brought to the Town of Chester.

REPORTS:

Financial Status Report – Ms. Allen

Year to Date Budget Status and Cafeteria Status Report

Ms. Allen gave a brief update on the financial status for Chester Elementary School. Trends indicate a surplus at the end of the year but this may change due to unanticipated special education costs. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

Cafeteria Report – Ms. Allen

Ms. Allen gave an update on the status of the cafeteria budget. Reporting has changed to include more detailed information and revenue history.

Possible VOTE to Approve Request for Transfer of Funds

Upon a motion made by Rebecca Greenberg-Ellis and seconded by Maria Scherber the Chester Elementary Board of Education unanimously **VOTED** to approve the transfer of funds as recommended by the Business Manager.

Committee Reports

Finance – There were policy reviews. Assets were discussed. Guidelines for tracking is being reviewed.

Curriculum – Next meeting is in May

Policy – Meeting was cancelled

OTHER COMMITTEE REPORTS

Supervision District Committee Update

The search for a new Superintendent is underway.

LEARN

Discussion centered on changing the age to enter Kindergarten. There is a need for a plan for the shifting enrollment. The Marine Science Magnet has been named a school of distinction.

Joint Ad Hoc School Security Advisory Committee

A five year plan will be developed. The Committee will continue to meet monthly to transitioning to reviewing school climate and what needs to be done next year.

Assistant Superintendent's Report

General Update

Ms. Martineau noted that K-6 teachers met and discussed the Math assessments which occur in the spring. Discussions regarding using assessments as a tool. Specials are being reviewed. Work is being done on the development of a new report card.

SUPERINTENDENT'S REPORT

District Update

Critical and Creative Problem Solving

Budgets are being completed. The Regionalization Cooperative Agreement is being worked on and will move forward for action in the legislature. The Governor may come and look at our district and how our three towns have come together. The E Courses for ALICE have been completed by $\frac{3}{4}$ of the staff. The rollout is being discussed during Professional Development and faculty meetings. A letter will be sent out to families to make them aware of this training.

Information and Communication

Discussion of Joint BOE Policy Committee's Recommendation of the Following Policies:

Policies were discussed. Questions should be sent to Dr. Levy.

#3260 Business-Sales and Disposal of Books, Equipment and Supplies

#5118 Students – Non Resident Attendance AND Related Policy #3240 Tuition Fee

#3324 Business-Ordering Goods and Services (Purchase Orders)

PUBLIC COMMENT

Ms. Lenz wanted to thank Dr. Levy for her years of service in our district.

**EXECUTIVE SESSION –PERSONNEL-Discussion Superintendent's Recommendations
Regarding Staff Non-Renewals**

Pending Litigation

Upon a motion duly made and seconded the Chester Elementary Board of Education unanimously **VOTED** to go into Executive Session at 8:30pm. Ms. Martineau and Mr. Stoddard were invited to stay.

The Board came out of Executive Session at 8:42pm.

Upon a motion duly made and seconded the Chester Elementary Board of Education unanimously **VOTED** to approve the Staff Non-Renewal

FUTURE AGENDA ITEMS

- Next Joint BOE meeting April 4, 2019
- Next Chester Meeting is May 16, 2019 @ 7:00pm

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:43p.m.

Respectfully Submitted,

Kelley Frazier, Board Clerk